



**MINUTES OF THE SPECIAL MEETING  
OF THE CITY OF LA CAÑADA FLINTRIDGE  
PARKS & RECREATION COMMISSION  
HELD ON TUESDAY, AUGUST 18, 2015**

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**PRELIMINARY BUSINESS**

**1. Call to Order**

Chair Kambe called the meeting to order at 6:01 p.m.

**2. Roll Call**

Commissioners Kambe, Olson, Kamar, and Berkuta all present.  
Commissioner Koblin Absent.

**3. Pledge of Allegiance**

**4. Comments from the Public**

None.

**5. Approval of July 14, 2015 Special Meeting Minutes**

M/S/C: Commissioner Olson/Berkuta to approve the July 14, 2015  
Parks and Recreation Commission Special Meeting Minutes. 4-0

**NEW BUSINESS**

Alameda informed the Commission the City had received a field permit request just below the agenda was posted, which was missed in the agenda preparation process. The request is for use prior to the Commission's next scheduled meeting. The Commission decided to take a vote for the consideration of adding the item for discussion and potential approval.

**ADDED AGENDA ITEM:** La Cañada Junior Baseball/Softball Association (LCBSA) Tournament Team Field Permit and Fee Waiver Request for use of the La Cañada Elementary School Field.

M/S/C: Commissioner Olson/Kamar to consider a Field Permit and Fee Waiver of a LCBSA Tournament Team for use of the La Cañada Elementary School Field. 4-0.

M/S/C: Commissioner Kambe/Kamar to approve the Field Permit and Fee Waiver for LCBSA Tournament Team for use of the La Cañada Elementary School Field. 4-0.

**6. La Cañada Gold Baseball Field Permit and Fee Waiver Request for use of the Paradise Canyon Elementary School Field.**

M/S/C: Commissioner Olson/Kamar to approve the Field Permit and Fee Waiver for La Cañada Gold Baseball for use of the Paradise Canyon Elementary School Field. 4-0.

**7. Girls on the Run Field Permit and Fee Waiver Request for use of the FIS Lower Field Track.**

M/S/C: Commissioner Kambe/Berkuta to approve the Field Permit and Fee Waiver for Girls on the Run for use of the FIS Lower Field Track. 4-0

**8. Presentation by University of Southern California Master of Public Administration Class “Capstone Project” on the City of La Cañada Flintridge Park Permit and Park Fee Schedule.**

The Parks and Recreation received the presentation from the USC MPA Students on their suggested changes to the reservation process, fee structure, and staffing for the reservation procedure of City Parks and Fields. The Commission requested the following:

- 1) The implementation of the new application form as soon as possible;
- 2) Place on a future agenda a discussion of potential to changes the recreational fees and deposits required for use of recreational facilities;
- 3) Pass the staffing recommendations onto the City Manager to be implemented at the City Manager’s discretion.

**CONCLUDING BUSINESS**

**13. Staff Comments.**

Staff Liaison Carl Alameda provided a revised schedule for the 2015 Music in the Park Series, as the Sunday, July 19, concert was rained out. The concert was rescheduled to Labor Day on Monday, September 7, 2015. It will be on a Monday, as it is anticipated residents may be out of town on Sunday with the Monday holiday.

**14. Items for Future Agendas.**

Commissioner Jeff Olson asked for an update at a future meeting on the Cherry Canyon Trail signage project.

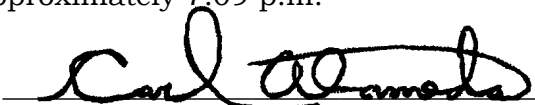
**15. Comments from the Commission.**

Commissioner Kambe reminded the Commission about the upcoming Trail Dusters Ride hosted by Supervisor Michael D. Antonovich on October 6, 2015.

Commissioner Kamar stated the 2015 Music in the Park Series has been a great success and has drawn more people than he has seen in past years.

**ADJOURN**

Chair Kambe adjourned the meeting at approximately 7:09 p.m.

  
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**Carl Alameda, Senior Management Analyst II  
(Staff Liaison to the Commission)**