



**MINUTES OF THE REGULAR MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON WEDNESDAY, MAY 11, 2011**

PRELIMINARY BUSINESS

1. Call to Order

Chair James Kambe called the meeting to order at 6:05 p.m.

2. Roll Call

Commissioners Kambe, King, Koblin, Nydam, and Olson all present.

3. Pledge of Allegiance

4. Comments from the Public

None.

5. Approval of April 13, 2011 Regular Meeting Minutes

M/S/C: Commissioner Olson/Koblin to approve the April 13, 2011 Commission Regular Meeting Minutes. 5-0.

NEW BUSINESS

6. La Cañada Girl Scouts Field Permit and Fee Waiver in support of Girl Scout Overnight Event at the LCE Field on June 3-4, 2011.

Staff Liaison Carl Alameda presented the request of the La Cañada Girl Scouts for use of the LCE Field in support of their Overnight Event at the LCE Field to be held June 3-4, 2011.

M/S/C: Commissioner Olson/Koblin to approve the Field Permit and Fee Wavier request of the La Cañada Girl Scouts to use the LCE Field. 5-0.

7. La Cañada Girl Scouts Field Permit and Fee Waiver in support of Girl Scout Overnight Event at the PCY Field on June 3-4, 2011.

Staff Liaison Carl Alameda presented the request of the La Cañada Girl Scouts for use of the PCY Field in support of their Overnight Event at the PCY Field to be held June 3-4, 2011.

M/S/C: Commissioner Olson/Koblin to approve the Field Permit and Fee Wavier request of the La Cañada Girl Scouts to use the PCY Field, pending a formal written release from La Canada Baseball/Softball Association the current permit holder. 5-0.

8. La Cañada Girl Scouts Park Permit and Fee Waiver in support of Food bank Fundraiser Event at Memorial Park on June 10, 2011.

Staff Liaison Carl Alameda presented the request of the La Cañada Girl Scouts for use of Memorial Park in support of a Los Angeles Regional Food Bank charity fundraiser to be held on June 10, 2011.

M/S/C: Commissioner King/Koblin to approve the Park Permit and Fee Wavier request of the La Cañada Girl Scouts to use Memorial Park. 5-0.

9. Discussion of La Cañada Baseball/Softball Association (LCBSA) request for usage of the FIS Lower and Cornishon Fields on Sunday, June 26, 2011.

Staff Liaison Carl Alameda provided the Commission the background on the request and the notification process undertaken by the City of the residents surrounding the field sites of the proposal for the tournament and discussion to take place at the meeting. The City did not receive any comment from the residents to the notifications sent via U.S. Mail in advance of the meeting.

La Cañada Baseball/Softball Association Board Members Eric Heer and Walter Calmette addressed the Commission on their request for Sunday, June 26, 2011 to host the 2011 LCBSA Summer Smash Tournament. LCBSA will enter seven (7) teams into the tournament which represents about 85 LCBSA players, of the total 500 players expected to participate. LCBSA expects the total attendance for the tournament to bring 1,500 to 2,000 people throughout the weekend, which is a boost to local businesses. LCBSA posts on its website all the available local restaurants within the City for the attendees.

Commissioner King asked if the tournament will be using other available fields within the City. Eric Heer responded that all the other available fields including the LCE, PCR, PCY, Oak Grove, and LDS Fields will all be used to host games.

Charlie Kamar representing the LCF Chamber of Commerce and the LCF Merchants' Association addressed the Commission in support of the weekend tournament as a boost to local businesses.

M/S/C: Commissioner Nydam/Koblin to recommend to City Council approval of the usage and fee waiver for LCBSA for Sunday, June 26, 2011 of the FIS Lower and Cornishon Fields and recommend that the City Council enact the following six (6) requirements for LCBSA. 5-0.

1. Enact temporary "No Parking" restrictions on lower Cornishon Avenue (South of the Athletic Fields) between 8:00 a.m. and 5:00 p.m. on June 26, 2011.
2. Provide temporary parking permits to the affected residents allowing them to park in the restricted parking zone.
3. Post "Tournament Parking Here" signs at the surface parking lots available at the Lanterman Auditorium and the School District Offices.
4. Request that LCBSA assign a "Parking Monitor" during the game start times to direct tournament attendees away from the residential areas along lower Cornishon Avenue.
5. Prohibit LCBSA's usage of an amplified PA system during the Sunday usage.
6. Request that LCBSA perform a diligent cleanup of the fields at the conclusion of the Tournament.

10. Review of the 2011 Music-in-the-Park Summer Concert Series.

Staff Liaison Carl Alameda presented the final 2011 Music-in-the-Park schedule to the Commission. The concert series begins on Memorial Day Monday, May 31, 2011 and concludes on Sunday, August 28, 2011. The Series provides 14 concerts and one movie in the Park to be shown after the August 21, 2011 concert.

11. Review of Administrative and Commission Issued 2011 Recreational Facility Permits.

Staff Liaison Carl Alameda provided the Commission a spreadsheet reflecting all the Recreational Facility Permits issued to date, totaling 31 permits for the 2011 calendar year. A number of the permits are administrative permits, where the permit applicant pays all the associated fees and are typically not reviewed by the Commission prior to issuance.

12. Review of Fiscal Year 2011-12 Parks and Recreation Commission Budget Requests.

The Parks and Recreation Commission reviewed the Recreation Facility related annual budget requests to be considered by the City Council for consideration during the Fiscal Year 2011-12 Budget Hearings.

There will be two requests to be submitted. The first is in support of a new shade structure for the 3-5 year old play area in Memorial Park. The second is a proposal to install fencing extensions between the individual tennis courts at the FIS Tennis Courts to prevent stray tennis balls and traveling across adjacent courts to improve the overall quality of play.

CONCLUDING BUSINESS

13. Staff Comments.

Staff Liaison Carl Alameda informed the Commission that the Memorial Park hillside stabilization project was recently completed. There were two changes to the project that added new lighting and hand rails along the hillside trails.

13. Items for Future Agendas.

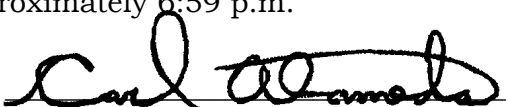
Commissioner King would like the City to consider providing a direct access gate from the parking lot at the back of LCE into Memorial Park.

13. Comments from the Commission.

Chair Kambe thanked City staff for working to complete the Memorial Park Hillside project.

ADJOURN

Chair Kambe adjourned the meeting at approximately 6:59 p.m.



Carl Alameda, Senior Management Analyst
(Staff Liaison to the Commission)