

REQUIRED SUBMITTALS WITH APPLICATION SUBMITTALS

All documents listed below for each respective application type are required at the time of submission unless waived by the Director of Community Development. All PLANS must be submitted as a COMPLETE SET PLAN. ADDITIONAL SUBMITTALS MAYBE REQUIRED DURING THE REVIEW PROCESS.

NOTE: Submittal of the document will be the Step 5 of the online application process through ConnectLCF.

DEVELOPMENT		
Design Commission Architectural	Owner Affidavit	
	Site Plan (Requirements for Plans)	Part of a Complete Set Plan
	Elevation Plan (Requirements for Plans)	Part of a Complete Set Plan
Design Commission Sign Only	Owner Affidavit	
	Site Plan (Requirements for Plans)	Part of a Complete Set Plan
	Floor Plan (Requirements for Plans)	Part of a Complete Set Plan
Floor Area Review	Owner Affidavit	
	Site Plan (Requirements for Plans)	Part of a Complete Set Plan
	Elevation Plan (Requirements for Plans)	Part of a Complete Set Plan
	Floor Plan (Requirements for Plans)	Part of a Complete Set Plan
	Floor Area Calculation Sheet	
Large Garage	Owner Affidavit	
	Site Plan (Requirements for Plans)	Part of a Complete Set Plan
	Elevation Plan (Requirements for Plans)	Part of a Complete Set Plan
	Floor Plan (Requirements for Plans)	Part of a Complete Set Plan
Planned Development	Owner Affidavit	
	Title Report	
	Site Plan (Requirements for Plans)	Part of Complete Set Plan
	Elevation Plan (Requirements for Plans)	Part of Complete Set Plan
	Floor Plan (Requirements for Plans)	Part of Complete Set Plan
	Floor Area Calculation Sheet	
	Statement of Water Availability	
Colors & Materials		
Reasonable Accomodation	Owner Affidavit	
	Site Plan (Requirements for Plans)	Part of a Complete Set Plan
	Elevation Plan (Requirements for Plans)	Part of a Complete Set Plan
	Floor Plan (Requirements for Plans)	Part of a Complete Set Plan
Second Floor	Owner Affidavit	
	Title Report	
	Site Plan (Requirements for Plans)	Part of a Complete Set Plan
	Elevation Plan (Requirements for Plans)	Part of a Complete Set Plan
	Floor Plan (Requirements for Plans)	Part of a Complete Set Plan
	Floor Area Calculation Sheet	
	Statement of Water Availability	
	Story Pole and Site Marketing Plan	Part of a Complete Set Plan
	Story Pole Certification	
Story Pole Waiver & Statement		
Telecommunications	Owner Affidavit	
	Title Report	
	Site Plan (Requirements for Plans)	Part of a Complete Set Plan
	Elevation Plan (Requirements for Plans)	Part of a Complete Set Plan
	Floor Plan (Requirements for Plans)	Part of a Complete Set Plan
Tree Removal	Owner Affidavit	
	Site Plan (Requirements for Plans)	Part of a Complete Set Plan
	Tree Removal Supplemental	