

**PARKS & RECREATION COMMISSION  
AGENDA STATEMENT**

MEETING DATE: December 12, 2018

TO: Parks and Recreation Commission

PRESENTER: Christina Nguyen, Management Analyst

SUBJECT: Review La Cañada Unified School District Request for Use of Joint Use Facilities.

**RECOMMENDATION:**

The Parks and Recreation Commission review the requested usage of La Cañada Unified School District's various use of the Joint Use Facilities in support of La Cañada High School Athletics.

**BACKGROUND:**

La Cañada Unified School District typically submits the schedule of its major events that either require use of the Joint Use fields or create a high level of parking demand. These uses would not allow the Joint Use fields to be used by the youth sports groups due to the scheduled event. Typically, the City will make the permits issued to the Youth Athletic Groups invalid on those specific dates.

The La Cañada High School (LCHS) 2019 major events have been noted on the requests of the Youth Athletic Groups as not available and include Open House, Graduation, Back to School Nights, and Homecoming.

**REQUEST:**

La Cañada Unified School District (LCUSD) 2019 request is listed below. Modifications were made to align with the Joint Use Agreement hours.

<b>FACILITY</b>	<b>DAYS</b>	<b>DATES</b>	<b>DURATION</b>	<b>ACTIVITY</b>
FIS Cornishon	Monday- Friday Tuesday & Friday M. & W. M., T. Th., & F.	January 8- April 12, 2019 April 16- May 24, 2019 March 4- May 1, 2019 Sept. 30- Nov. 8, 2019	3:30 p.m. to 5:30 p.m. 3:30 p.m. to 5:30 p.m. 3:30 p.m. to 5:30 p.m. 3:30 p.m. to 5:30 p.m.	Lacrosse & 7/8 Soccer 7/8 Softball Football 9-12 Soccer
LCHS Varsity	Saturday  Friday Wednesday Monday- Saturday	January 5- June 1, 2019  April 26 & May 3, 2019 June 5, 2019 August 6-9, 2019 or June 29- August 2, 2019 November 18- 20, 2019 December 26-28, 2019	9:00 a.m. to 10:00 a.m. or 4:00 p.m. to 6:00 p.m. 5:30 p.m. to 9:30 p.m. 5:30 p.m. to 9:00 p.m. 5:30 p.m. to 6:00 p.m. 5:30 p.m. to 6:00 p.m. 5:30 p.m. to 6:00 p.m.	Baseball Practice  Baseball Games Graduation Baseball Camp  Baseball Camp Baseball Camp
LCHS Jr. Varsity	Sunday M. W., & F. Wednesday	January 20, 2019 April 22- May 10, 2019 June 5, 2019	12:00 p.m. to 4:00 p.m. 5:30 p.m. to 7:30 p.m. 5:30 p.m. to 9:00 p.m.	Girls Lacrosse Clinic Football Practice Graduation
Oak Grove	Monday- Friday Friday Thursday	January 7, July 31, 2019 April 12 & April 26, 2019 May 30, 2019	3:15 p.m. to 5:30 p.m. 5:00 p.m. to 9:30 p.m. 3:15 p.m. to 9:00 p.m.	Softball Practice/Game Softball Games Graduation

	Monday-Friday Monday- Friday Wednesday	June 3- July 12, 2019 August 13- Dec. 7, 2019 September 11, 2019	3:15 p.m. to 4:00 p.m. 3:30 p.m. to 5:30 p.m. 3:15 p.m. to 8:00 p.m.	Summer School/Camp 7/8 Lacrosse 7/8 Welcome Back
FIS/Cornishon Tennis Courts	Monday-Friday Monday- Friday Monday- Friday	January 7-May 31, 2019 June 3- July 12, 2019 July 29-Dec. 13, 2019	3:15 p.m. to 5:00 p.m. 3:15 p.m. to 5:00 p.m. 3:15 p.m. to 5:00 p.m.	Tennis Tennis/PE Tennis

CONFLICTS:

City staff identified conflicts with the requested dates as listed below.

