



**DRAFT MINUTES OF THE REGULAR MEETING
OF THE CITY OF LA CAÑADA FLINTRIDGE
PARKS & RECREATION COMMISSION
HELD ON WEDNESDAY, APRIL 11, 2018**

PRELIMINARY BUSINESS

1. Call to Order

Chair Kamar called the meeting to order at 6:00 p.m.

2. Roll Call

Commissioners Decker, Kambe, Olson and Kamar present.

Commissioner Koblin's absence was noted.

3. Pledge of Allegiance

4. Comments from the Public

None

5. Approval of March 14, 2018 Regular Meeting Minutes

M/S/C: Commissioner Olson/Kamar to approve the March 14, 2018 Commission Regular Meeting Minutes. (3-0-2), Approved. Commissioner Kambe abstained.

NEW BUSINESS

6. Permit and Fee Waiver Requests:

A. Tessa Fungo, representing LCHS students, use of Memorial Park

Division Manager Parseghian presented the staff report.

Vice Chair Decker voiced her concern regarding the perceived support by the City for the march with a permit approval.

Division Manager Parseghian stated the Commission was considering whether the applicant qualifies for a fee waiver as stated under the City's Municipal Code. He stated the issuance of the permit is neither a show of support nor up for consideration by the Commission.

Chair Kamar stated his concern for the safety of the students.

Division Manager Parseghian stated the event was discussed at the Joint Use Committee meeting with the District. He stated there will be increased patrol along Foothill Boulevard during the event.

Commissioner Kambe stated the decision before the Commission is simply to determine whether the applicant is granted the \$90 fee waiver or not.

M/S/C: Commissioner Kambe/Kamar to approve the Tessa Fungo, representing LCHS students, fee waiver request for use of Memorial Park. 3-0-2, Approved. Commissioner Decker abstained.

7. Review of Recreational Activity at Memorial Park

Division Manager Parseghian presented the staff report.

Commissioner Olson agreed to serve as the City's representative for the April 28, 2018 event. Vice Chair Decker will serve as the City's representative for all other dates.

8. Senior Citizen Needs Assessment

Division Manager Parseghian presented the staff report.

Vice Chair Decker supported having a centralized resource center on the City Website.

Chair Kamar supported having newsletter publications discussing articles relevant to senior citizens.

Commissioner Kambe suggested an article on the next citywide newsletter discussing the background of the Senior Citizen's Needs Assessment.

Vice Chair Decker asked if the Commission could host a forum on key topics affecting Senior Citizens.

M/S/C: Commissioner Olson/Decker to approve and recommend the creation of a digital resource center and newsletter articles to address the senior citizen needs. (4-0-1), Approved.

9. Review of Fiscal Year 2018-19 Budget Requests

Division Manager Parseghian presented the staff report.

Chair Kamar asked regarding the La Canada High School Field Netting extension and its cost.

Division Manager Parseghian stated the cost in the report is an estimate based on a discussion with a contractor.

Commissioner Olsen supported having Music in the Park during the winter season.

Commissioner Kambe suggested hosting the concert as close to last Sunday to Christmas Holidays. He suggested potentially having the La Canada High School Choir perform.

M/S/C: Commissioner Decker/Olson to approved recommending one Music in the Park Winter Concert, LCHS Varsity Baseball Field Netting Extension, FIS Upper Field Entrance (ADA) and Cornishon Field Seating & Dugout (ADA) for the FY 2018-19 budget requests. (4-0-1), Approved.

CONCLUDING BUSINESS

10. Staff Comments.

Division Manager Parseghian provided an update regarding the Joint Use Committee meeting. He provided an update regarding the Tennis Court Resurfacing Project. He stated the JUC CIP Sub-Committee has recommended taking immediate action in funding the project or risk closing the courts in Summer 2019.

Commissioner Kambe asked about the idea of having the tennis courts be multi-use.

Division Manager Parseghian stated that the Sub-Committee is investigating if restriping the courts for futsal would allow funding from other sources or user groups.

Division Manager Parseghian stated the damaged bench at the Tennis Court will be replaced in the coming month.

Commissioner Kambe asked about donations by other user groups and residents.

Division Manager Parseghian stated a donation fund could be established for such funding. He stated the fund would not be created until there is a funding commitment by the District and the City for the project.

11. Items for Future Agendas.

Commissioner Kambe asked for an update on Music in the Park.

12. Comments from the Commission.

Commission Kambe inquired if a permit was issued for a service held by a church on a prior Sunday.

Division Manager Parseghian stated that he would investigate and give the commission an update on the permit.

Vice Chair Decker stated receiving complaints regarding the acoustics during Music in the Park.

ADJOURN

Chair Kamar adjourned the meeting at 7:20 p.m.

**Arabo Parseghian, Division Manager
(Staff Liaison to the Commission)**