



**MINUTES OF THE REGULAR MEETING
PARKS & RECREATION COMMISSION
OF THE CITY OF LA CAÑADA FLINTRIDGE
HELD ON WEDNESDAY, DECEMBER 9, 2010**

PRELIMINARY BUSINESS

1. Call to Order

Chair Kambe called the meeting to order at 6:01 p.m.

2. Roll Call

Commissioners Kambe, King, Nydam, Koblin, and Olson all present.

3. Pledge of Allegiance

4. Comments from the Public

None.

5. Approval of October 15, 2010 Meeting Minutes

M/S/C: Commissioner Koblin/Nydam to approve the October 15, 2010 Commission Regular Meeting Minutes, as amended. 5-0.

6. Approval of November 10, 2010 Meeting Minutes

M/S/C: Commissioner King/Nydam to approve the November 10, 2010 Commission Regular Meeting Minutes. 5-0.

NEW BUSINESS

7. Authorize the continuation of a reduced field light billing rate for users of the LCHS JV/Varsity and Oak Grove Fields.

M/S/C: Commissioner Koblin/Olson to approve the continuation billing at the "meter rate" versus the "fixed rate" of \$20.00 per hour for the users of the LCHS JV/Varsity and Oak Grove Fields. 5-0.

8. Update on Installation of new Skate Park Half-Pipe.

Carl Alameda provided an update on the Skate Park renovations and the upcoming ribbon cutting ceremony.

2011 ANNUAL FIELD SCHEDULING

Staff Liaison Alameda gave an overview of the field scheduling, permit issuance process, and 2011 field closure opportunities.

Chair Kambe thanked the field users for their work through the LCF Sports Coalition for coordinating their 2011 field usage.

Kevin Lacey, representing the LCF Sports Coalition, informed the Commission that the user groups didn't have any scheduling conflicts this year. The Coalition was approached by a new soccer group based in Pasadena for field usage, but the group decided not to submit an application for field use.

9. LCUSD Requests.

A. LCUSD Child Education Center (CEC) - Field Permit Request

M/S/C: Commissioner King/Koblin to approve the LCUSD CEC Field Permit request, as amended with an end time of 5:00 p.m. 5-0.

B. LCE PTA – Park Permit and Fee Waiver Request.

M/S/C: Commissioner Olson/Koblin to approve the LCE PTA Park Permit and Fee Waiver Request. 5-0.

10. LCF Sports Collation Requests.

A. AYSO – Field Permit and Fee Waiver Request

Marco Quezada presented the request of AYSO for their 2011 field request. Mr. Quezada mentioned this past year that they had worked to not use the fields in 2010 during rain periods.

Carl Alameda noted that the 2011 request for AYSO is beginning earlier this year with a start date of August 1, 2011. If the Commission doesn't want a field closure period the City would still need a window to apply fertilizer between sports seasons. The Commission discussed revising the start date to Monday, August 8, 2011.

M/S/C: Commissioner Kambe/Koblin to approve the AYSO Fee Waiver and Field Permit as requested with a modified start date of Monday, August 8, 2011 for the LCHS JV/Varsity Baseball Field and Oak Grove Field. 5-0.

B. Gladiators Football– Field Permit and Fee Waiver Request

Kevin Lacey, President of the La Cañada Gladiators addressed the Commission discussing the activities of the Gladiators. The Gladiators had a successful season with three teams being named League Champions. The program's LCF residency percentage has dropped overall due to a big drop in their cheerleading program, because of competition with local dance programs. Also the local elementary schools have not allowed the Gladiators to advertise at the elementary school sites.

Commissioner Nydam asked if the program works with the local high school programs. Mr. Lacey said that they work with the St. Francis and LCHS Football programs on their Coaching Clinics. The last program held in conjunction with St. Francis High School generated just over \$6,000 for their program.

Mr. Lacey said that the use of the FIS Lower Field during the month of August has worked well for their group.

M/S/C: Commissioner King/Koblin to approve the Gladiators Fee Waiver and Field Permit as requested. 5-0.

C. LAFC Soccer – Field Permit and Fee Waiver Request

M/S/C: Commissioner Koblin/Nydam to approve the LAFC Soccer Fee Waiver and Field Permit as requested with a modified start date of Monday, August 8, 2011 for the Oak Grove Field. 5-0.

D. La Cañada Baseball/Softball Association (LCBSA) – Field Permit and Fee Waiver Request.

Robert Valencia of LCBSA introduced himself and presented their 2011 field request and noted that the start times on their request should be 5:00 p.m. He also announced that their Board approved \$17,000 in field improvements to be preformed in the 2011 calendar year. Mr. Valencia also noted that they included their Fall Softball request in the 2011 scheduling request, which had been request later in the previous year.

M/S/C: Commissioner Koblin/Olson to approve the LCBSA Fee Waiver and Field Permit as amended with a later start time of 6:00 p.m. for the Fall Softball request. 5-0.

11. Community Group Requests.

A. The Community Center of La Cañada Flintridge – Field Permit and Fee Waiver Request.

B. The LCF Girl Scout Association- Field Permit and Fee Waiver Request.

C. LDS Church Cub Scout Camp- Field Permit and Fee Waiver Request.

M/S/C: Commissioner Nydam/Koblin to approve Items 10A, 10B, and 10C for the Community Center of La Cañada Flintridge, the LCF Girl Scouts, and the LDS Church Cub Scout Camp Fee Waivers and Field Permits as requested. 5-0.

UNFINISHED BUSINESS

12. Update on the 2010-11 Annual Winter Field Closure process.

Alameda provided the Commission on the Field Closure process that will take place for the 2010-11 Winter Field Closure period. Alameda also mentioned the new signage for the Cornishon Field would soon be posted.

The Oak Grove Field will close earlier on Monday, December 13, and the remainder of the fields will close on Friday, December 17, 2010.

13. Update on Status of Athletic Field conditions. (Presented Above).

CONCLUDING BUSINESS

14. Staff Comments

Carl Alameda mentioned the 2011 Music-in-the-Park Concert Series will be discussed in February. Also the LCHS Tennis Coach approached the City about installing a storage shed at the FIS Tennis Courts, which would be discussed at Joint Use. Alameda informed the Commission that a metal theft that has been active stole of brass frog feature at Mayors' Discovery Park which caused major damage to the fountain.

15. Items for Future Agendas

Chair Kambe would like to receive an update on the plan for Olberz Park.

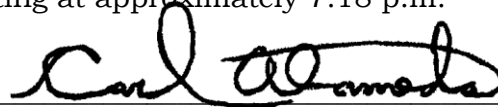
16. Comments from the Commission

Commissioner Olson thanked La Canada Baseball/Softball Association with their work on their Tournament; they handled the parking situation well and kept the area clean after their usage.

Commissioner Koblin would like to discuss, in the future, the process for issuance of permits to groups seeking permits for field usage.

ADJOURN

Chair Kambe adjourned the meeting at approximately 7:18 p.m.

A handwritten signature in black ink, appearing to read 'Carl Alameda', written over a horizontal line.

**Carl Alameda, Senior Management Analyst
(Staff Liaison to the Commission)**