

**MINUTES OF A MEETING OF THE DESIGN COMMISSION
OF THE CITY OF LA CANADA FLINTRIDGE
HELD ON MARCH 17, 2016**

- I. **CALL TO ORDER:** Vice Chairman Hoopes called the meeting to order at 7:30 a.m.
- II. **ROLL:** Also present were Commissioners Balcazar, King, and Roberts. Chairman Moldafsky was absent.
- III. **PLEDGE OF ALLEGIANCE:** The Flag Salute was recited.
- IV. **COMMENTS FROM THE PUBLIC:** There were none.
- V. **CONSENT CALENDAR:** M/S/C – Roberts/King to approve 2-18-2016 Design Commission minutes. Approved 4-0.
- VI. **CONTINUED PUBLIC HEARINGS:** There were none.
- VII. **PUBLIC HEARINGS:**
 - A. **Design Review 16-03;** 200 Foothill Blvd.; Saint Francis High School: 142 sq. ft. chapel vestibule addition.

Planner, Chris Gjolme, gave a staff report. He discussed the expansion of the chapel building to include a new 142 square-foot vestibule. The addition will be built at the far southwest corner of the chapel building. This transitional area would be built in the hopes of ridding the chapel area of ambient freeway noise. At this time, the chapel entrance does not have a buffer area.

The site plan showed the small area where the vestibule would be built. The addition of the vestibule would be integral to the building and the site. No offsite impact is expected to result from the project as it is not visible from the adjacent freeway or any other vantage point. The proposed architecture is harmonious with the existing building. The addition is proposed to be approximately 7 ½ by 20 feet in size.

A notch at the southwest corner of the façade would be continued to the west for 20 feet. New slot windows would be installed to match the existing.

Skylights will be added on the hip to match the slot windows.

Mr. Gjolme explained that the design review process was required for this project, though small, because exterior changes are proposed and a building permit is required.

Mr. Gjolme stated that he believed that the application was entirely appropriate, he can make positive findings and he recommended approval.

Commissioner Roberts asked if there was any landscaping proposed for the project.

Mr. Gjolme indicated that there was not.

The applicant's representative, Claudia Kessner, stated that there is no room for landscaping because there is an existing concrete walkway adjacent to the building.

Commissioner King said that the proposed design is nice.

The Commissioners all agreed that the addition was very minor and would not be visible.

Vice Chairman Hoopes expressed that the project is nicely done.

M/S/C - King/Roberts to approve the project. Approved 4-0.

VIII. OTHER BUSINESS: There was none.

IX. COMMENTS FROM THE COMMISSIONERS:

Vice Chairman Hoopes inquired about the cooking school property up the street on Foothill Blvd. He mentioned that the trellis that was at the front entrance to the building had been completely removed. He said that he hopes to see a new development proposal for the building, soon.

Mr. Gjolme said that his understanding was that the proposed design of a new trellis will be brought to the Commission for their review. The existing trellis was dry-rotted and structurally failing.

X. COMMENTS FROM STAFF:

Mr. Gjolme stated that the ongoing issue with Ralph's street trees will be referred to Code Enforcement. To date, Mr. Gjolme has attempted to reach out to the business owner, but has yet to receive confirmation of replacement trees. Mr.

Gjolme also mentioned that the revised Hill Street Café design is scheduled to be brought back before the Commission at the next April 7th meeting.

XI. ADJOURNMENT: The meeting was adjourned at 7:43 a.m.