

**MINUTES OF A MEETING OF THE DESIGN COMMISSION  
OF THE CITY OF LA CANADA FLINTRIDGE  
HELD ON SEPTEMBER 7, 2017**

**I. CALL TO ORDER**

Commissioner King called the meeting to order at 7:31 a.m.

**II. ROLL**

Also present were Commissioners Balcazar and Fuelling. Vice Chairman Hoopes and Moldafsky were absent.

**III. PLEDGE OF ALLEGIANCE**

The Flag Salute was recited.

**IV. COMMENTS FROM THE PUBLIC**

There were none.

**V. CONSENT CALENDAR:**

- A. **Minutes:** 4-20-2017 Design Commission Meeting – There was no quorum, so the minutes were tabled for the next meeting.

**VI. PUBLIC HEARINGS:**

- A. **Design Review 17-09;** Citibank; 742 Foothill Blvd.: replacement/refurbishment of existing wall, monument and parking lot signs.

Planner Gjolme gave a presentation in accordance with the staff report. He showed photos to the Commission. There are no code issues as they are only refacing and repairing the existing signs and the review is more of a procedural nature. The signs are consistent with the 2003 sign program approval.

Staff recommended approval of the application.

Commissioner Balcazar asked about replacing the sign with metal.

Mr. Gjolme said that he believed it is aluminum, but that the applicant can speak to this.

Commissioner Fuelling asked if the ATM is illuminated.

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Mr. Gjolme said, "yes."

Commissioner Fuelling said that the size of the letters seems larger.

Mr. Gjolme said that it is. The size of the panel is not changing.

Commissioner Fuelling said that the size of the font is large and crowded. With regard to the parking lot signs, he did not believe that the copy was well laid out, in his opinion.

Commissioner Balcazar agreed.

The Public Hearing was opened.

The applicant, Rafael Campos, spoke and said that the lettering is left-justified. He said that he can talk to the designer to change this.

Mr. Gjolme said that the sign would need a footing. He also indicated that there is some articulation on the sign.

The applicant provided a footing detail.

Mr. Gjolme recommended that the lettering be centered and not left-justified.

Commissioner Balcazar believed the lettering should be centered.

Commissioner King believed the lettering was out of scale.

Mr. Gjolme felt the scale of the lettering for the parking lot signs was fine.

Commissioner Balcazar said that in her opinion, the original reads better than the proposed signage.

Commissioner Fuelling believed that the proposed letters are too large.

Commissioner Fuelling asked the applicant to further explain the ATM sign.

The applicant said that what is submitted is the typical sized font for ATMs.

Commissioner Fuelling believed that it would be more appropriate to scale back the lettering and take the letters down to 75 or 80% size.

The Public Hearing was closed.

Commissioner Fuelling felt the proposed signage is difficult to read.

Commissioner Balcazar said that the parking sign text should be centered with some space being left below the text. She believed that thinning out the letters and centering them would make the sign easier to read.

M/S/C – Fuelling/Balcazar to approve the signage and require the ATM signage lettering to be scaled down to approximately 80% of the total copy area; that the font size for the parking lot signs be reduced similar to the size of the original approved copy; that the text be centered; and that more space be provided, particularly at the bottom of the sign, subject to staff review. Approved 3-0.

**VII. OTHER BUSINESS:** There was none.

**VIII. COMMENTS FROM THE COMMISSIONERS**

Commissioner Balcazar asked about the white painting on the side of the Partners Trust building where the building protrudes outward on the east side. She said that it does not look right to her.

Mr. Gjolme recommended that the Commission all take a look at it first to see if there was a collective concern to do something about it prior to taking any further action.

Commissioner King said that the Hello Pizza banner is still up.

Mr. Gjolme said that Code Enforcement has been following up on this item. He will check in again with Code Enforcement about this.

Commissioner Fuelling asked about the Foothill Blvd. tour.

Mr. Gjolme said that he will consult with the Director about an itinerary and route and would like to agendize this before the year is out.

Mr. Gjolme said that there will be a September 21<sup>st</sup> meeting.

Commissioner Balcazar said that she will be out of town from October 1<sup>st</sup> to 15<sup>th</sup>.

**IX. COMMENTS FROM STAFF:** There were none.

**X. ADJOURNMENT**

M/S/C - Fuelling/Balcazar to adjourn the meeting at 7:57 a.m. Approved 3-0.