



**DRAFT MINUTES OF THE REGULAR MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON WEDNESDAY, APRIL 12, 2017**

PRELIMINARY BUSINESS

1. Call to Order

Chair Olson called the meeting to order at 6:00 p.m.

2. Roll Call

Commissioners Olson, Decker, Kambe and Kamar present. Commissioner Koblin arrived at 6:03 p.m.

3. Pledge of Allegiance

4. Comments from the Public

None

5. Approval of February 8, 2017 Regular Meeting Minutes

M/S/C: Commissioner Kamar/Decker to Approve the February 8, 2017 Commission Regular Meeting Minutes. (3-0-1), Approved, Commissioner Kambe abstained. Commissioner Koblin Absent.

NEW BUSINESS

6. The Compassionate Friends Permit and Fee Waiver Request for Memorial Park.

Senior Management Analyst Parseghian presented the staff report.

M/S/C: Commissioner Kambe/Olson to approve the Park Permit and Fee Waiver request of the Compassionate Friends for use of Memorial Park. 4-0-1, Commissioner Koblin absent.

7. PCY Girl Scouts Permit and Fee Waiver Request for PCY Athletic Field.

Senior Management Analyst Parseghian presented the staff report. He stated PCY was contacted and there are no activity conflicts.

M/S/C: Commissioner Olson/Decker to approve the Field Permit and Fee Waiver request of PCY Girl Scouts for use of PCY Athletic Field. 4-0-1, Commissioner Koblin arrived after the vote.

8. Discussion of the Recreational Activity at the Park.

Senior Management Analyst Parseghian presented the staff report. He stated the event will have flyers which will be posted on the City's website, at City Hall, and social media. In addition, Commissioners will pass along the flyers to residents. He also stated, at the direction of the City Manager, staff resources will not be allocated for the day of the event. He asked for Commissioner representation for each day.

Vice Chair Kamar stated on April 22nd the Trails Council was also hosting a community trail hike day.

Commissioner Kambe recommended consecutive Saturdays without gaps between events.

Senior Management Analyst Parseghian stated for future events, the Commission consider submitting budget requests to pay instructors for their participation. He also stated, with recreational activities, depending on the number of attendees different safety requirement maybe triggered.

Commissioner Kambe suggested receiving feedback from participants.

CONCLUDING BUSINESS

9. Staff Comments.

Senior Management Analyst Parseghian provided updates regarding the FIS and Cornishon ADA Access gates. He also provided an update regarding the Joint Use Tennis Court discussion. He stated due to lack of quorum the last meeting of the Joint Use Committee was cancelled.

Senior Management Analyst Parseghian informed the Commission, they will be reviewing the 2017 Music in the Park Schedule and the FY 2017-18 Budget Requests at the May 12th, 2017 meeting. In addition, there will be a future agenda item for discussing FIS exercise equipment.

10. Items for Future Agendas.

Commissioner Decker stated she would like the Fitness Program on a future agenda for discussion.

11. Comments from the Commission.

Commissioner Kambe asked if there was a way for the City to accept donation in support of the FIS Tennis Court Resurfacing project.

Senior Management Analyst Parseghian stated that was a possibility.

Commissioner Decker requested a follow up on the discussion of the Hiking Club as a partnership with the Trails Council.

ADJOURN

Chair Olson adjourned the meeting at 6:45 p.m.

**Arabo Parseghian, Senior Management Analyst
(Staff Liaison to the Commission)**