



**MINUTES OF THE SPECIAL MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON THURSDAY, MARCH 15, 2012**

PRELIMINARY BUSINESS

1. Call to Order

Chair Joseph King called the meeting to order at 6:31 p.m.

2. Roll Call

Commissioners King, Kambe, Koblin, Nydam, and Olson present.

3. Pledge of Allegiance

4. Comments from the Public

None.

5. Approval of February 8, 2012 Regular Meeting Minutes

M/S/C: Commissioner Olson/Nydam to approve the February 8, 2012 Commission Regular Meeting Minutes, as amended. 5-0.

NEW BUSINESS

6. Review Memorial Park Shade Structure proposal.

Alameda presented a review of the request the Commission previously heard from the MOMS Club of the Foothills to install a shade structure at Memorial Park. A shade structure to cover the 3 to 5 year old play area (approximately 30 feet by 35 feet) would cost \$13,500.

The Commission requested that the project be included within their budget request packet to be reviewed at the April 2012 Parks and Recreation Commission meeting.

7. Discussion of the 2012 Summer Beach Bus Program.

Staff Liaison Alameda provided the Commission an overview of the Summer Beach Bus Program provided through the County of Los Angeles that the City pays to participate in each year. Alameda informed the Commission that the County was looking to make a number of changes to the 2012 program that would also be enacted in future years as well. The notable changes would be requiring advance registration via online registration and that the La Cañada Flintridge stop would become the last on the route. City Staff recommends only participating in a one-year agreement, with options for future years to see how the new program operates.

The Commission believes that the reservation system may work well for the ridership, provided the new procedures are advertised with the new 2012 schedule. But, the Commission supports the one year pilot approach to determine if the new system is favorable.

8. Update on Oak Grove Field Bullpen Improvement Project.

Staff Liaison Alameda informed the Commission that La Cañada Baseball/Softball Association has fully funded a new project on the Oak Grove Field to construct a new pitchers bullpen on the Oak Grove Field. All work on the project has been cleared by the La Cañada Unified School District and LCHS Softball program. The project will be located along the third base side of the Oak Grove JV Softball Field (adjacent to St. Francis High School).

9. Update on Oak Grove Field Outfield Netting System.

Staff Liaison Alameda informed the Commission that La Cañada Unified School District is looking to install netting to protect the windows of the LCHS IRC from baseballs and softballs hit from the Oak Grove Varsity Softball Field.

10. Discussion of the 2012 Music-in-the-Park Summer Concert Series.

Staff Liaison Alameda provided the Commission an update on the sponsorship of the Summer Concert Series, which has previously been provided by the La Cañada Valley Sun. The Valley Sun began co-sponsoring the series in 2004, with a cash contribution of \$1,000 in addition to advertising valued at least \$3,000. In past few years, the Valley Sun had eliminated the cash contribution and had solely provided in-kind advertising, which the past year were quite buried in the paper and smaller than previous years.

The Valley Sun to date has not contacted the City regarding the Concert Series for 2012. In fact, the past two years the City has initiated contact with the Valley Sun. To provide some prospective the City spends approximately \$30,000 on the Concert Series.

City staff would like the Parks and Recreation Commission's input on how they would like to address sponsorship or co-sponsorship of the upcoming 2012 Music-in-the-Park Concert Series.

Commissioner Kambe stated that he believes that many attendees of the Concert Series perceive that the Valley Sun pays entirely for the Music-in-the-Park Concert Series, due to the co-sponsorship banner posted over the band stand. He would prefer to see the Concert Series be a stand-alone event, as the City already pays the full cost of the Series.

Commissioner King would like to see the City have a banner made that features the Summer Concert Series as solely provided by the City should the City not take on a co-sponsor in 2012.

Commissioner Olson suggested that the City seek a minimum of a \$6,000 cash contribution for an organization to be a named co-sponsor of the Summer Concert Series (20 percent of the total cost of the Concert Series).

M/S/C: Commissioner Olson/Koblin offer co-sponsorship of the 2012 City's Music-in-the-Park Summer Concert Series for a minimum \$6,000 cash contribution to no more than one co-sponsor, which may be the Valley Sun or any other interested party. 4-1. (Commissioner Kambe opposed to offering a co-sponsorship opportunity at this level).

11. Update on Memorial Park Access Gate from LCE Parking Lot.

Staff Liaison Alameda informed the Commission that the City has completed the installation of the access gate to Memorial Park leading from the LCE parking lot area on March 5, 2012. The gate includes a step to keep the rain water that comes down from the LCE parking lot from washing into Memorial Park.

12. Update on Olberz Park.

Staff Liaison Alameda provided a background on the construction of Olberz Park, which was conveyed to the City by the developer of the Town Center. At that time a sub-committee was created to develop a site plan for the future park. The idea was that the LCF Farmers' Market would be moved to Olberz Park; however, the previous ownership was opposed to the Farmers' Market moving into the Park or any other active usage of the Park.

The new ownership of the Town Center (IDS Real Estate) has recently approached the City interested in moving the Farmers' Market to the Park and making other improvements to the Park to have events onsite.

Commissioner Kambe suggested if a Park sub-committee was resurrected that a member or two from the City's Youth Council could participate.

CONCLUDING BUSINESS

13. Staff Comments.

Alameda informed the Commission about an issue involving the FIS and LCHS Tennis Courts regarding an erroneous story circulating that the City of La Cañada Flintridge had conveyed management of the public tennis court to a private group called iTennis. Alameda had received multiple irate emails from residents about the situation, to which he responded that the story was incorrect. Alameda discovered that a LCHS Tennis Coach had a misunderstanding and circulated the

story to have users contact the City. Alameda wanted to inform the Commission in case they had received such emails. Commissioner Kambe said that he had also received similar emails.

Alameda informed the Commission that the next Joint Use Committee meeting will be held on Thursday, March 22, 2012 and the LCHS Swimming Pool will be on the agenda for discussion.

Alameda informed the Commission that a total of seven (7) groups have been booked to date for the Music-in-the-Park Summer Concert Series, including the Sisters of Swing who will perform on Sunday, June 3, 2012.

14. Items for Future Agendas.

Commissioner Kambe would like to receive an update on the status of the FIS Tennis Court fencing segment extensions.

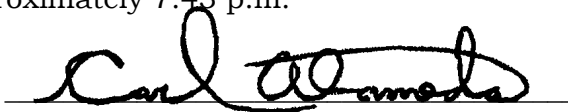
Commissioner King would like an update on the status or planned improvements of the FIS dirt running track.

15. Comments from the Commission.

Commissioner King asked about the large soccer goals stored on the FIS Lower Field. Commissioner Kambe said that the soccer goals belong to the LCHS 7/8 Soccer program.

ADJOURN

Chair King adjourned the meeting at approximately 7:43 p.m.

A handwritten signature in black ink, appearing to read "Carl Alameda", written over a horizontal line.

**Carl Alameda, Senior Management Analyst
(Staff Liaison to the Commission)**