

**MINUTES OF THE SPECIAL MEETING  
OF THE CITY OF LA CAÑADA FLINTRIDGE  
PARKS & RECREATION COMMISSION  
HELD AT THE MEMORIAL PARK GAZEBO  
ON THURSDAY, AUGUST 2, 2012**

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**PRELIMINARY BUSINESS**

**1. Call to Order**

Vice Chair Jeff Olson called the meeting to order at 5:35 p.m.

**2. Roll Call**

Commissioners Olson, Koblin, Kamar, and Berkuta present.  
Commissioner Nydam absent.

**3. Pledge of Allegiance**

**4. Comments from the Public**

None.

**5. Approval of June 21, 2012 Special Meeting Minutes**

M/S/C: Commissioner Berkuta/Kamar to approve the June 21, 2012  
Commission Special Meeting Minutes. 4-0.

**NEW BUSINESS**

**6. Nomination and Election of Parks and Recreation Commission Chair.**

M/S/C: Commissioner Kamar/Berkuta to appoint Commissioner  
Olson as the Parks and Recreation Commission Chair. 4-0

**7. Nomination and Election of Parks and Recreation Commission Vice-Chair**

M/S/C: Commissioner Olson/Koblin to appoint Commissioner Nydam  
as the Parks and Recreation Commission Vice-Chair. 4-0

**8. Nomination and Election of Joint Use Committee Representative**

M/S/C: Commissioner Berkuta/Kamar to appoint Commissioner  
Koblin as the Parks and Recreation Commission's Joint Use Committee  
Representative. 4-0

**9. Consideration of La Cañada Baseball/Softball Association (LCBSA) field permit and fee waiver request for use of the PCY Field and Cornishon Field to hold a Summer Baseball Camp.**

Maxwell Williams, the City's Summer Intern, presented the Commission the request for use of the PCY and Cornishon Field by LCBSA to conduct a Summer Baseball Camp.

M/S/C: Commissioner Berkuta/Kamar to approve LCBSA's request for  
use of the PCY and Cornishon Fields for a Summer Baseball Camp. 4-  
0.

**10. Consideration of La Cañada High School Senior ASB Park Usage Permit.**

Maxwell Williams presented the Commission the request of LCHS ASB to hold a Summer Senior Picnic at Memorial Park on Friday, August 17, 2012.

M/S/C: Commissioner Koblin/Olson to approve LCHS ASB's request for use of Memorial Park to hold a Summer Picnic. 4-0.

**11. Update on the Edison Passive Use Park Project.**

Arabo Parseghian, Management Analyst, provided an update to the Commission on the SCE Passive Use Park Project, which is located at the Southwest corner of Foothill Boulevard and Indiana Avenue.

In March 2011, the City completed the Loop Trail project at this location and the next phase will be to add basic landscaping to the site. The City has recently come to agreement with SCE on the types of vegetation that can be planted.

Given that SCE vehicles still need to access the site to service the transformers on the location, this limits the landscaping that SCE will allow on the property.

**12. Update on Ultimate Destination Trail Project.**

Arabo Parseghian, Management Analyst, provided an update to the Commission on the Ultimate Destination Pocket Park which is a vista point within the Cherry Canyon Trail area. The project will include the planting of about 15 oak trees, the addition of bench seating, and irrigation for the landscaping and water for horses. The City anticipates construction on the project to begin in October 2012.

**13. Review of Joint Use Committee Five-Year Capital Improvement Schedule.**

Maxwell Williams presented the Commission the revised Joint Use Committee Five-Year CIP schedule, which was his summer project for the City. The new CIP schedule now includes map of the included facilities, a date initiated column, and a new historical project schedule providing all the details on projects completed.

## **CONCLUDING BUSINESS**

### **13. Staff Comments.**

Staff Liaison Carl Alameda updated the Commission on the 2012 Summer Field closure, which started Friday, July 27, 2012.

Alameda informed the Commission that City's Summer Movie would be "Cars 2" and that the new ads in the Valley Sun and banners for the Park had been secured.

### **14. Items for Future Agendas.**

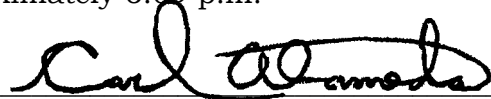
Commissioner Kamar would like an update on the Memorial Park Shade Structure project.

### **15. Comments from the Commission.**

Commissioner Olson stated that he is honored to serve as the Chair of the Parks and Recreation Commission for the coming year.

## **ADJOURN**

Chair Olson adjourned the meeting at approximately 6:09 p.m.



**Carl Alameda, Senior Management Analyst  
(Staff Liaison to the Commission)**