



**MINUTES OF THE REGULAR MEETING  
PARKS & RECREATION COMMISSION  
OF THE CITY OF LA CAÑADA FLINTRIDGE  
HELD ON WEDNESDAY, MARCH 12, 2014**

---

**PRELIMINARY BUSINESS**

**1. Call to Order**

Chair Nydam called the meeting to order at 6:01 p.m.

**2. Roll Call**

Commissioners Olson, Nydam, Koblin, Berkuta, and Kamar all present.

**3. Pledge of Allegiance**

**4. Comments from the Public**

**5. Approval of February 26, 2014 Special Meeting Minutes.**

M/S/C: Commissioner Berkuta/Koblin to approve the February 26, 2014 Commission Special Meeting Minutes. 5-0.

**NEW BUSINESS**

**6. La Cañada Girl Scouts Field Permit and Fee Waiver Request for use of the PCY Field in support of Girl Scout Overnight Event.**

City Staff presented the Commission the request of the La Cañada Girl Scouts for use of the PCY Athletic Field in support of their annual Over Night Event. The event date has been changed to the night of Friday, May 30, 2014. LCBSA has been notified of the usage of the La Cañada Girl Scouts.

M/S/C: Commissioner Olson/Koblin to approve the field permit request of the La Cañada Girl Scouts for usage of the PCY Athletic Field in support of the Girl Scout Overnight event. 5-0

**7. Dilbeck Real Estate Park Permit and Fee Waiver Request for use of Memorial Park in support of Annual Easter-in-the-Park Event.**

City Staff presented the Commission the request of Dilbeck Real Estate for use of Memorial Park in support of their annual Easter-in-the-Park Community Event to be held on Saturday, April 19, 2014.

M/S/C: Commissioner Koblin/Olson to approve the Park Permit request of Dilbeck Real Estate for usage of Memorial Park in support of the Dilbeck's Easter-in-the-Park. 5-0

**8. Discussion of Parks and Recreation goals and objectives for facilities and human services programs.**

Staff Liaison informed the Commission that the City Council would be meeting on Saturday, March 29, to review their Goals and Objectives. In advance of the meeting they have sought the input of the City Commissions in their respective areas. Alameda stated that the Commission's input would relate to recreational facilities and human service programs. A list of all related facilities was included within the Commission's agenda packet.

The Commission's discussion developed the following Goals and Objectives:

**Acquire Property for development of Athletic Fields, Parks, and Open Space for the current and future needs of the Community.**

1. Explore existing open space property held by public entities, such as, Southern California Edison or the County of Los Angeles for active usage (West Side of Descanso Parking Lot of interest).
2. Prioritize the construction of a City Dog Park as a future goal.
3. Review the potential to acquire or license parcels of land within the City that could be developed into athletic field sites (Upper Alta Canyon/Linda Vista of interest).

**Improve the Experience for Users on Existing Athletic Fields.**

1. Provide additional shade systems for spectator stands and dugouts where shade presently is not available.
2. Install drinking fountains on athletic fields where they presently do not exist and coordinate with future capital projects that involve sub-surface utilities.
3. Continue to integrate all recreational facility signage and posted regulations into standardized format, as exist at the City Skate Park and FIS Tennis Courts.

**Maximize the Usage Potential for existing Recreational Facilities.**

1. Continue to work toward the installation of an Air Conditioning system for the Lanterman Auditorium.
2. Explore the potential to install a second set of permanent restrooms and a self-contained clean up station in Memorial Park along La Cañada Blvd. to better support major events.

**Protection of the Trails system within the City.**

1. Ensure the protection of access to the City's Trails system.
2. Implement standardized design policy adopted by the Commission for the potential relocation and/or addition of plaques in connection with community service projects.
- 3.

**Human Service Programs and Participation.**

1. Enhance resident awareness of City programs through promoting City activities, such as band introductions at Music in the Park and advertising programs including the Summer Beach Bus in City publications and the local newspapers.
2. Consider establishing a Soccer Tournament within the City.
3. Consider tennis “match pro”, a service to match tennis players looking to play with someone of similar skill.
4. Continue taking an active role as Commissioners in Community Events, Service Organizations, and encourage active Community members to apply for Commission vacancies.

**9. Discuss Trails Council Link 210 Freeway “Flume” Horse Mounting Block.**

Staff Liaison informed the Commission that the City had gotten a bid on the cost of installing mounting blocks on either side of the Trails Council Link (210 Freeway Overcrossing). The cost of the project is \$5,400 and is not currently budgeted as a project. Should the Parks and Recreation Commission be interested in pursuing this project it would need to be suggested by the Commission as one of their projects for the upcoming 2014-15 Fiscal Year, which will begin July 1, 2014.

**CONCLUDING BUSINESS**

**11. Staff Comments**

Staff Liaison provided the Commission an update on the Lanterman Auditorium Air Conditioning project, which is being discussed by the Joint Use Committee.

**12. Items for Future Agendas**

None.

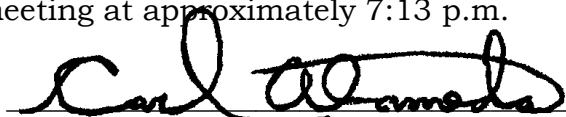
**13. Comments from the Commission**

Commissioner Koblin inquired about the status of re-planting Eucalyptus trees in the Gould Avenue center median that are currently missing.

Commissioner Koblin stated that he would like to see the signage on the Joint Use Fields reflect the field hotline phone number.

**ADJOURN**

Chair Nydam adjourned the meeting at approximately 7:13 p.m.



**Carl Alameda, Senior Management Analyst II  
(Staff Liaison to the Commission)**