



PLANNING COMMISSION STAFF REPORT

May 8, 2018 Hearing

Applicant:

City of La Cañada Flintridge
Department of Public Works
1327 Foothill Boulevard
La Cañada Flintridge, CA 91011

Case Type/No:

Determination of Conformance
with City's General Plan -
2018-2019 Capital Improvement Plan

Project Location:

Citywide

Project Planner:

Susan Koleda, AICP

1. Request

The California Government Code (Section 65103 & 65401) requires the Planning Commission to annually review the City's Capital Improvement Plan (CIP). The Plan identifies City Public Work projects to be undertaken during the next fiscal year, as well as prospective projects for future years. It is prepared as part of the City's annual budget. A draft copy of the CIP is attached to this memo.

2. Location

FY 2018-2019 Capital Improvement Program impacts properties located citywide.

3. Staff Recommendation

Staff has reviewed the list in light of the goals and objectives of the General Plan and recommends that the Planning Commission determine that the proposed CIP conforms to the General Plan.

4. Analysis

The Planning Commission's review responsibility is to determine if the CIP conforms to the City's General Plan. In other words, are the new projects proposed in the CIP consistent with the goals and policies established in the General Plan? This review is intended to assure that Public Works expenditures support fulfillment of the City's long-range development objectives. These objectives are excerpted from the General Plan and included as Attachment 4 and the applicable portions of the Government Code are below:

Government Code

65103. *Each planning agency shall perform all of the following functions:*

- (a) Prepare, periodically review, and revise, as necessary, the general plan.*
- (b) Implement the general plan through actions including, but not limited to, the administration of specific plans and zoning and subdivision ordinances.*
- (c) Annually review the capital improvement program of the city or county and the local public works projects of other local agencies for their consistency with the general plan, pursuant to Article 7 (commencing with Section 65400).*
- (d) Endeavor to promote public interest in, comment on, and understanding of the general plan, and regulations relating to it.*
- (e) Consult and advise with public officials and agencies, public utility companies, civic, educational, professional, and other organizations, and citizens generally concerning implementation of the general plan.*
- (f) Promote the coordination of local plans and programs with the plans and programs of other public agencies.*
- (g) Perform other functions as the legislative body provides, including conducting studies and preparing plans other than those required or authorized by this title.*

65401. *If a general plan or part thereof has been adopted, within such time as may be fixed by the legislative body, each county or city officer, department, board, or commission, and each governmental body, commission, or board, including the governing body of any special district or school district, whose jurisdiction lies wholly or partially within the county or city, whose functions include recommending, preparing plans for, or constructing, major public works, shall submit to the official agency, as designated by the respective county board of supervisors or city council, a list of the proposed public works recommended for planning, initiation or construction during the ensuing fiscal year. The official agency receiving the list of proposed public works shall list and classify all such recommendations and shall prepare a coordinated program of proposed public works for the ensuing fiscal year. Such coordinated program shall be submitted to the county or city planning agency for review and report to said official agency as to conformity with the adopted general plan or part thereof.*

In a built-out city such as La Cañada Flintridge, Capital Improvement Plan projects tend to be focused on maintaining and upgrading public facilities. By contrast, a growing city must add new streets, sewer capacity, parks, etc., to accommodate future populations.

The FY 2018-2019 Capital Improvement Plan proposes projects totaling \$4,507,475 (\$122,950 more than last FY 2017-2018) as of the date of preparation of this memorandum, some of which will end up being carried over to future fiscal years (see Full Draft CIP attached). The current plan contains projects carried forward from previous years, and therefore previously reviewed by the Planning Commission. Since those projects were previously found to be consistent with the General Plan, the Planning Commission's effort shall be centered on the newly added projects. The three new projects total \$2,800,600. The projects are listed here:

Proposed New Projects in FY18-19	
Citywide Street Resurfacing	See Circulation Element Objectives 1.1, 3.1
Miscellaneous Concrete Repairs	See Circulation Element Objectives 1.1, 3.1

A review of the new items indicates that the list is composed of maintenance and improvement of existing streets and facilities.

As noted above, the General Plan contains goals, objectives and policies regarding the long-range development and maintenance within the City. The goals and objectives of the General Plan’s Circulation Element support the proposed activities of the new 2018-2019 projects proposed under the Capital Improvement Plan.

