



**DRAFT MINUTES OF THE REGULAR MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON WEDNESDAY, FEBRUARY 10, 2016**

PRELIMINARY BUSINESS

1. Call to Order

Chair Jim Kambe called the meeting to order at 6:10 p.m.

2. Roll Call

Commissioners Berkuta, Kamar, Kambe, Koblin and Olson present.

3. Pledge of Allegiance

4. Comments from the Public

David Parker, a La Cañada High School parent, discussed the bleacher replacement project for the La Cañada High School Varsity Baseball Field. He stated the bleacher design is DSA approved and will meet American's with Disabilities Act standards. The project is currently \$20,000 short of being completely funded. Mr. Parker requests the City to make a contribution in any amount.

Chair Kambe asked staff the procedure for the City's consideration of this request.

Director of Administrative Services Alameda stated staff would review the cost details and the Joint Use Agreement. Mr. Alameda stated if under the JUC agreement, the City is not excluded from share the cost for the bleachers then the staff can look at funding options including asking user groups for contributions. Commissioner Koblin stated he would contact the athletics user groups represented by the Sports Coalition to discuss this request.

Commissioner Berkuta asked Mr. Parker whether the project would stop should the contribution not take place. Mr. Parker stated the project will move forward regardless.

Director of Administrative Services Alameda stated the information staff requested must be submitted by tomorrow if the request is going to be considered by City Council at their mid-year budget hearing.

5. Approval of January 13, 2016 Regular Meeting Minutes

M/S/C: Commissioner Berkuta/Koblin to approve the Parks and Recreation Commission Regular Meeting Minutes of January 13, 2016. (5-0).

NEW BUSINESS

6. LCF Girl Scouts Permit and Fee Waiver Request for Glenola Park.

Director of Administrative Services Alameda presented the request from La Canada Flintridge Girl Scouts.

Dorothy Chen, leader of Girl Scout Troop 1012, stated the Girl Scout Troop will be hosting their Girl Scout Ceremony for girls bridging from Daisy to Brownie level.

M/S/C: Commissioner Koblin/Berkuta to approve the LCF Girl Scouts Permit and Fee Waiver Request for usage of Glenola Park. 5-0.

7. La Cañada Flintridge Chamber of Commerce Permit and Fee Waiver Request for Memorial Park.

Director of Administrative Services Alameda presented the request from La Cañada Flintridge Chamber of Commerce.

M/S/C: Commissioner Berkuta /Koblin to approve the Chamber of Commerce Permit and Fee Waiver Request for usage of Memorial Park. 4-0-1. Commissioner Kamar abstained.

8. Flintridge Guild of Children's Hospital Permit and Fee Waiver Request for Memorial Park.

Director of Administrative Services Alameda presented the request from Flintridge Guild of Children's Hospital.

Commissioner Berkuta asked if the group will clean up after their event. Commissioner Kamar stated the group used the park last year as well and did a great job cleaning up after their event.

M/S/C: Commissioner Olson/Koblin to approve the Flintridge Guild of Children's Hospital Permit and Fee Waiver Request for usage of Memorial Park. 5-0.

9. Dilbeck Real Estate Permit and Fee Waiver Request for Memorial Park.

Director of Administrative Services Alameda presented the request from Dilbeck Real Estate.

Commissioner Koblin asked if the event was open to the public. Director of Administrative Services Alameda stated the event is free to the public. He stated the City will require City's cleanup crew to be present due to the large number of attendees.

M/S/C: Commissioner Kamar/Berkuta to approve the Dilbeck Real Estate Permit and Fee Waiver Request for usage of Memorial Park. 5-0.

10. Discussion of the 2016 Music-in-the-Park Summer Concert Series.

Director of Administrative Services Alameda presented the tentative Music-in-the-Park schedule for 2016. He asked the Commissioners feedback on past performances. He stated seven groups have already been confirmed for 2016, leaving seven slots available for booking.

Commissioner Berkuta recommended Neal Diamond.

Director of Administrative Services Alameda stated the Sunday performance has become such a tradition that most viewers just show up on Sunday without looking at the paper.

Director of Administrative Services Alameda stated Jack Lantz Big Band has been requested by some residents. He stated Jack Lantz does provide variety to the series.

Chair Kambe stated his support for David Sagal and Steve Roth.

Director of Administrative Services Alameda stated his recommendation to remove Highway 91 from consideration, as the original members have not been playing for the past few years.

Chair Kambe asked, with Commission agreement, to remove Susie Hansen Latin Band and Christopher Brothers from consideration.

Director of Administrative Services Alameda confirmed the Commission's desire to keep Steve Roth.

CONCLUDING BUSINESS

11. Staff Comments.

Director of Administrative Services Alameda gave an update regarding field lights at La Cañada High School. Mr. Alameda stated the staff has identified the problem as faulty photocell. Mr. Alameda stated the photocell has been removed and the field lights are coming on as scheduled.

Director of Administrative Services Alameda stated the staff is working on mid-year budget items. He stated the Glenhaven Roof Replacement project and the Memorial Park Undergrounding of the speaker wires used for Music-in-the-Park are going to the City Council for consideration.

Director of Administrative Services Alameda also stated at the upcoming April 2016 Parks and Recreation Commission meeting, the commission will discuss FY16-17 projects to submit for consideration.

Director of Administrative Services Alameda provided an update on the Joint Use Committee Capital Improvement Sub-Committee meeting. Mr. Alameda stated the group is looking into the Oak Grove Fields as a potential project to replace existing turf with artificial turf. Mr. Alameda stated the staff accompanied by La Cañada High School Softball and Baseball Coach will be visiting Norte Dame Sherman Oaks High School to look at their recently installed artificial turf field.

Director of Administrative Services Alameda stated the City is in the process of starting a Sister City program.

Director of Administrative Services Alameda stated La Cañada High School Alumni Association has inquired whether Commission would oppose to them having a booth during this years Music-in-the-Park.

Chair Kambe asked to have this reviewed as an item for future agenda.

12. Items for Future Agendas.

Commission Kamar asked to get an update about the trail signage project.

13. Comments from the Commission.

Commissioner Berkuta stated he will not reapply at the end of his term as he will no longer be a La Cañada Flintridge resident.

ADJOURN

Chair Kambe adjourned the meeting at approximately 7: 01 p.m.

**Arabo Parseghian, Senior Management Analyst
(Staff Liaison to the Commission)**