



**MINUTES OF THE SPECIAL MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON TUESDAY, NOVEMBER 15, 2011**

PRELIMINARY BUSINESS

1. Call to Order

Chair Joseph King called the meeting to order at 6:19 p.m.

2. Roll Call

Commissioners King, Kambe, Nydam, and Olson present.
Commissioner Koblin absent.

3. Pledge of Allegiance

4. Comments from the Public

Derek Borisoff, LCHS Water Polo Coach addressed the Commission on the need for a new swimming pool at La Cañada High School. The LCHS Swim and Water Polo programs would like to see a new 30 meter by 25 yard pool installed. Mr. Borisoff would like the Commission to discuss including the swimming pool within the purview of the Joint Use Agreement between the City and La Cañada Unified School District.

Shelley Buck a LCHS Water Polo parent restated the need for a new pool for the LCHS Water Polo program to have a usable facility that would allow matches to be hosted at LCHS.

5. Approval of September 14, 2011 Special Meeting Minutes

M/S/C: Commissioner Kambe/Olson to approve the September 14, 2011 Commission Special Meeting Minutes. 4-0 (Koblin Absent).

6. Approval of October 12, 2011 Regular Meeting Minutes

M/S/C: Commissioner Kambe/Nydam to approve the October 12, 2011 Commission Regular Meeting Minutes. 4-0 (Koblin Absent).

NEW BUSINESS

7. Update on Joint Use Field Closures and 2011-12 Field Closure Dates.

Staff Liaison Carl Alameda informed the Commission that the City had discussed the closures dates with the La Cañada Unified School District and will be closing the fields for the year on the morning of Monday, December 19, 2011. Once again the orange mesh fencing will be placed throughout the LCHS JV/Varsity Baseball Fields to discourage pick up usage.

Alameda also stated that the fields are in the worst shape that they have been in for the past few years, largely due to not closing the fields in the month of August 2011.

8. Sports Coalition Update on status of the 2012 Field Scheduling Process.

The Commission discussed the timeline for the 2012 Recreational Facility Scheduling process. Staff Liaison informed the Commission that La Cañada Baseball/Softball Association plans to start a formalized Fall Baseball program and will be asking for off-season use in the 2012 calendar year.

9. Discussion of Joint Use Committee Capital Improvement Projects and Athletic User Group Contributions for 2012.

Staff Liaison Carl Alameda informed the Commission that the lighting cabinet at the LCHS JV/Varsity Baseball Fields had been identified as a project for 2012. The estimated cost to replace the lighting control cabinet is \$8,500 and the User Groups had agreed to contribute \$6,500 toward the cost to replace the cabinet.

10. Update on Memorial Park Access Gate from LCE Parking Lot.

Staff Liaison Alameda informed the Commission that the City had obtained a cost to install a gate from the LCE Parking Lot into Memorial Park at a cost of \$650.00. City staff will also be working on obtaining an estimate to construct a new concrete walkway for the project.

11. LCF Girl Scout Troop 5881 Park Permit and Fee Waiver request for use of Glenola Park.

Chair King Re-Ordered the Agenda to add the “LCF Girl Scout Troop 5881 Park Permit and Fee Waiver request for use of Glenola Park”.

M/S/C: Commissioner Olson/Kambe to add “LCF Girl Scout Troop 5881 Park Permit and Fee Waiver request for use of Glenola Park” to the agenda. 4-0

Staff Liaison Carl Alameda presented the request of LCF Girl Scout Troop 5881 for use of Glenola Park to hold the annual Glenola Christmas Tree Lighting event on Wednesday, November 30, 2011.

M/S/C: Commissioner Olson/Kambe to approve the request of LCF Girl Scout Troop 5881 for use of Glenola Park on November 30, 2011, and approve the requested fee waiver. 4-0

CONCLUDING BUSINESS

12. Staff Comments.

Alameda informed the Commission that the information for the City's Field Weather Hotline had recently been added to the City website.

13. Items for Future Agendas.

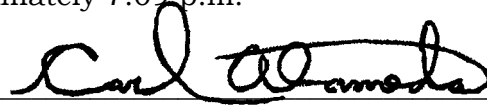
Commissioner Olson will follow up at a future Joint Use Meeting on the discussion involving the LCHS Swimming Pool.

14. Comments from the Commission.

Commissioner Kambe wanted to make sure that the conflicts with the LCHS JV Tennis program and the Learning Castle on the FIS Tennis Courts will be resolved in 2012.

ADJOURN

Chair King adjourned the meeting at approximately 7:09 p.m.



**Carl Alameda, Senior Management Analyst
(Staff Liaison to the Commission)**