Attachments:

1. FY18-19 CIP Budget Summary
2. Planning Commission Draft Resolution
3. Draft Five-Year Capital Improvement Plan (CIP)
4. General Plan Objectives and Policies

Attachment 1

FY18-19 CIP Budget Summary

CIP	Remaining Balance From FY17-18	FY18-19 Additional Appropriation Requests	Total
Continuing Projects Budgeted in FY17-18			
1b Knight Way-Gould-Paulette Improvement	97,725	0	97,725
2 Misc. Drainage Improvements	0	100,000	100,000
3 Discouragers @ Winery Channel Park (Foothill & Indiana)	24,000	0	24,000
5 City Hall Building & Security Improvements	57,800	0	57,800
6 Foothill Link Bikeway & Pedestrian Greenbelt	231,275	0	231,275
10 Olberz Park Improvements	8,425	0	8,425
11 Olberz Park Gazebo	60,000	0	60,000
12 Olberz Park Lighting	67,550	0	67,550
15 Misc. Bridge Repairs	56,000	0	56,000
17 Bus Shelters	10,000	0	10,000
23 City Hall Access Improvements	30,000	0	30,000
24 Overhead Flashing Beacons (St. Francis HS Crossing)	31,000	0	31,000
25 Memorial Park Monument Sign	18,825	0	18,825
26 Foothill/SR-2 Monument Sign	12,700	0	12,700
29 Seco Creek Trail Upgrade	100,200	15,000	115,200
30 Soundwalls (Phase 2)	315,175	1,200,000	1,515,175
32 Padres Trail Basin Drainage Improvements	171,300	85,600	256,900
34 New City Hall Improvements	414,900	0	414,900
Total Continuing Projects	\$1,706,875	\$1,400,600	\$3,107,475
 Proposed New Projects in FY18-19			
1a Citywide Street Resurfacing (FY18-19)	\$0	\$1,250,000	\$1,250,000
4 Joint Use Project: [TBD]	0	<i>TBD</i>	0
28 Misc. Concrete Repairs	0	150,000	150,000
Total Additional Appropriation Requests		\$2,800,600	
 TOTAL ALL PROJECTS FY18-19			\$4,507,475

Attachment 2

RESOLUTION NO. 18-

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA CAÑADA FLINTRIDGE DETERMINING THAT THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PLAN (CIP) FOR FISCAL YEAR 2018-2019 IS IN CONFORMANCE WITH THE GOALS AND POLICIES OF THE GENERAL PLAN

WHEREAS, the California Government Code Sections 65103 & 65401 requires that the Planning Commission annually review the City's Capital Improvements Program for its conformance with the City General Plan; and

WHEREAS, the City has prepared a draft Capital Improvement Plan (CIP) as part of its annual budget, and the CIP represents the City's program for capital improvements, including a commitment of resources for the current year and a prospective capital projects budget for the next five years; and

WHEREAS, the Planning Commission has reviewed the draft 2018-2019 CIP in light of the goals and objectives of the General Plan Circulation Element.

NOW THEREFORE, the Planning Commission hereby determines that the Draft FY 2018-2019 Capital Improvement Plan is in conformance with the City of General Plan.

PASSED, APPROVED AND ADOPTED this 8th day of May 2018.

Chair of the Planning Commission

ATTEST:

Secretary to the Planning Commission

Attachment 3

FIVE-YEAR CAPITAL IMPROVEMENTS PLAN (CIP)

