

**MINUTES OF THE SPECIAL MEETING  
OF THE CITY OF LA CAÑADA FLINTRIDGE  
PARKS & RECREATION COMMISSION  
HELD ON THURSDAY, NOVEMBER 19, 2015**

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**PRELIMINARY BUSINESS**

**1. Call to Order**

Chair Jim Kambe called the meeting to order at 6:07 p.m.

**2. Roll Call**

Commissioners Berkuta, Kamar, Kambe, and Koblin present.  
Commissioner Olson absent.

**3. Pledge of Allegiance**

**4. Comments from the Public**

None.

**5. Approval of August 18, 2015 Special Meeting Minutes**

M/S/C: Commissioner Berkuta/Koblin to approve the Parks and Recreation Commission Special Meeting Minutes of August 18, 2015. 4-0.

**6. Approval of October 19, 2015 Special Meeting Minutes**

M/S/C: Commissioner Berkuta/Kamar to approve the Parks and Recreation Commission Special Meeting Minutes of October 19, 2015. 3-0-1 (Koblin Abstaining).

**NEW BUSINESS**

**7. Discussion of 2016 Joint Use Field Closure Dates.**

Staff Liaison Alameda proposed a revised set of 2016 Summer Closure dates for the LCHS JV/Varsity Baseball Fields, the Oak Grove Field, and the FIS Lower Field. City staff recommends revising the 2016 Closure dates as follows:

**Current 2016 Closure Dates**

FIS Lower & FIS Upper  
July 22, 2016 – August 15, 2016

LCHS JV/Varsity Baseball Fields  
July 22, 2016 – August 15, 2016

Oak Grove Field  
July 22, 2016 – August 15, 2016

**Proposed 2016 Closure Dates**

FIS Lower & FIS Upper  
July 11, 2016 – July 17, 2016

LCHS JV/Varsity Baseball Fields  
July 15, 2016 – August 15, 2016

Oak Grove Field  
July 15, 2016 – August 15, 2016

Staff Liaison Alameda informed the Commission he had been contacted by the La Cañada Gladiators who need access to the FIS Lower Field one week earlier to begin their season. In the past few years, the Commission has permitted the first month of their season at this location to keep the LCHS JV/Varsity Baseball Fields closed for a longer period of time.

The changes proposed for both the LCHS JV/Varsity Baseball Fields and the Oak Grove Field are to close these locations one week earlier to provide more down time.

KC Matthews, LCHS Softball Coach, addressed the Commission regarding the Oak Grove Field. He informed the Commission his high school softball program and LCBSA's youth softball program have both concluded their fall seasons. He would like to see the Oak Grove Field Closed for the 2015 Calendar Year as soon as possible. He wished to give the field as much time as possible to recover before the start of the softball season in January 2016.

Alameda informed the Commission that currently the Oak Grove Field is permitted to both AYSO Soccer and LAPFC Soccer until Sunday, December 13, 2015. The Oak Grove Field has a closure date of Monday, December 14, 2015. He said he has contacted the two youth soccer groups to see if they may be able to accommodate this request for an earlier closure date.

Commissioner Koblin stated he will also contact the two youth soccer groups regarding this request to close the Oak Grove Field earlier in 2015.

M/S/C: Commissioner Koblin/Berkuta to approve the revised 2016 Summer Field Closure dates as proposed by City staff for the LCHS JV/Varsity Baseball Field, Oak Grove Field, and FIS Lower Field. 4-0.

## **8. Update on Leash-Optional Zone.**

Staff Liaison Alameda informed the Commission that the proposed Leash-Option Zone was presented to the City Council at their Tuesday, November 17, 2015 meeting. City staff presented the project proposed by the Parks and Recreation Commission, which was the Phase I portion of a linear leash-optional zone from Indiana to Olive Lane. The City Council received seven comments from the public, all in support off the project and all appreciative of the efforts of the Commission.

The City Council approved for City staff to proceed with designing a concept of the project to be presented to Southern California Edison for potential approval.

The City Council also discussed the potential project, asking should it proceed, they would want it to return for further discussion to have an understanding of the regulations. They would also want to notify the surrounding neighbors, as the Parks and Recreation Commission had done during their initial discussions of the project.

Randy Strapazon addressed the Commission regarding the project, stating she was happy with the outcome and that the area will be separate from the actual Cross Town Trail.

## **CONCLUDING BUSINESS**

### **9. Staff Comments.**

Staff Liaison Carl Alameda informed the Commission the County of Los Angeles is working on a ballot measure for a parcel tax program to replace Proposition A Recreation funding, which will be expiring. The City is required to host a Public Workshop in order to identify potential Recreational Facility Projects within the City. At the end of this process, the City will submit a prioritized list of 10 projects to the County, so the County may better understand the needs within municipalities. The public meeting will be held at the January 13, 2016 meeting of the Parks and Recreation Commission.

Alameda informed the Commission the La Canada Unified School District plans to replace the turf of the LCHS Football Stadium this in the Summer of 2016. They are holding their first meeting to discuss the project on December 1, 2015; 3:00 PM. This could have an impact on youth athletic groups in the community who do use the field for practices and games.

Alameda informed the Commission the Joint Use Committee Capital Improvement Sub-Committee will be meeting again in January 2016 to review the five-year CIP for any needed revisions.

### **10. Items for Future Agendas.**

None.

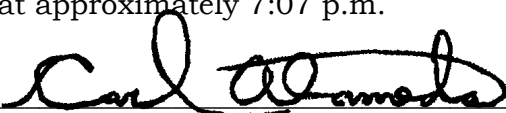
### **11. Comments from the Commission.**

Commissioner Koblin inquired if there would be staffing changes with the transition within the City. Alameda stated with his promotion, there will be another staff member(s) acting as the Staff Liaison to the Parks and Recreation Commission. Alameda said he will still be staffing the Commission for their December 2015 meeting, which will likely be his last meeting.

Commissioner Berkuta stated the Dog Park in the City of Costa Mesa would provide a good example of rules and regulations for such a facility.

## **ADJOURN**

Chair Kambe adjourned the meeting at approximately 7:07 p.m.

  
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**Carl Alameda, Director of Administrative Services  
(Staff Liaison to the Commission)**