



**MINUTES OF THE SPECIAL MEETING
PARKS & RECREATION COMMISSION
OF THE CITY OF LA CAÑADA FLINTRIDGE
HELD ON WEDNESDAY, FEBRUARY 26, 2014**

PRELIMINARY BUSINESS

1. Call to Order

Chair Nydam called the meeting to order at 6:05 p.m.

2. Roll Call

Commissioners Olson, Nydam, Koblin, Berkuta, and Kamar all present.

3. Pledge of Allegiance

4. Comments from the Public

5. Approval of January 8, 2014 Regular Meeting Minutes.

M/S/C: Commissioner Olson/Koblin to approve the January 8, 2014 Commission Regular Meeting Minutes. 5-0.

NEW BUSINESS

6. Paradise Canyon Elementary School PTA Field Permit Request for use of the PCY Field in support of the PCY Medieval Faire.

City Staff presented the Commission the request of the PCY PTA for use of the PCY Athletic Field in support of their annual Medieval Faire to be held on Saturday, April 12, 2014. They have requested the PCY Field starting Friday, April 11, at 3:00 PM to begin their set-up for the event and will keep the basic set-up on the field over-night.

The City has already contacted La Canada Baseball/Softball Association (LCBSA) who holds the permit for these dates and they are aware of the event and will relinquish their field permit for the PCY PTA usage of the PCY Field.

Commissioner Koblin inquired if the City obtains evidence of liability insurance in support of the events on the Joint Use Field. Alameda responded that the La Cañada Unified School District does provide coverage, which extends to the activities of the PTA groups. Koblin asked about obtaining insurance coverage from any vendors that might be present at the event. Alameda stated that the City in the past has not obtained evidence of insurance coverage from the vendors supporting a permittee, but he will check with the City's insurance authority to determine if this is a necessary precaution.

M/S/C: Commissioner Berkuta/Olson to approve the field permit request of the PCY PTA for usage of the PCY Athletic Field in support of the PCY Medieval Faire. 5-0

7. La Cañada Girl Scouts Field Permit and Fee Waiver Request for use of the LCE Field in support of Girl Scout Overnight Event.

City Staff presented the Commission the request of the La Cañada Girl Scouts for use of the LCE Athletic Field in support of their annual Sleepover Event to be held the night of Friday, May 9, 2014. The group will arrive after school beginning at 5:00 PM to set-up the LCE Field for the sleep over. The City does calendar these events to ensure that the irrigation schedule on the field is coordinated, as to not come on overnight.

The City has already contacted La Canada Baseball/Softball Association (LCBSA) who holds the permit for these dates and they are aware of the event and will relinquish their field permit for the La Cañada Girl Scouts for their sleep-over on the LCE Field.

CONCLUDING BUSINESS

11. Staff Comments

Staff Liaison informed the Commission that the City Council had just completed their mid-year budget hearing the morning of the Commission meeting and allocated additional funding to the Lanterman Auditorium program budget. The funding was to supplement the LED lighting system currently being installed in the building. Alameda provided an overview on the operations of the Lanterman Auditorium, a Joint Use Facility, and the projects both completed and planned for the building.

Alameda also informed the Parks and Recreation Commission at their March 2014 meeting that the City Council has requested that they discuss their goals in order to provide the City Council input for the Goal setting retreat. Alameda asked the Commission to think not only of recreational facilities, but also of programming.

12. Items for Future Agendas

Commissioner Berkuta would like an update on the potential of installing a mounting block at the Flume Trial Crossing as mentioned by a resident at the January 2014 Commission meeting.

Commissioner Olson would like to have a future discussion regarding the installation of a drinking fountain at the FIS Lower Field.

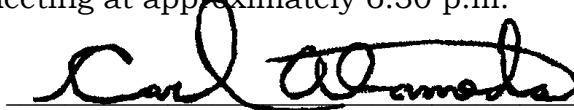
Commissioner Kamar would like to have a future discussion regarding a shade structure at the LCE Field bleachers.

13. Comments from the Commission

Commissioner Kamar stated that the City's contractor did an excellent job installing the home run fence at the PCY Athletic Field for opening day.

ADJOURN

Chair Nydam adjourned the meeting at approximately 6:30 p.m.

A handwritten signature in black ink, appearing to read "Carl Alameda", written over a horizontal line.

**Carl Alameda, Senior Management Analyst II
(Staff Liaison to the Commission)**