<u>Account #</u>	<u>FUND SOURCE</u>	<u>PROJECT DESCRIPTION</u>	<u>PHASE</u>	<u>Special Funds 2018-19</u>	<u>General Fund 2018-19</u>	<u>General Fund 2019-20</u>	<u>General Fund 2020-21</u>	<u>General Fund 2021-22</u>	<u>General Fund 2022-23</u>	<u>Est. Project Total (All Yrs.)</u>
	FY17-18 YE Est = \$450 (1701) + \$1,175,000 (1801)									
	1a General	Citywide Street Resurfacing Program	Resurfacing (18-19)	0	1,250,000	1,500,000	1,500,000	1,500,000	1,500,000	[ongoing]
		Meas. R, Gas Tax								
		SW, Prop. Acq., CalRecycle	Sub-total	0	1,250,000	1,500,000	1,500,000	1,500,000	1,500,000	[ongoing]
31-1615	FY17-18 YE Est = \$347,275									397,275
	1b General	Knight-Gould-Paulette (Lipscomb) Improvements	Resurfacing*	0	97,725	0	0	0	0	97,725
		* Plus add'l \$ TBD @ contract award.								
			Sub-total	0	97,725	0	0	0	0	495,000
	FY17-18 YE Est = \$1,250									
	2 General	Miscellaneous Drainage Improvements (3870 Chevy Chase Dr.)	Construction	0	100,000	100,000	100,000	100,000	100,000	500,000
			Sub-total	0	100,000	100,000	100,000	100,000	100,000	500,000
04-8242	FY17-18 YE Est = \$0									
	3 Prop A (Excess)	Discouragers at Winery Channel Park (Indiana Ave. & Foothill Blvd.)	Installation	24,000	0	0	0	0	0	24,000
		[ON HOLD]	Sub-total	24,000	0	0	0	0	0	24,000
	FY17-18 YE Est = [TBD]									
	4 General	JOINT USE PROJECT	Installation	0	TBD	0	0	0	0	0
		User Groups [TBD]								
			Sub-total	0	0	0	0	0	0	0
31-0713	FY17-18 YE Est = \$0									13,000
	5 General	City Hall Security Improv. - Installation		0	0	0	0	0	0	0
		City Hall Bldg. Improv. - Installation (CM office & ext. doors)		0	57,800	0	0	0	0	57,800
		[ON HOLD]	Sub-total	0	57,800	0	0	0	0	70,800
31-1405	FY17-18 YE Est = \$263,475									390,475
	6 AQMD	Foothill Link Bikeway & Pedestrian Greenbelt	Design (Link)	231,275	0	0	0	0	0	231,275
			Construction (Link)	0	0	3,500,000	0	0	0	3,500,000
		Meas. R				[GF: \$1,653,925; Special Funds: \$1,856,075]				
		Prop C - City Match (\$675K)	Sub-total	231,275	0	3,500,000	0	0	0	4,121,750

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<u>Account #</u>	FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2018-19	General Fund 2018-19	General Fund 2019-20	General Fund 2020-21	General Fund 2021-22	General Fund 2022-23	Est. Project Total (All Yrs.)	
	8	General	Rockridge Terrace Open Space Beautification	Design	0	0	0	0	15,000	0	15,000
				Construction	0	0	0	0	0	125,000	125,000
				Sub-total	0	0	0	0	15,000	125,000	140,000
	9	General	Rockridge Terrace to YMCA Trail	Design	0	0	0	0	15,000	0	15,000
				Construction	0	0	0	0	0	35,000	35,000
				Sub-total	0	0	0	0	0	0	50,000
31-0806				FY17-18 YE Est = \$0							11,800
	10	General	Olberz Park Improvements	Installation	0	8,425	0	0	0	0	8,425
				Sub-total	0	8,425	0	0	0	0	20,225
31-1616				FY17-18 YE Est = \$0							11,800
	11	General	Olberz Park Gazebo	Construction	0	60,000	0	0	0	0	60,000
				Sub-total	0	60,000	0	0	0	0	71,800
31-0913				FY17-18 YE Est = \$0							6,000
	12	General	Olberz Park Lighting	Design (PS&E)	0	4,000	0	0	0	0	4,000
				Construction	0	63,550	0	0	0	0	63,550
											<i>[ON HOLD]</i>
				Sub-total	0	67,550	0	0	0	0	73,550
	13	Meas. R Prop C	Downtown Pedestrian Streetscape	Design	0	0	0	350,000	0	0	350,000
				Construction	0	0	0	0	4,390,000	0	4,390,000
				Sub-total	0	0	0	350,000	4,390,000	0	4,740,000
31-1803				FY17-18 YE Est = \$56,000							56,000
	15	General	Misc. Bridge Repairs	Construction	0	56,000	0	0	0	0	56,000
				Sub-total	0	56,000	0	0	0	0	112,000

