

**AGENDA STATEMENT
PARKS & RECREATION COMMISSION**

TO: Parks and Recreation Commission
FROM: Arabo Parseghian, Senior Management Analyst
DATE: June 14, 2017
SUBJECT: **La Canada High School Music Parents Association Fee Waiver Request for use of Memorial Park.**

RECOMMENDATION:

The Parks and Recreation Commission consider a fee waiver request submitted by La Canada High School Music Parents Association for usage of Memorial Park for June 10th of 2017, in support of their Music Benefit.

BACKGROUND:

La Canada High School Music Parents Association requests use of Memorial Park in support of their Music Benefit. The event is anticipated to attract approximately 100 participants.

REQUEST:

Facility	Day(s)	Date(s)	Duration
Memorial Park	Saturday	June 10 th of 2017	9:00AM to 3:00PM

Due to the submission timing of the application, the request could not have been agendaized for the Commission prior to the applicant's requested date. As such, the applicant did submit payment of their application fee and a permit was issued. Should the Commission approve the fee waiver request, the applicant shall receive a refunded of the application fee.

FISCAL IMPACT/FEE WAIVER:

The applicant requests a fee waiver of \$120.00 (6 hours at \$20 per hour).

FEE WAIVER ELIGIBILITY:

The fee waiver request is eligible for approval by a majority vote of the Commission under LCF Municipal Code Sections 5.24.035 (a), and (c).

ATTACHMENTS:

Application for Park Permit.

Responses cannot be edited

La Cañada Flintridge Park Reservation Form

Reservations can be made no less than 31 days in advance for residents and no less than 60 days in advance for non-residents. Currently accepting reservations up to one year in advance.

Fee Schedule:

Memorial Park Use Fee: \$20.00 p/hr

Electricity Use Fee: \$85.00 1st hr + \$10.00 p/additional hour

Insurance(if purchased through the City): Estimated cost between \$80-\$300/per day

If you have any questions, please visit our Frequently Asked Questions here: <https://goo.gl/YYexQF>

* Required

Name of Person/Organization *

Charles Reynolds on the behalf of the La Canada High School Music Parents Association

Address (Street, City, State, Zip Code) *

Please provide an address that will serve as the address on the permit.

5072 Westslope Lane, La Canada, CA.

Email *

Please provide an email that will serve as the contact email on the permit.

charj.reynolds@gmail.com

Phone Number *

Please provide a phone number that will serve as the contact phone number on the permit.

818-██████████

Request Details

Name of Event *

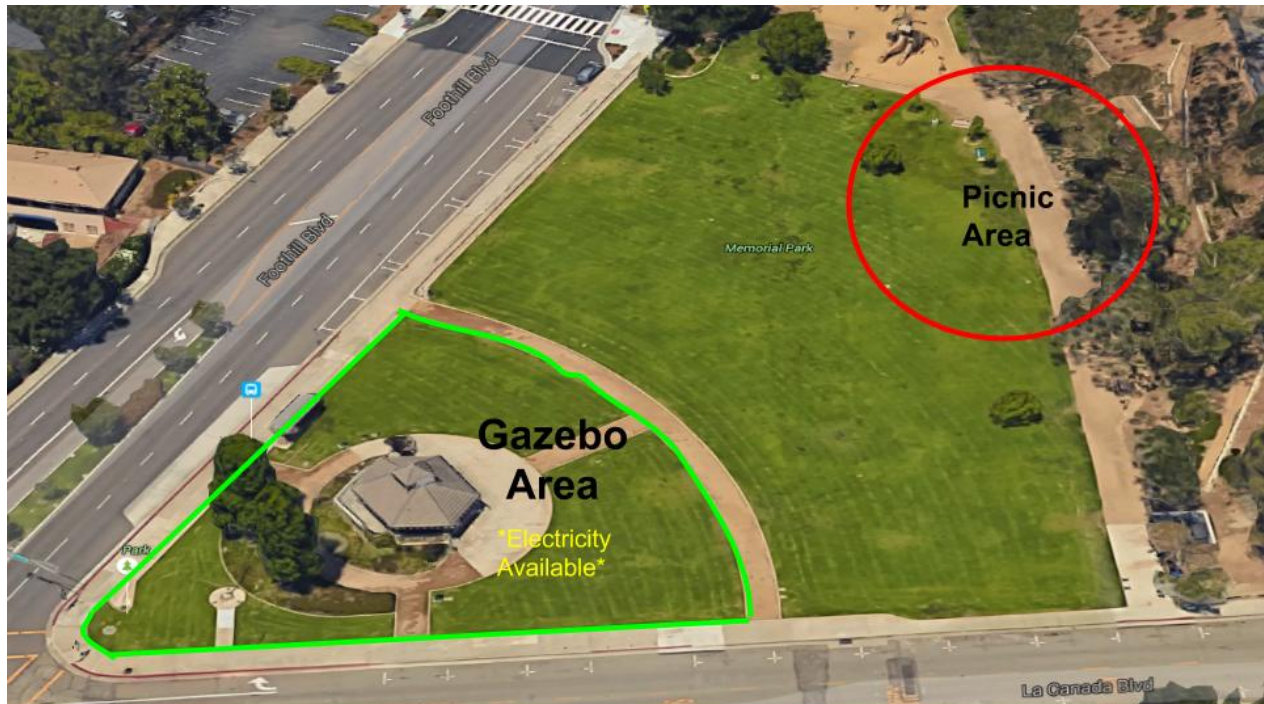
La Canada High School Music Benefit

Purpose of event? *

Please provide a short summary of the event.

Eagle Scout project to showcase La Canada High School music talent, community outreach, and raise funds to support the La Canada High School Music Program.

Possible Areas for Reservation



Please select your requested area. *

Electricity will only be available in the Gazebo

- Gazebo Area
- Picnic Area

Request Details (Continued)

Is the applicant a qualifying resident, non-profit organization, or group as defined in Section 5.24.030 of the Municipal Code? <http://goo.gl/DChsEf> *

- Yes
- No