



**DRAFT MINUTES REGULAR MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON WEDNESDAY, NOVEMBER 14, 2018**

PRELIMINARY BUSINESS

1. Call to Order

Chair Decker called the meeting to order at 6:00 p.m.

2. Roll Call

Commissioners Decker, Kambe, Kamar, Kozakar and Olson present.

3. Pledge of Allegiance

4. Comments from the Public

None

5. Approval of October 10th, 2018 Regular Meeting Minutes

M/S/C: Commissioner Kambe/Kozakar to approve the October 10th, 2018 Regular Meeting Minutes as modified. 5-0, Approved.

NEW BUSINESS

6. Permit and Fee Waiver Requests:

A. La Cañada Flintridge Chamber of Commerce for the use of Memorial Park

Division Manager Parseghian presented the staff report.

M/S/C: Commissioner Decker/Olson to approve the La Canada Flintridge Chamber of Commerce permit and fee waiver request for the use of Memorial Park. 5-0-0, Approved.

B. Girls on the Run of Los Angeles County for the use of FIS Lower Field Track

Division Manager Parseghian presented the staff report.

Nichole Thomas, Girls on the Run representative, explained the program. She described using physical and recreational activity the group teaches empowerment for the youth.

Commissioner Kozakar asked if others could use the track concurrently with the group.

Ms. Thomas, stated others are open to using the track while the group is there. She also noted the girls must perform community service as part of the program.

M/S/C: Commissioner Olson/Kamar to approve the Girls on the Run of Los Angeles County permit and fee waiver request for the use of FIS Lower Field. 5-0-0, Approved.

C. La Cañada Girl Scout Troops 5331 & 6071 for the use of Glenola Park

Division Manager Parseghian presented the staff report.

M/S/C: Commissioner Kozakar/Decker to approve the La Canada Girl Scout Troops 5331 & 6071 permit and fee waiver request for the use of Glenola Park. 5-0-0, Approved.

7. Update on Senior Citizen Services Database Phase I Project

Division Manager Parseghian presented the staff report.

Vice Chair Kambe suggested looking into listing services such as assisted living facility and in-home care services. He stated the challenge would be most of these services will be for profit.

Commissioner Kamar agreed with the need for such services.

Commissioner Olson stated his concern with adding such services and potentially opening the door for other for-profit business requesting to be included.

Division Manager Parseghian elaborated on stage two of the project. He explained stage two would expand services outside of City boundaries, including nearby Cities, County, State, and Federal Government. He stated before the start of Stage 2; staff is requesting for Commission to establish set guidelines for inclusion of an organization in the database.

Commissioner Kozakar suggested including meal services for seniors on the list.

Chair Decker suggested more comprehensive list including a detailed list of services.

Commissioner Olson suggested including other government entities with monitoring of the database to see how useful the system becomes.

Vice Chair Kambe suggested continuing this item to a future meeting to delve into a detailed discussion on what the Commission wants to include in the database.

Division Manager Parseghian suggested with the future agenda item for the commission to focus on the type of organization rather than kind of services to use when establishing guidelines.

Commissioner Kozakar also suggested a feedback mechanism from the public for the database.

8. Discussion of Field Closure Process for Joint Use Fields.

Division Manager Parseghian presented the staff report.

Chair Decker asked if the athletic fields could be locked during the closure.

Division Manager Parseghian stated the commission could consider and recommend it to the staff. Mr. Parseghian said there are limitations as not all fields have lockable gates. In addition, locking specific fields, such as the FIS Lower Field, also prevents the use of other recreational amenities such as the track around the field.

Commissioner Kozakar suggested getting the community involved with enforcement. He proposed an article in the paper informing the public the fields are closed and to report unpermitted activity to the Sheriff's Department.

Commissioner Olson asked if the use of fields during the closure is getting worse.

Division Manager Parseghian stated current year the fields particularly the fields at the high school did not get any rest because of the School District's football field renovation.

Commissioner Kamar emphasized the use of the fields was due to the renovation, and it was only for last year.

George Chumo, President of La Canada Baseball/Softball Association, informed the commission of an adult group that uses the fields when the fields are closed on regular bases. He suggested as a test pilot to lock the Cornishon Field during the field closure.

Commissioner Kamar confirmed the group does use it during the closure.

Commissioner Olson, Kamar, Decker, and Kozakar supported the idea of locking the Cornishon Field gates during the field closure.

Vice Chair Kambe did not support locking gates for the field closure.

Division Manager Parseghian stated he would take the suggestion of locking the gates to upper management for consideration.

M/S/C: Commissioner Olson/Kambe to approve the 2019 Field Closures dates closing the LCE, PCY, PCR, Cornishon and FIS Fields from July 20 – August 5, 2019; the LCHS JV/Varsity Baseball & Oak Grove Fields from July 20 – August 14, 2019 and recommend locking of Cornishon Field access gate during the closure. 5-0, Approved.

CONCLUDING BUSINESS

9. Staff Comments.

Division Manager Parseghian provided an update on the Cornishon Tennis Courts Resurfacing Project. Mr. Parseghian stated the City Council voted to fund the 50% of the projects with the other 50% coming from the La Canada Unified School District. Mr. Parseghian said the staff is working with a high school baseball coach in redoing the infield for the La Canada High School Varsity Field. He noted the project could have an impact on the duration of the closure of the infield.

10. Items for Future Agendas.

Chair Decker requested revisiting the discussion about a dog park.

Division Manager Parseghian asked to discuss this item with the chair before agendaizing the item.

11. Comments from the Commission.

Commissioner Olson reiterated his appreciation for the work done by the high school intern in developing the senior citizen database.

ADJOURN

Chair Decker adjourned the meeting at 6:53 p.m.

**Arabo Parseghian, Division Manager
(Staff Liaison to the Commission)**