



**MINUTES OF THE SPECIAL MEETING
PARKS & RECREATION COMMISSION
OF THE CITY OF LA CAÑADA FLINTRIDGE
HELD ON THURSDAY, APRIL 23, 2015**

PRELIMINARY BUSINESS

1. Call to Order

Chair Koblin called the meeting to order at 6:09 p.m.

2. Roll Call

Chair Koblin, Commissioner Berkuta, Commissioner Olson, Commissioner and Commissioner Kamar present. Vice Chair Kambe absent.

3. Pledge of Allegiance

4. Comments from the Public

None.

5. Approval of March 11, 2015 Regular Meeting Minutes.

M/S/C: Commissioner Olson/Kamar to approve the March 11, 2015 Commission Regular Meeting Minutes, as amended. 4-0.

NEW BUSINESS

6. La Cañada Girl Scout Troop 991 Field Permit and Fee Waiver Request for use of the La Cañada School Field in support of Overnight Event.

Staff Liaison Alameda provided an overview of the Field Permit and Fee Waiver request of the LCF Girl Scout Troup 991 for their annual Overnight event on the LCE Field the evening of May 8, 2015. La Cañada Baseball/Softball Association has been informed of the usage.

M/S/C: Commissioner Olson/Berkuta to approve the Field Permit and Fee Waiver request of the LCF Girl Scout Troop 991 for use of the LCE Athletic Field on May 8, 2015. 4-0.

7. La Cañada Girl Scout Troop 7451 Field Permit and Fee Waiver Request for use of the Paradise Canyon School Field in support of Overnight Event.

Staff Liaison Alameda provided an overview of the Field Permit and Fee Waiver request of the LCF Girl Scout Troup 7451 for their annual Overnight event on the PCY Field the evening of May 8, 2015. La Cañada Baseball/Softball Association has been informed of the usage.

M/S/C: Commissioner Kamar/Koblin to approve the Field Permit and Fee Waiver request of the LCF Girl Scout Troop 991 for use of the PCY Athletic Field on May 8, 2015. 4-0.

8. La Cañada Kiwanis Park Permit and Fee Waiver Request for use of Memorial Park in support of Fundraiser on May 17, 2015.

Staff Liaison Alameda provided the background on this request of the La Cañada Kiwanis, which is a new program using Memorial Park.

Commission Berkuta stated he would be recusing himself on this item, but had additional information on the specifics of the event. He stated the Los Angeles County Sheriff's Department would likely be involved show casing a patrol car and the Los Angeles County Fire Department would have a Fire Truck on display. These public safety agencies would be providing information on their services.

M/S/C: Commissioner Koblin/Olson to approve the Park Permit and Fee Waiver request of the La Cañada Kiwanis for use of Memorial Park on May 17, 2015. 3-0-1 (Berkuta Abstaining).

9. La Cañada Kiwanis Park Permit and Fee Waiver Request for use of Memorial Park in support of Wine and Gourmet Food Tasting Event.

Staff Liaison Alameda provided an overview of this annual event held by the La Cañada Kiwanis in Memorial Park. The event features many local vendors and restaurants.

Commissioner Kamar stated he typically attends the event and it is very well attended and is a great promotion of local businesses.

M/S/C: Commissioner Kamar/Koblin to approve the Park Permit and Fee Waiver request of the La Cañada Kiwanis for use of Memorial Park in support of their Wine and Gourmet Food Tasting. 3-0-1 (Berkuta Abstaining).

10. Discussion of Fiscal Year 2015-16 Parks and Recreation Budget Requests.

Staff Liaison Alameda presented the Commission nine (9) Parks and Recreation related special projects for the Commission's input, in advance, of the upcoming City Council budget hearings. Staff requests the Commission to review these items to determine a priority. Two of the line items consist of signage for Memorial Park and Glenola Park; staff would like the Commission to recommend which type of signage they preferred (two options proposed). Additionally, staff requests the Commission discuss any other potential items they wish the City Council to consider, not on the list.

The Commission discussed the proposed projects placing a prioritization as follows:

Highest Priory Projects:

- Cherry Canyon Trails Directional Signage (Phase II)
- Cherry Canyon Trails Wooden Direction Pole & Relocation of misplaced signage (Phase II)
- Cherry Canyon Entry Signage Installation (Phase III).

The LCF Trails Council has commitment to donate 75 percent of the signage purchase cost toward the signage projects. The City will pay for the other 25 percent and the full cost to install the signage.

High Priory Projects:

- Memorial Park Monument Signage
- Glenola Park Monument Signage

The Commission discussed the signage options, as staff provided two options for each par site. The options were a River Rock Monument style sign similar to the sign installed at Lanterman Auditorium and the City Entry sign on Oak Grove Drive. The second option is for the more “rustic” wooden sign similar to the one that previously existed at Glenola Park and collapsed.

Medium Priory Projects:

- LCE Shade Structure.

The Commission discussed the shade project, which has been requested in the past but not funded by the City Council. Staff Liaison Alameda staffed the City Council didn't fund, as the LCF Sports Coalition stated this project was not a priory for the group. Commissioner Olson stated he had a contact with the LCE PTA President and would reach out to see if the LCE PTA would be interested in participating in the project.

Low Priory Projects:

- Lanterman Auditorium Monument Sign Up-lighting.

The Commission discussed the lighting project to illuminate the recently installed monument sign at the Lanterman Auditorium.

Alameda also stated the Joint Use Committee CIP Sub-Committee will be meeting to further discuss potential projects for the upcoming year.

Commissioner Berkuta would also like to see the Memorial Park Restroom project considered again by the City Council. The City Council has considered this project the previous year and it was not selected as a project to be funded.

11. Review of 2015 Music in the Park Summer Concert Series Schedule.

Staff Liaison Alameda presented the 2015 Music in the Park concert schedule, which includes 14 concerts, 1 movie night, and a classic car show. The schedule includes two new acts to the series which have not played in the series before.

The Commission thanked Alameda for his work on the scheduling of the Music-in-the-Park Series

CONCLUDING BUSINESS

12. Staff Comments

Staff Liaison Alameda reminded the group the he will be scheduling a meeting of the Joint Use Capital Projects Sub-Committee in the coming weeks.

13. Items for Future Agendas

Commissioner Berkuta asked if the Commission may need to schedule a future discussion regarding the irrigation of the City's Fields and Parks.

14. Comments from the Commission

Commissioner Berkuta mentioned he had used the LCF Shuttle and Route 3 and it was a great experience. He would like the City to look at redoing the signage along the route, replacing the faded stickers.

ADJOURN

Chair Koblin adjourned the meeting at approximately 7:37 p.m.



**Carl Alameda, Senior Management Analyst II
(Staff Liaison to the Commission)**