



MEMORANDUM

May 26, 2015 meeting

To: Planning Commission

From: Director of Community Development

RE: Planning Commission Initiated Budget Requests Fiscal Year 2015-16

The City is currently going through its budget preparation process for fiscal year 2015-16. Part of this process is to solicit input from the Commissions regarding projects and/or programs that may require funding that the Commissions would like to pursue for the new budget year. Staff is requesting that the each Commissioner prepare a list of projects and/or programs that they would like to discuss at the Planning Commission meeting. The list may be similar and/or identical to the Community Development Department Work Program. Staff would suggest that your requests include items that require additional funding beyond the normal Department budget such as a consultant to prepare a specific ordinance or code amendment, or the preparation of an analysis such as a parking study or research, or funding for a specific project such as the creation of a Specific Plan for an area of the City, and finally funding for implementation for recommendations from the General Plan or the Downtown Specific Plan area. The list and discussion should not include items that are related to Department operation, management or staffing.

The Budget hearings are tentatively scheduled to begin in June.

Attachments: Community Development Department Work Program

CITY OF LA CAÑADA FLINTRIDGE

Community Development Department Work Program

May 2015

City Council Initiated Projects

- Hedge issues May 2015
- City-wide Noise Ordinance June 2015
- Amend Zoning Ordinance and DVSP for Drive-through Facilities Summer 2015
- Historic Preservation Program creation/committee Fall 2015
- Mills Act update Summer 2015
- Synthetic Turf and other water conservation measures Unscheduled

Planning Commission Initiated Projects

- Basement/Lightwells (code amendments) Fall 2015

Design Commission Initiated Projects

- Finalize & Implement Streetscape Master Plan June 2015

General Plan Implementation

- Zoning Ordinance and Map Update December 2015
- Subdivision Ordinance Update December 2015
- City CEQA Guidelines update June 2015
- Climate Action Plan (SCAG Contract commence May 2015) December 2015

Applicant Initiated Projects (Major only)

- Flintridge Sacred Heart Academy (Specific Plan, Annexation and EIR) Unscheduled

Legal Requirements/Mandates Initiated Projects

- LAFCo Sphere Program Unscheduled
- Building Codes Corrections/Updates July 2015
- Downtown Village Specific Plan (DVSP) Update Unscheduled
- Massage Ordinance (currently in moratorium) 2015-2016
- Development Agreements Ordinance June 2015
- Telecommunications Ordinance Amendments Unscheduled
- AB 2188 (Solar Permits) July 2015
- Convenience store definition June 2015
- Bed and Breakfast regulations Unscheduled
- Improve the graphics in the Guidelines Unscheduled
- Liquor store definition June 2015
- Revisions to sign ordinance Unscheduled

- Realtor signs July 2015
- Temporary signs Unscheduled
- Unpermitted construction July 2015

General Operational

- Ombudsman program/counter calls (walk-ins)/telephone calls on-going
- Zone Clearances (Building & Safety) on-going
- Community Development Block Grant Administration on-going
- Departmental Procedural Manual on-going
- Commercial Vacancy Rates on-going
- City Website/Social Media on-going
- General Plan Implementation Plan and Report Annual April
- Housing Element Annual Report Annual April

Regional/Subregional (SGVCOG/AVCOG/SCAG/MTA)

- SB 375 Green House Gases – housing and transportation implementation (GP) on-going
- AB 32 Green House Gases – policies and programs (Gen Plan - related) on-going
- Congestion Management Plan – policy/program change in process
- Regional Transportation Plan Update in process
- Regional Housing Needs Assessment Methodology in process

Planning and Building & Safety Fee Schedule/Plan Checking

- Change over to electronic plan check September 2015

Geographic Information System (GIS) & Pictometry & Digital Records

- Staff/Planning Commission Training on-going
- Update/create data layers on-going
- Electronic Case Tracking/Calendaring Unscheduled

Various Miscellaneous Plans Implementation

- Finalize & Implement Streetscape Master Plan June 2015

Administrative Amendments

- Penalty Clause on Conditions of Approval – Misdemeanor Unscheduled
- Construction-related parking on public streets (city-wide – Public Works) Unscheduled
- Illegal Additions Abatement Unscheduled
- Prohibit overnight truck parking on Commercial Property Unscheduled
- Appeal measures/instructions Unscheduled
- Application updates/modifications On-going