



**AGENDA AND NOTICE
OF THE REGULAR MEETING OF THE
SGVCOG GOVERNING BOARD**

Thursday, January 17, 2013

6:00 PM

Please note location

**Southern California Edison's CTAC
6090 North Irwindale Avenue, Irwindale, CA**

Barbara Messina, President
Mary Ann Lutz, First Vice President
Joseph Gonzales, Second Vice President
Gene Murabito, Third Vice President

**Agenda and related materials for this agenda are
available on our website at:**

www.SGVCOG.org

Please turn off cell phones and pagers while meeting is in progress.

Written materials relating to an item on any Regular Meeting Agenda of the Governing Board of the San Gabriel Valley Council of Governments that are distributed to the Governing Board within 72 hours of the Meeting will be available for public inspection at the San Gabriel Valley Council of Governments, 1000 S. Fremont Ave., Building A10, Room 10210, Alhambra, CA, during normal business hours.

At a regular meeting, members of the public may comment on any matter within the jurisdiction of the Board during the public comment period and may also comment on any item on the agenda at the time it is taken up by the Board. At a special meeting, members of the public may only comment on items that are on the agenda. Members of the public wishing to speak should fill out a comment card. We ask that members of the public come forward to be recognized by the Chair and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.

PRELIMINARY BUSINESS (10 Minutes)

6:00 PM

- 1.0** Call to Order
- 2.0** Pledge of Allegiance
- 3.0** Roll Call
- 4.0** Public Comment *(If necessary, the President may place reasonable time limits on all comments)*
- 5.0** Changes to Agenda Order; Identify emergency items arising after agenda posting and requiring action prior to next regular meeting *(It is anticipated that the Governing Board may take action on the following matters)*

PRESENTATIONS *(It is anticipated that the Governing Board may take action on the following matters)*

- 6.0** Edison Presentation (Glen Becerra) **(10 Minutes)**
Recommended Action: For Information Only
- 7.0** SGVEWP 2010-12 Overview (Staff Presentation) **(7 Minutes)**
Recommended Action: For Information Only

CONSENT ITEMS (5 Minutes) *(It is anticipated that the Governing Board may take action on the following matters)*

- 8.0** Approval Items (RECOMMENDED ACTION: *Approve*)
 - 8.1 Adopt Governing Board Meeting Minutes – November 15, 2012
 - 8.2 Adopt Governing Board Meeting Notes – November 30, 2012
 - 8.3 Approve Monthly Cash Disbursements/Balances/Transfers
 - 8.4 Approval of 1) First Amendment to the Agreement to Jointly Deliver the 2010-2013 San Gabriel Valley Energy Wise Energy Leader Partnership Program and 2) SCE Purchase Order 4500491329
RECOMMENDED ACTION: Ratify Executive Committee’s action to authorize President to accept and sign the following purchase orders and amendments: 1) First Amendment to the Agreement to Jointly Deliver the 2010-2013 San Gabriel Valley Energy Wise Energy Leader Partnership Program and 2) SCE Purchase Order 4500491329
- 9.0** Receive and File (RECOMMENDED ACTION: Receive and File)
 - 9.1 Public Works Directors TAC Meeting Minutes
 - 9.2 ACE Construction Authority Minutes
 - 9.3 Correspondence

A CLOSED SESSION (15 Minutes) *(It is anticipated that the Governing Board may take action on the following matters)*

- 10.0** Public Employment – Government Code Section 54957
Title – Executive Director

GENERAL COUNSEL (20 Minutes) *(It is anticipated that the Governing Board may take action on the following matters)*

- 11.0** Ad Hoc Executive Director Search Committee
RECOMMENDED ACTION: Approval of Executive Director recommendation and approval of employment contract.

- 12.0** Status of Public Records Requests
RECOMMENDED ACTION: For Information Only
- 13.0** ACE Construction Authority
- 13.1 MTA Loan
RECOMMENDED ACTION: Approval to enter into a Promissory Note with the Los Angeles County Metropolitan Transportation Authority (MTA) as described in the attached memo for up to \$45,000,000.
- 13.2 Investment Policy
RECOMMENDED ACTION: Approval of an Amendment to the SGVCOG Investment Policy.
- 13.3 ACE Project Transfer Agreement
RECOMMENDED ACTION: For discussion purposes only.

