



**DRAFT MINUTES OF THE REGULAR MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON WEDNESDAY, APRIL 13, 2016**

PRELIMINARY BUSINESS

1. Call to Order

Chair Jim Kambe called the meeting to order at 6:10 p.m.

2. Roll Call

Commissioners Berkuta, Kamar, Kambe, Koblin and Olson present.

Commissioner Koblin arrived to the meeting at 6:23 p.m.

3. Pledge of Allegiance

4. Comments from the Public

None

5. Approval of March 9, 2016 Regular Meeting Minutes

M/S/C: Commissioner Berkuta/Kamar to approve the Parks and Recreation Commission Regular Meeting Minutes of March 9, 2016. (4-0).

NEW BUSINESS

6. LCF Girl Scouts Permit and Fee Waiver Request for La Cañada Elementary School Athletic Field.

Senior Management Analyst Parseghian presented the request from the LCF Girl Scouts.

M/S/C: Commissioner Berkuta/Olson to approve the LCF Girl Scouts Permit and Fee Waiver Request for usage of La Cañada Elementary School Athletic Field. (4-0).

7. The Compassionate Friends Permit and Fee Waiver Request for Memorial Park.

Senior Management Analyst Parseghian presented the request from the Compassionate Friends.

M/S/C: Commissioner Olson/Berkuta to approve the Compassionate Friends Permit and Fee Waiver Request for usage of Memorial Park. (4-0).

CONCLUDING BUSINESS

11. Staff Comments.

Senior Management Analyst Parseghian stated the need to reschedule the May 11th Parks and Recreation Commission meeting to May 2nd to discuss the City's budget requests.

12. Items for Future Agendas.

None

13. Comments from the Commission.

Commissioner Olson asked for a status update regarding the Cherry Canyon Trail project and the Johnson property.

Senior Management Analyst Parseghian stated he met with the City's new Trails Coordinator/Management Analyst Greg Kwolek and finalized the signs. He stated he will follow up with him on both items.

Commissioner Kamar asked about repainting the Cornishon Tennis Court walls.

Senior Management Analyst Parseghian stated the resurfacing and improvements of the Cornishon Tennis Courts is a future Capital Improvement Project. He stated, last year the staff applied for a competitive grant without success for this project. He also stated the walls are on a list of project for Scouts to perform. The City is routinely approached by Scouts on regular bases for community projects. Due to the simplistic nature of the project, it is a great project for the Scouts to perform. He stated there is already a potential interest by a Boy Scout to repaint the wall. He will follow up at a future meeting should there not be any interest from the Scouts.

Commissioner Koblin asked staff to look into the field regulation signage at FIS Lower and Upper Fields. He stated over the weekend unauthorized use of the FIS Fields had taken place despite the field closures. He stated the Sheriff's Department informed him that they would not enforce the closure unless the rules were displayed, a closure notice posted, and the gates at the fields were securely locked.

Senior Management Analyst Parseghian stated the Sheriff's Department should be enforcing the rules, including closures, as long as the regulations signage is posted at the entrances. He stated the posting of a closure notice and/or securing of the gate is not required for enforcement, given the access to the field hotline. Mr. Parseghian will follow up with the Sheriff's Department on their procedure and look into the missing signage.

ADJOURN

Chair Kambe adjourned the meeting at approximately 6:35 p.m.



**Arabo Parseghian, Senior Management Analyst
(Staff Liaison to the Commission)**