REQUESTED DATES & TIMES	FACILITY	CONFLICT
January 8- May 24, 2019 <ul style="list-style-type: none"> <li>Monday- Thursday, 4:45 p.m. to 5:30 p.m.</li> <li>Friday, 3:15 p.m. to 5:30 p.m.</li> </ul>	FIS Cornishon Field	LC Baseball & Softball Assoc.
September 30- November 8, 2019 <ul style="list-style-type: none"> <li>M., T., Th., &amp; F., 5:00 p.m. to 5:30 p.m.</li> </ul>	FIS Cornishon Field	AYSO
January 12- June 1, 2019 <ul style="list-style-type: none"> <li>Saturday, 9:00 a.m. to 10:00 a.m.; or</li> <li>Saturday, 4:00 p.m. to 6:00 p.m.</li> </ul>	LCHS Varsity Field	LC Baseball & Softball Assoc.
April 26 & May 3, 2019 <ul style="list-style-type: none"> <li>Friday, 5:30 p.m. to 9:30 p.m.</li> </ul>	LCHS Varsity Field	LC Baseball & Softball Assoc.
November 18- 20, 2019 <ul style="list-style-type: none"> <li>Monday- Wednesday, 5:30 p.m. to 6:00 p.m.</li> </ul>	LCHS Varsity Field	La Canada Gladiators
January 20, 2019 <ul style="list-style-type: none"> <li>Sunday, 12:00 p.m. to 4:00 p.m.</li> </ul>	LCHS Jr. Varsity Field	LC Baseball & Softball Assoc.
April 22- May 10, 2019 <ul style="list-style-type: none"> <li>Mon., Wed., &amp; Fri., 5:30 p.m. to 7:30 p.m.</li> </ul>	LCHS Jr. Varsity Field	LC Baseball & Softball Assoc.
January 8- July 31, 2019 <ul style="list-style-type: none"> <li>Monday- Friday, 5:00 p.m. to 5:30 p.m.</li> </ul>	Oak Grove Field	LC Baseball & Softball Assoc.
August 13- December 7, 2019 <ul style="list-style-type: none"> <li>3:30 p.m. to 5:30 p.m.</li> </ul>	Oak Grove Field	AYSO & LAPFC Field Closure (Opens August 15, 2019)
September 11, 2019 <ul style="list-style-type: none"> <li>Wednesday, 5:00 p.m. to 8:00 p.m.</li> </ul>	Oak Grove Field	AYSO

PERMITS NOT VALID:

The following dates will not be permitted:

DATE	FACILITY	EVENT
May 27, 2018	FIS Upper and FIS Lower	Fiesta Days
January 5, 2019	LCHS Varsity	Field Closure (Opens January 8, 2019)
August 6- 9, 2019 & July 29- August 2, 2019	LCHS Varsity	Field Closure (Closed July 20-August 14, 2019)
December 26-28, 2019	LCHS Varsity	Field Closure (Opens January 8, 2019)

FEE WAIVER ELIGIBILITY:

The applicant is exempt from fees.

FISCAL IMPACT:

Not applicable.

STAFF RECOMMENDATION:

Continuing past practice LCUSD will:

- Work with athletic user groups to coordinate use of the fields during the Joint Use Agreement hours;
- User groups will stay off the high school fields during major events like Open House, Graduation, Back to School Nights, and Homecoming; and
- The four (4) upper tennis courts at the FIS/Cornishon Tennis Courts will be reserved for LCHS Tennis group(s).

It is requested that LCUSD reschedule athletic activities that fall within the summer and winter closures of the Joint Use Facilities this also includes activities which do not align with the Joint Use Agreement hours.

OPTIONS:

1. Approve recreational facility use for the Joint Use Facilities as recommended by staff;
2. Provide staff with further direction; or
3. Deny the request.