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30-8234	16 General	Intersection Improvements - Foothill Blvd. & ACH	Design Construction	0 0	0 0	50,000 150,000	0 0	0 0	0 0	50,000 150,000	
		<i>[Pending target impact evaluation.]</i>	Sub-total	0	0	200,000	0	0	0	200,000	
		FY17-18 YE Est = \$0									
	17 Prop A	Bus Shelters	Design Construction	0 0	10,000 0	0 0	0 50,000	0 0	0 0	0 0	43,425 10,000 50,000
			Sub-total	0	10,000	0	50,000	0	0	0	103,425
	18 General	Emergency Vehicle Signal Pre-emption	Design Construction	0 0	0 0	0 0	40,000 160,000	0 0	0 0	0 0	40,000 160,000
		<i>[May be part of County project.]</i>	Sub-total	0	0	0	200,000	0	0	0	200,000
	19 General	Foothill Crosswalk Developer Fee	Design Construction	0 0	0 0	50,000 200,000	0 0	0 0	0 0	0 0	50,000 200,000
		<i>[On hold pending Oakmont new development.]</i>	Sub-total	0	0	250,000	0	0	0	0	250,000
	31-1704	20 General	Trail Crossings (5 Locations)	Design Construction	0 0	0 0	25,000 0	0 250,000	0 0	0 0	25,000 250,000
			Sub-total	0	0	25,000	250,000	0	0	275,000	
		FY17-18 YE Est = \$10K									
22 General		Miscellaneous Guardrail Improvements	Design Construction	0 0	0 0	20,000 80,000	0 0	0 0	0 0	0 0	20,000 80,000
			Sub-total	0	0	100,000	0	0	0	0	185,200
31-1503	FY17-18 YE Est = \$0										
	23 General	City Hall Access Improvements	Installation:	0	30,000	0	0	0	0	0	62,375 30,000
		<i>[ON HOLD]</i>	Sub-total	0	30,000	0	0	0	0	92,375	

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		FY17-18 YE Est = \$4,000 (design)								
31-1804	24 HSIP	Overhead Flashing Beacons	Construction	0	31,000	0	0	0	0	31,000
		(St. Francis HS Crossing)								
			Sub-total	0	31,000	0	0	0	0	31,000
		FY17-18 YE Est = \$0								0
31-1604	25 General	Memorial Park Monument	Design	0	0	0	0	0	0	0
		Sign	Construction	0	18,825	0	0	0	0	18,825
			Sub-total	0	18,825	0	0	0	0	18,825
		FY17-18 YE Est = \$3,675								12,125
31-1606	26 General	Foothill/SR-2 Monument	Construction	0	12,700	0	0	0	0	12,700
		(Lipscomb) Sign								
			Sub-total	0	12,700	0	0	0	0	24,825
		FY17-18 YE Est = \$125,000								
31-1802	28 General	Miscellaneous Concrete	Design	0	30,000	30,000	30,000	30,000	30,000	150,000
		Repairs	Construction	0	120,000	120,000	120,000	120,000	120,000	600,000
			Sub-total	0	150,000	150,000	150,000	150,000	150,000	750,000
		FY17-18 YE Est = \$225								33,200
31-1610	29 General	Seco Creek Trail Upgrade	Construction	0	100,200	0	0	0	0	100,200
			Mitigation Requirem.	0	15,000	0	0	0	0	15,000
			Sub-total	0	115,200	0	0	0	0	148,400
		FY17-18 YE Est = \$89,000								284,825
31-1611	30 Measure R	Soundwalls (Phase 2)	Design	0	0	0	0	0	0	0
			Construction	1,515,175	0	0	0	0	0	1,515,175
			Sub-total	1,515,175	0	0	0	0	0	1,800,000
		FY17-18 YE Est = \$0								
	31 Measure R	Soundwalls (Phase 3)	Design	0	0	0	TBD	0	0	0
			Construction	0	0	0	TBD	0	0	0
			Sub-total	0	0	0	0	0	0	0

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										58,100
31-1613	32 General	Padres Trail Basin	Design	0	0	0	0	0	0	0
		Drainage Improvements	Construction	0	241,900	0	0	0	0	241,900
			Mitigation Requirem.	0	15,000	0	0	0	0	15,000
			Sub-total	0	256,900	0	0	0	0	315,000
38-50-6061	34 General	New City Hall Improvements	Design/Prof. Svcs.	0	125,000	0	0	0	0	125,000
38-50-8233			Program Mgmt.	0	289,900	0	0	0	0	289,900
			Construction	0	[TBD]	0	0	0	0	0
			Sub-total	0	414,900	0	0	0	0	414,900
TOTAL				1,770,450	2,737,025	5,825,000	2,600,000	6,155,000	1,875,000	15,228,075
TOTAL FY 2018-19 (ALL FUNDS)				4,507,475						

Attachment 4

6.8 Goals, Objectives, and Policies

The goals, objectives, and policies in the Circulation Element establish the policy foundation to guide future circulation- and transportation-related decision making to achieve the community's *Vision 2030*.

