

**MINUTES OF A MEETING OF THE DESIGN COMMISSION  
OF THE CITY OF LA CANADA FLINTRIDGE  
HELD ON NOVEMBER 1, 2018**

- I. **CALL TO ORDER:** Chairman Moldafsky called the meeting to order at 7:31 a.m.
- II. **ROLL:** Also present were Vice Chairman Hoopes and Commissioners King, Balcazar and Fuelling.
- III. **PLEDGE OF ALLEGIANCE:** The Flag Salute was recited.
- IV. **COMMENTS FROM THE PUBLIC:** There were none.
- V. **CONSENT CALENDAR:**
  - A. **Minutes:** 10-4-2018 Design Commission Meeting Minutes. M/S/C Balcazar/King to approve with noted corrections Commissioner King suggested. Approved 5-0.
- VI. **CONTINUED PUBLIC HEARINGS:** There were none.
- VII. **PUBLIC HEARINGS:**

A. **Design Review 18-08 / Tree Removal 18-06** Flintridge Sacred Heart Academy; 440 Saint Katherine Drive:

Planner Gjolme gave a presentation in accordance with the staff memo.

Vice Chairman Hoopes asked about the lighting that is proposed for the building. Planner Gjolme said that the staff report and specification sheet describes the lighting and explained that subdued step lighting and wall sconces are proposed.

Commissioner Fuelling asked if some of the existing building is being demolished. Planner Gjolme said that some of it will have to be demolished in order to accommodate the addition.

The Public Hearing was opened.

Speaker, Maureen Sullivan, of Sullivan Architects spoke about demolishing the north driveway side arcade. A shed will also be demolished and the classroom where ceramics classes are held will be expanded. Stone will be used, coming from the school campus grounds.

Vice Chairman Hoopes asked if flood lighting can be found on the plans. Planner Gjolme said he was not aware of any flood lighting being proposed. Ms. Sullivan

said there was no flood lighting, but that step lighting is proposed. There will also be recessed lighting along the arcade. The tower light is existing and not on the plan.

Commissioner Fuelling said the proposal is well done and will fit well. He said he likes the river rock that is proposed.

Commissioner Balcazar complimented Planner Gjolme on his well-done presentation.

Commissioner King said she felt the proposal is very good. She said she liked that it will match the rest of the building. The lighting is good and subtle.

Vice Chairman Hoopes said that the roof has been designed perfectly and he liked the proposed river rock and colonnade facing the parking lot. He felt, however, that the middle portion of the proposed building and windows are too industrial-looking for the existing surrounding residential neighborhood. He was also concerned about the screening of equipment. Chairman Moldafsky explained that it will be difficult to see the proposed project as the street is located well-below and it will also be difficult to see from farther distances as well. Vice Chairman Hoopes felt that it should still be screened.

Ms. Sullivan clarified for Commissioner Fuelling that the proposed window framing will be dark green.

Commissioner Balcazar asked what color the proposed equipment screens will be. Planner Gjolme said it would be painted a bronze color.

Vice Chairman Hoopes said he really liked the sign and felt the sign placement is very unique.

Commissioner Balcazar asked if the school logo is facing the street. Planner Gjolme said, "yes."

M/S/C Fuelling/King to approve as submitted. Approved 5-0.

**VIII. OTHER BUSINESS:** There was none.

**IX. COMMENTS FROM THE COMMISSIONERS**

Commissioner Balcazar asked if neon storefront window signs are allowed as she saw neon signs at a nearby cleaners. Planner Gjolme said that they may not be allowed, and that staff will look into the matter.

Commissioner Fuelling said that the Shell Gas Station monument sign located on Angeles Crest Highway appears to deviate from the approved plan. Planner Gjolme said that Code Enforcement will look into it.

Vice Chairman Hoopes asked about large signs placed in restaurant windows. Planner Gjolme said that such temporary signage is allowed for a duration of 15 days within a 45-day time-period. He explained that unfortunately there is not enough staff to proactively enforce this regulation. Planner Gjolme said that the updated Zoning Ordinance will address this.

Commissioner Balcazar indicated that the monument sign located on Angeles Crest Highway at the 76 Gas Station and 7-11 has the incorrect colors. Planner Gjolme said that Code Enforcement is involved.

The Commissioners concurred that enforcement of sign regulations has been lenient. Planner Gjolme said that sign sweeps have been done in the past.

Chairman Moldafsky asked staff if it is possible to get a copy of the City's sign code regulations so that he can understand them. The Commission agreed that they should completely understand the procedures.

Commissioner Fuelling felt a tour of the City should be done. Planner Gjolme indicated that because of priorities like the City Hall move, that a tour is on the back-burner.

Vice Chairman Hoopes who has been on the Commission for over 20 years, agreed that if Foothill Boulevard starts exhibiting problems that it should be addressed then. He felt the boulevard had improved dramatically over the last decade.

Commissioner King asked about Events by Florenza's signage. Planner Gjolme said that Code Enforcement is involved. He said that he expects that a sign application will be submitted to the City soon.

Planner Gjolme said that he has been with the City for 23 years and said that he felt that the improvements to Foothill Boulevard over the last several years is substantial.

**X. COMMENTS FROM STAFF**

Planner Gjolme confirmed a quorum for the December 20, 2018 meeting for the Flintridge Preparatory School project.

**XI. ADJOURNMENT:** M/S/C King/Hoopes to adjourn the meeting at 8:32 a.m. Approved 5-0.