



**MINUTES OF THE SPECIAL MEETING
PARKS & RECREATION COMMISSION
OF THE CITY OF LA CAÑADA FLINTRIDGE
HELD ON WEDNESDAY, APRIL 24, 2013**

PRELIMINARY BUSINESS

1. Call to Order

Chair Olson called the meeting to order at 6:00 p.m.

2. Roll Call

Commissioners Olson, Nydam, Koblin, Berkuta and Kamar all present.

3. Pledge of Allegiance

4. Comments from the Public

5. Approval of March 13, 2013 Meeting Minutes.

M/S/C: Commissioner Berkuta/Nydam to approve the March 13, 2013 Commission Regular Meeting Minutes. 5-0.

NEW BUSINESS

Chair Olson re-ordered the Agenda to consider Items No. 7, 12, 11, 6 and 9 first, as the applicants were present and their requests did not present any significant facility usage conflicts.

7. La Cañada Girl Scout Troop 901 Field Permit and Fee Waiver request for use of PC Field in support of Girl Scout Overnight Event.

Kris Mueller of Troop 901 presented the request of the Girl Scouts to hold their annual overnight event on the PCY Field.

M/S/C: Commissioner Olson/Koblin to approve the La Cañada Girl Scout Troop 901 Field Permit and Fee Waiver request. 5-0.

12. La Cañada Gladiators Field Permit and Fee Waiver Request for use of the LCHS JV Baseball Field in support Annual Conditioning Clinic.

Ted Jope presented the request of the La Cañada Gladiators to hold their second annual off-season conditioning clinic at La Cañada High School using the Junior Varsity Baseball Field on Friday nights and one Sunday per month. Mr. Jope said the usage would be between 20 to 30 kids with about six coaches present.

M/S/C: Commissioner Nydam/ Berkuta to approve the La Cañada Gladiators Field Permit and Fee Waiver request. 4-0-1 (Koblin Abstaining).

11. La Cañada Gladiators Park Permit and Fee Waiver Request for use of Memorial Park for Annual Football and Cheer Registration.

Ted Jope presented the request of the La Cañada Gladiators for usage of Memorial Park on Saturday, May 18, 2013 in support of their Annual Football and Cheer Registration.

M/S/C: Commissioner Olson/Kamar to approve La Cañada Gladiators Park Permit and Fee Waiver request. 4-0-1 (Koblin Abstaining).

6. La Cañada Girl Scout Troop 5991 Park Permit and Fee Waiver request for use of Glenola Park in support of Annual Daisy Bridging event.

Ruth Pinkel of Troop 5991 presented the request of the Girl Scouts to hold their annual bridging ceremony in Glenola Park.

M/S/C: Commissioner Koblin/Kamar to approve the La Cañada Girl Scout Troop 5991 Park Permit and Fee Waiver request. 5-0.

9. La Cañada Flintridge Chamber of Commerce Park Permit and Fee Waiver request for use of Memorial Park in support of Festival in Lights.

Pat Anderson presented the request of the La Cañada Flintridge Chamber of Commerce for use of Memorial Park in support of their annual Festival in Lights scheduled for Friday, December 7, 2013.

M/S/C: Commissioner Olson/Koblin to approve the La Cañada Flintridge Chamber of Commerce Park Permit and Fee Waiver request. 5-0.

8. LCHS TACH Bash Park Permit and Fee Waiver request for use of Memorial Park in support of TACH Bash Concert on June 1, 2013.

Alameda presented the request of the LCHS TACH Bash concert to be held at Memorial Park on Saturday, June 1, 2013. Alameda informed the Commission that the first year that this concert took place that the City received complaints from the surrounding neighborhood. Now that the concert has had an earlier end time and the City shuts off the power at the stop time, no complaints have been received. Also City staff will be contacting the Los Angeles County Sheriff's Department to request patrols of the surrounding neighborhood.

M/S/C: Commissioner Koblin/Olson to approve the LCHS TACH Bash Concert Park Permit and Fee Waiver request. 5-0.

10. Steve Del Guercio Day Park Permit and Fee Waiver request for use of Memorial Park in support of Steve Del Guercio Day event.

Alameda presented the request of the organizers of the “Steve Del Guercio Day” held in Memorial Park on Saturday, April 13, Which occurred prior to the Parks and Recreation Commission meeting. But the application is still eligible for a fee waiver as the application was submitted prior the date that the April 2103 meeting was scheduled to be held.

M/S/C: Commissioner Nydam/Koblin to approve the Steve Del Guercio Day Park Permit and Fee Waiver request. 5-0.

13. Discussion of a permanent name of the “Passive Use Park”.

Alameda presented the City Council’s request that the Parks and Recreation Commission discuss potential names for the consideration of the City Council to adopt a permanent name of the recently completed “Passive Use Park” at the intersection of Foothill Blvd. and Indiana Ave.

The Parks and Recreation Commission selected as their primary choice the name "Blackwelder Trial Park" to honor the decades of work and funds donated toward trail projects by Liz Blackwelder.

The Commissioners selected the two alternate names of “Cobbelstone Park” and “Iron Tower Park”.

14. Update on proposed modifications of the Joint Use Agreement between the City of La Cañada Flintridge and the La Cañada Unified School District.

Alameda informed the Commission that the City had met with the La Cañada Unified School District to discuss the proposed changes that the School District wishes to make to the Joint Use Agreement to give the District control of the hours of 3:00 p.m. to 5:00 p.m. on weekdays at the elementary school sites, the FIS Lower Field, and the Oak Grove Field.

The City and School District has come to an agreement not to modify the Joint Use agreement, but to rather issue a MOU that the City would continue not to permit these hours to usage that’s not District related. Also the elementary school sites would be available at 4:45 p.m., an accommodation for La Cañada Baseball/Softball Association, to ensure that they have time to prep these three field sites.

15. Discussion of Fiscal Year 2013-14 Parks and Recreation Budget Requests.

Alameda presented the Parks and Recreation related budget requests to be presented to the City Council during their upcoming budget deliberations for the 2013-14 Fiscal Year. The requests included the new

lighting control cabinet for the LCHS JV/Varsity Baseball Field, audio system improvements at the Lanterman Auditorium, a new sign for Memorial Park, and the modification of the doors at the Community Center to allow for restroom access.

The Commission stated that they viewed the modification of the doors at the Community Center as a very high priority request to provide restroom access at the site.

CONCLUDING BUSINESS

16. Staff Comments

None.

17. Items for Future Agendas

Commissioner Nydam said the use of the FIS Tennis Courts by instructors is something to be watching, as there have been a few occurrences lately on weekends when courts are not available for the public.

18. Comments from the Commission

Commissioner Olson congratulated Commissioner Berkuta on being named as the "La Cañadan of the Year".

ADJOURN

Chair Olson adjourned the meeting at approximately 7:12 p.m.

**Carl Alameda, Senior Management Analyst
(Staff Liaison to the Commission)**