

**MINUTES OF A MEETING OF THE DESIGN COMMISSION
OF THE CITY OF LA CANADA FLINTRIDGE
HELD ON MAY 3, 2018**

I. CALL TO ORDER:

Chairman Moldafsky called the meeting to order at 7:32 a.m.

II. ROLL:

Also present were Vice Chairman Hoopes and Commissioners Balcazar and King. Commissioner Fuelling arrived at 7:33 am.

III. PLEDGE OF ALLEGIANCE:

The Flag Salute was recited.

IV. COMMENTS FROM THE PUBLIC:

There were none.

V. CONSENT CALENDAR:

There were no items.

VI. CONTINUED PUBLIC HEARINGS:

There were no items.

VII. PUBLIC HEARINGS:

A. **Design Review 18-06 / Tree Removal 18-06;** Flintridge Sacred Heart Academy; 440 Saint Katherine Drive: request to expand an existing fire pump enclosure as part of a site utilities upgrade and remove 7 trees in conjunction with said expansion and to meet fuel modification requirements of the LA County Fire Department.

A brief presentation was given by Planner Gjolme noting the project involved mainly infrastructure improvements to support expansion associated with the Specific Plan. Staff recommended approval.

The Public Hearing was opened.

Applicant Ann Wong said she was available for any questions the Commissioners had.

The Public Hearing was closed.

M/S/C - Fuelling/King to approve the item as submitted. Approved 5-0.

VIII. OTHER BUSINESS:

A. **Substantial Conformance Determination;** Design Review 17-13; Kidz Planet; 711 Foothill Blvd. Unit J: request to use internally-illuminated letters for a previously approved wall sign.

Planner Gjolme commented on the request. He indicated that blue was the predominant color in the sign. Staff recommends positive findings in conformance with original approval.

Commissioner Balcazar asked if there were samples of the colors. Mr. Gjolme said there were no color samples.

Vice Chairman Hoopes felt that the new submittal is better than the originally approved submittal.

Commissioner Fuelling said he believed it is consistent with the original submittal.

Chairman Moldafsky said he was comfortable with the original colors.

M/S/C - Balcazar/King to find the change in conformance with the approval subject to Commissioner Balcazar's approval of actual color samples. Approved 5-0.

B **Discussion:** 2018-2019 Budget requests.

The Commissioners did not have any new requests.

IX. COMMENTS FROM THE COMMISSIONERS:

The Commission welcomed new Community Development Director Susan Koleda.

Vice Chairman Hoopes said that he believed certain projects can be handled by staff and not brought to the Commission, like the Flintridge Sacred Heart Academy (FSHA) item on the agenda. He believed when an item like that is reviewed, that half-size drawings are appropriate.

X. COMMENTS FROM STAFF:

Mr. Gjolme said that he gave FSHA the option to submit half-size drawings, but that they chose to submit full-size drawings.

Director Koleda indicated that the Zoning Code Update would be going through the review and community engagement process beginning this summer.

XI. ADJOURNMENT:

M/S/C – Hoopes/Balcazar to adjourn the meeting at 7:50 a.m. Approved 5-0.