PRESIDENT’S REPORT (5 Minutes) *(It is anticipated that the Governing Board may take action on the following matters)*

- 14.0** SGVCOG Strategic Planning Session – November 30, 2012
RECOMMENDED ACTION: Adopt 2012-2015 Strategic Plan.
- 15.0** SGVCOG Strategic Planning Session
RECOMMENDED ACTION: Approve June 12, 2013 for the next Strategic Plan Workshop and authorize a budget amendment of \$6,000 for Strategic Planning.

EXECUTIVE DIRECTOR (20 Minutes) *(It is anticipated that the Governing Board may take action on the following matters)*

- 16.0** Approve Employment Agreements with Kathy Boyd, Marisa Creter, Genevieve Blanche and Caitlin Sims.
RECOMMENDED ACTION: Consider approval of Employment Agreements beginning February 1, 2013; with Kathy Boyd, Marisa Creter, Genevieve Blanche and Caitlin Sims as recommended by the Executive Committee and Interim Executive Director and authorize the Interim Executive Director to execute those agreements. Additionally extend the current “Temporary Work Agreement” for Kathy Boyd to cover the period from January 1, 2013 to January 31, 2013.
- 17.0** LA Permit Group Implementation Technical Assistance Contract
RECOMMENDED ACTION: 1) Ratify Executive Committee’s action to approve release of a Request for Proposals for technical assistance for the LA Permit Group for implementation of the MS4 NPDES Permit; and 2) authorize the Interim Executive Director to enter into a contract with the firm recommended by the LA Permit Group for an amount not to exceed the amount of reimbursement funds that participating cities authorize the SGVCOG to retain for the new contract.
- 18.0** Legislative Receptions - Washington DC and Sacramento
RECOMMENDED ACTIONS: 1) Ratify Executive Committee’s action regarding approval of an expenditure not to exceed \$2,500 for a legislative reception in Washington D.C.; 2) Discuss and provide direction to staff regarding a possible expenditure for a legislative reception in Sacramento; and 3) Discuss and provide direction to staff regarding travel expenditures to Washington D.C. and Sacramento.
- 19.0** Office Location Lease Approval
RECOMMENDED ACTION: Executive Committee approved bringing the matter to the full Governing Board, and recommend, to the Governing Board, the approval of the new lease arrangement between “The Alhambra” and the SGVCOG.
- 20.0** PMC Contract Amendment
RECOMMENDED ACTION: Approve amendment to the contract between SGVCOG and Pacific Municipal Services (PMC) to increase the Not to Exceed (NTE) value by \$99,927 for a NTE value of \$1,929,838.

21.0 Expenditure Approval Policy

RECOMMENDED ACTION: Approve recommended changes of SGVCOG's Accounts Payable and Expenditure Approval Process.

COMMITTEE REPORTS *(It is anticipated that the Governing Board may take action on the following matters)*

Transportation Committee (5 Minutes) – J. Fasana

22.0 Transportation Matrix

RECOMMENDED ACTION: Adopt updated SGVCOG Transportation Priority Project Matrix, subject to any revisions by the Transportation Committee.

Housing, Community, and Economic Development (2 Minutes)

23.0 HCED Monthly Report

RECOMMENDED ACTION: Receive and file.

Energy, Environment and Natural Resources Committee (2 Minutes) – S. Pedroza

24.0 EENR Monthly Report

RECOMMENDED ACTION: Receive and file

ACE Construction Authority (2 Minutes) – D. Gutierrez

25.0 ACE Monthly Report

RECOMMENDED ACTION: Receive and file

LIAISON REPORTS (2 Minutes)

26.0 Gold Line Foothill Extension Construction Authority – S. Pedroza

27.0 San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy – D. Bertone

BOARD MEMBER ITEMS *(It is anticipated that the Governing Board may take action on the following matters)*

ANNOUNCEMENTS

ADJOURN

8:00 pm