



**MINUTES OF THE REGULAR MEETING  
PARKS & RECREATION COMMISSION  
OF THE CITY OF LA CAÑADA FLINTRIDGE  
HELD ON WEDNESDAY, MAY 8, 2013**

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**PRELIMINARY BUSINESS**

**1. Call to Order**

Chair Olson called the meeting to order at 6:02 p.m.

**2. Roll Call**

Commissioners Olson, Nydam, Koblin, Berkuta and Kamar all present.

**3. Pledge of Allegiance**

**4. Comments from the Public**

Nathan Spindle of a La Cañada Boy Scout of Troop 509 addressed the Commission about having a booth at Music in the Park to hold a drive for his Eagle Scout project to receive donations of school supplies. The school supplies will be donated to a non-profit organization known as School on Wheels.

Alameda advised that for the Fiesta Days concerts that activities would need to be coordinated through the Chamber of Commerce, which Alameda had sent their contact information to Nathan Spindle already.

**5. Approval of April 24, 2013 Meeting Minutes.**

M/S/C: Commissioner Koblin/Nydam to approve the April 24, 2013 Commission Special Meeting Minutes, as revised. 5-0.

**NEW BUSINESS**

**Chair Olson re-ordered the Agenda to consider Item No. 9 first, as the applicant was present.**

**9. La Cañada Kiwanis Park Permit and Fee Waiver Request for use of Memorial Park in support of “Kiwanis Unity Ride to Eliminate” Event.**

Dave Hemstreet presented the request of the La Cañada Kiwanis for use of Memorial Park on September 2, 2013 to welcome back Bob Burlison who will be returning from a motorcycle ride across the lower 48 states. The ride during which he'll visit local Kiwanis Clubs, is a fundraiser for the “Kiwanis Unity Ride to Eliminate” project to eliminate neonatal tetanus.

M/S/C: Commissioner Nydam/Berkuta to approve the La Cañada AM Kiwanis Park Permit and Fee Waiver request. 5-0.

**6. La Cañada Elementary School PTA Park Permit for use of Memorial Park for 2<sup>nd</sup> Grade End of the Year Party on June 4, 2013.**

M/S/C: Commissioner Nydam/Berkuta to approve the La Cañada Elementary School PTA Park Permit request on June 4, 2013. 5-0.

**7. La Cañada High School ASB Park Permit Request for use of Memorial Park for End of Year Event on May 23, 2013.**

Alameda informed the Commission that this is the Group's second year holding this event at Memorial Park.

M/S/C: Commissioner Olson/Koblin to approve the La Cañada High School ASB Park Permit request on May 23, 2013. 5-0.

**8. La Cañada Girl Scouts Field Permit and Fee Waiver request for use of the La Cañada Elementary School Field in support of overnight event.**

Alameda informed the Commission that they had previously approved the Girl Scout Permit requests for the other two elementary school site, PRC and PCY at a previous meeting.

M/S/C: Commissioner Koblin/Olson to approve the La Cañada Girl Scouts Field Permit request in support of overnight event. 5-0.

**10. Discussion on Development of Policy for naming of City Recreational Facility.**

Alameda presented a draft document for the naming of Recreational Facilities. Alameda had drafted guidelines for the naming of facilities for the review and discussion of the Commission. Alameda stated that the issues to consider are as follows:

1. Currently the draft document states that when naming a facility after an individual that they must have had a significant role in the development of the site.
2. When naming a facility after a person should there be a requirement that they are deceased and for a certain length of time?
3. The draft document allows for the establishment of a naming sub-committee in cases where there are other community groups that are interested in the project or played a role in the project.
4. The Commission should also consider if assets within facilities could be named, such as, a gazebo within a named park.

Commissioner Nydam supports the ability to name items within existing facilities as allowed in the draft policy.

Commissioner Olson supports the policy that recommends that a person must have significant involvement in the development of the facility should it be named in their honor.

M/S/C: Commissioner Olson/Koblin to approve the draft Policy for the naming of Recreation Facilities. 5-0.

**11. 2013 Music-in-the-Park Summer Concert Series.**

Alameda presented the 2013 final Music-in-the-Park Concert Series lineup. The new acts include the June 2<sup>nd</sup> act “The Coast Riders” and the June 16<sup>th</sup> “The Untouchables”.

Commissioner Kamar asked about The Untouchables, which there was a concern if they could fill the show. Alameda stated he called their references, which gave them great reviews.

**CONCLUDING BUSINESS**

**12. Staff Comments**

None.

**13. Items for Future Agendas**

Commissioner Koblin would like to plan a popcorn give-away from the Parks and Recreation Commission at the June 16, 2013 Music-in-the-Park Concert and coincides with Movie Night.

**14. Comments from the Commission**

Commissioner Kamar thanked Alameda for his work on the Music-in-the-Park Concert Series.

The Commissioners would like to start introducing the Music-in-the-Park bands, with Jeff Olson doing the May 27<sup>th</sup> concert, Al Koblin doing the June 2<sup>nd</sup> concert, and Dave Nydam doing June 9<sup>th</sup>.

**ADJOURN**

Chair Olson adjourned the meeting at approximately 6:55 p.m.



**Carl Alameda, Senior Management Analyst  
(Staff Liaison to the Commission)**