



**DRAFT MINUTES OF THE REGULAR MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON WEDNESDAY, DECEMBER 13, 2017**

PRELIMINARY BUSINESS

1. Call to Order

Chair Kamar called the meeting to order at 6:05 p.m.

2. Roll Call

Commissioners Decker, Kambe, Koblin, Olson and Kamar present.

3. Pledge of Allegiance

4. Comments from the Public

Pat Anderson, with the Chamber of Commerce, reminded the Commission about the Chambers ticket sales for the early screening and dinner of the Star Wars 8 movie.

5. Approval of October 19, 2017 Special Meeting and November 8, 2017 Regular Meeting Minutes

M/S/C: Commissioner Decker/Koblin to approve the October 19, 2017 Commission Special Meeting Minutes. 4-0-1, Approved, Commissioner Kambe abstained.

M/S/C: Commissioner Kambe/Decker to approve the November 8, 2017 Commission Meeting Minutes. 3-0-2, Approved, Commissioners Koblin and Olson abstained.

6. Discussion of Recreational Facility Projects

Director of Administrative Services Alameda presented the staff report. AYSO representative supported the project for replacing the Oak Grove Fields turf to a synthetic turf. La Canada Baseball Association, requested for more time to review the projects with the sports collation and return to the Commission with their input. Division Manager Parseghian emphasized that the FIS Tennis Courts Resurfacing project is a high priority for the Joint Use Board.

M/S/C: Commissioner Kambe/Decker to ask the Sports Coalition to meet to discuss the projects and their funding commitment, bring the list of pending projects to the Joint Use Board for further discussion, and to bring the item back at a future Commission meeting. 5-0-0, Approved.

2018 Annual Field Scheduling

9. Community Group Request:

A. LCF Chamber of Commerce – Facility Permit and Fee Waiver Request

Management Analyst Nguyen presented the staff report.

M/S/C: Commissioner Kambe/Koblin to approve the LCF Chamber of Commerce 2018 field permit and fee waiver request. 5-0-0, Approved.

B. The Community Center of LCF – Filed Permit and Fee Waiver Request (Re-Ordered)

Management Analyst Nguyen presented the staff report. She stated the Community Centers request did conflict with few field closures dates. She stated their permits would not be valid during the closure periods.

M/S/C: Commissioner Koblin/Kambe to approve the Community Center of LCF 2018 field permit and fee waiver request. 5-0-0, Approved.

7. LCUSD Requests:

A. Review LCUSD Field Request and Major Events.

Management Analyst Nguyen presented the staff report. She stated this year's requests conflict with AYSO, LAPFC and LCBSA start time. Kristina Kalb, LCUSD Dean of Athletic Department, stated with the District's late start time, requests were pushed 30 minutes later, into the Joint Use hours. Commissioner Koblin stated later time requests create problems for other user groups who are the beneficiaries of the Joint Use Agreement. Director of Administrative Services Alameda provided a background of the Joint Use agreement. He stated the City agreed to take over the maintenance of the fields and spend millions of dollars so that during the Joint Use hours other user groups could benefit from the fields. Director of Administrative recommended the Commission give the permit to AYSO and LAPFC and have them work with the District to accommodate wherever possible. He stated this has been a past practice and has worked well with the groups. Kristina Kalb, requested that the high school get the upper tennis courts. Division Manager Parseghian stated there was no issue with keeping with the tradition and giving the high school the upper tennis courts.

8. LCF Sports Coalition Requests:

A. Gladiators Football – Field Permit and Fee Waiver Request.

Management Analyst Nguyen presented the staff report. She stated there were conflicts between AYSO and Gladiators. Kevin Lacey, President of the Gladiators Football, stated he would work with AYSO to address those conflicts.

M/S/C: Commissioner Kambe/Olson to approve the Gladiators Football 2018 field permit and fee waiver request. 5-0-0, Approved.

B. LCBSA – Field Permit and Fee Waiver Request

Management Analyst Nguyen presented the staff report. She stated the conflicts are with the LCUSD requests. She stated those conflicts were addressed with the earlier discussions. Walter Calmette stated his concerns with giving up more Joint Use time every year for Cornishon fields. He stated they will work with the District as much as possible.

M/S/C: Commissioner Kambe/Koblin to approve the LCBSA 2018 field permit and fee waiver request. 5-0-0, Approved.

C. AYSO – Field Permit and Fee Waiver Request

Management Analyst Nguyen presented the staff report.

M/S/C: Commissioner Koblin/Kamar to approve the AYSO 2018 field permit and fee waiver request. 5-0-0, Approved.

D. LAPFC Soccer – Field Permit and Fee Waiver Request

Management Analyst Nguyen presented the staff report.

M/S/C: Commissioner Koblin/Kamar to approve the LPFC 2018 field permit and fee waiver request. 5-0-0, Approved.

9. Community Group Request:

C. The Girls on the Run Permit and Fee Waiver Request

Management Analyst Nguyen presented the staff report.

M/S/C: Commissioner Olson/Koblin to approve the Girls on the Run field permit and fee waiver request. 5-0-0, Approved.

CONCLUDING BUSINESS

9. Staff Comments.

Division Manager Parseghian thanked the user groups for working well together in improving the process for scheduling the fields.

Director of Administrative Services Alameda provided an update about the new City Hall. He also stated the Gladiators Football Junior Midget team will be recognized at the January City Council Meeting.

Commissioner Decker mentioned the Varsity Women's Cross Country were third in the state.

10. Items for Future Agendas.

Commission Kambe asked to look at field alternatives throughout the City.

Commission Decker asked to evaluate continuing the health and wellness activities at the park.

11. Comments from the Commission.

The Commission thanked users groups for working well and providing program for La Canada Flintridge.

Chair Kamar thanked staff and user groups for their hard work.

ADJOURN

Chair Kamar adjourned the meeting at 7:59 p.m.

**Arabo Parseghian, Division Manager
(Staff Liaison to the Commission)**