CE GOAL 1: Maintain a safe, multi-modal, efficient, economical, and aesthetically pleasing circulation system providing for the circulation of people, goods, and services to serve the existing and future needs of the City of La Cañada Flintridge.

X **CE Objective 1.1: Assure that local and regional traffic demands are met in a way that is consistent with and preserves the City's character as reflected in Vision 2030.**

CE Policy 1.1.1: Establish and maintain a circulation network that supports the Land Use Element of the General Plan.

CE Policy 1.1.2: Coordinate improvements to the City's circulation system with appropriate local, county, regional, State, and federal transportation plans and programs.

CE Policy 1.1.3: Develop a "Complete Streets" Plan in the City, which is designed and operated to enable safe and convenient access for all users of all ages and abilities, including pedestrians, bicyclists, motorists, transit riders, and equestrians.

CE Policy 1.1.4: Participate in transportation planning efforts that involve other governmental agencies, mandated programs, and regulations in order to minimize potential environmental impacts related to transportation in and around the City.

CE Policy 1.1.5: Oppose any SR-710 tunnel or surface freeway extension that would increase traffic volumes on the I-210 Freeway through La Cañada Flintridge due to the air quality, noise, and traffic congestion impacts on the community that such alternatives would create. Encourage the development of multi-modal transportation alternatives in lieu of a direct connection between the SR-710 and I-210 freeways that address regional transportation needs without significantly impacting the City.

CE Objective 1.2: Establish and periodically evaluate a Level of Service (LOS) impact standard by which to evaluate new developments and substantial redevelopments for their potential impacts on and contribution to the City's congestion management concerns.

CE Policy 1.2.1: The City Council may adopt, based on the recommendations of the City Engineer, a threshold of significance for traffic growth impacts on City roadways and intersections.

time” arrival and departure time information (and to allow the system operator to respond more quickly and effectively to disruptions in service); and

- c. a regional on-line trip planning program.

CE Policy 2.2.5: Upgrade and maintain the transit system infrastructure to enhance public use, including:

- a. ensuring transit stops are safe, convenient, clean and efficient;
- b. ensuring transit stops have clearly marked street-level designation and are accessible;
- c. ensuring transit stops are safe, sheltered, benches are clean, and lighting is adequate; and
- d. placing transit stops along transit corridors within mixed-use or transit-oriented development areas at intervals of three to four blocks, or no less than one-half mile.

CE Policy 2.2.6: Work with regional and local transit providers to create an interconnected transportation system that encourages a shift in travel from private passenger vehicles to alternative modes, including public transit, ride sharing, carsharing, bicycling, and walking.

CE GOAL 3: Provide and maintain public infrastructure and utilities that support existing and planned land uses and development in a cost-effective and responsible manner.

X

CE Objective 3.1: Continue to improve and expand public infrastructure and utilities in the City as determined necessary.

CE Policy 3.1.1: Determine public infrastructure and utility needs to implement the General Plan and prioritize them through the City’s CIP.

CE Policy 3.1.2: Evaluate existing public infrastructure and utilities to determine facilities and identify ongoing maintenance and/or replacement needs, and prioritize and implement them through the City’s CIP.

CE Policy 3.1.3: Require new development to install curbs and gutters, including all land divisions and substantial redevelopment of properties other than single-family residences where feasible and appropriate.

CE Policy 3.1.4: Implement policies for the preservation of natural conditions leading to retention of stormwater where it occurs.

CE Objective 3.2: Work closely with local water companies and districts and sewer districts in determining and meeting community needs for water, sewer, and stormwater service.

CE Policy 3.2.1: Continue to promote the opportunity for the construction of public sewers, where determined feasible.