RECOMMENDATION:

Option No.1- It is recommended that the Parks and Recreation Commission take the following action(s):

1. Approve recreation facility use for the Joint Use Facilities as recommended by staff.

ATTACHMENTS:

1. La Canada Unified School District Joint Use Field Request for 2019.



## La Canada Unified School District Joint Use 2019

Facility	Activity	Days	Dates	Duration
Oak Grove Field	Softball Practice/Games	Monday - Friday	Jan 7 - July 31, 2019	3:00 - 5:30pm
Oak Grove Field	Softball Games	Friday	April 13, 27, 2018	5:00 - 9:30pm
Oak Grove Field	Graduation	Thursday	May 31, 2018	3:00 - 9:00pm
Oak Grove Field	Summer School and Camp Activities	Monday - Friday	June 4 - July 13, 2018	8:30am - 4:00pm
Oak Grove Field	7/8 Lacrosse	Monday - Friday	August 13 - Dec 7, 2018	3:30 - 5:30pm
Oak Grove Field	LCHS 7/8 Welcome Back Picnic	Wednesday	September 12, 2018	3:00 - 8:00pm
Cornishon Field	Lacrosse and 7/8 Soccer Games and Practice	Monday - Friday	Jan 8- April 12, 2018	3:30 - 5:30pm
Cornishon Field	7/8 Softball	Tuesday and Friday	4/17, 4/20, 4/24, 4/27, 5/1, 5/4, 5/8, 5/11, 5/15, 5/18, 5/22, 5/25	3:30 - 5:30pm
Cornishon Field	Football Practice	Mondays and Wednesdays	March 4, 6, 11, 14, 13, 18, 20, April 8, 10, 15, 17, 22, 24, 29, May 1	3:30 - 5:30pm
Cornishon Field	9-12 Soccer	M,T,Th, F	Sept. 30 - Nov 8, 2019	3:30 - 5:30pm
FIS Tennis Courts	Tennis	Monday - Friday	Jan 7 - July 31, 2019	3:00 - 5:00pm
FIS Tennis Courts	Tennis	Monday - Friday	July 4-8, 2018	8:00 am-10 am
FIS Tennis Courts	Tennis	Monday - Friday	July 29 - Dec 13, 2019	3:00 - 5:30pm
LCHS Football Field	Soccer	Monday-Friday	Jan. 7 - Feb. 8 , 2019	3:30-6 pm (game days until 7 pm)
LCHS Football Field	Track	Monday-Friday	Feb. 11-May 11, 2019	2:30-4:15 pm
LCHS Football Field	Lacrosse	Monday-Friday	Feb. 11-May 10, 2019	4:15-6 pm
LCHS Football Field	Football Practice	Saturdays	March 3, 10, 17, 2018 and April 7, 14, 21, 28, 2018 and May 5, 12, 2018	8:00-10:00 am
LCHS Football Field	Promotion and Grad Set-up	Monday	June 3, 2019	All day
LCHS Football Field	Promotion and Grad Practice	Tuesday	June 4, 2019	All day
LCHS Football Field	Promotion and Graduation	Wednesday	June 5, 2019	All day
LCHS Football Field	Summer School	Monday - Friday	June 11- July 12, 2019	7:30am-2 pm
LCHS Football Field	Football Practice	Monday - Friday	June 3- July 5, 2019	4-6 pm
LCHS Football Field	Band Mini Camp	Monday - Friday	Jun. 3-6, 2019	9:00am-12pm

LCHS Football Field	Football Camp	Tuesday-Thursday	July 23-25, 2018	4-10pm
<b>La Canada Unified School District Joint Use 2019</b>				
<b>Facility</b>	<b>Activity</b>	<b>Days</b>	<b>Dates</b>	<b>Duration</b>
LCHS Football Field	Football Practice	Monday - Friday	July 30-Nov. 1, 2019	3-6pm
LCHS Football Field	Band Workshop	Monday - Friday	July 29-Aug 2, Aug 5, 2019	6pm-9pm
LCHS Football Field	Band Preview Show	Friday	August 9, 2019	6-7 pm
LCHS Football Field	Cross Country Alumni Race	Saturday	August 10, 2019	7 am -11 am
LCHS Football Field	Band	Tuesday & Thursday	Aug 13 - Nov 14, 2019	5:30 - 8:30pm
LCHS Football Field	Band	Saturdays	Oct. 5, 12, 19, 26, Nov. 2, 9, 2019	8:00 - 12pm
LCHS Football Field	Championship Rehearsal and Band Family and Friends Show	Friday	November 15, 2019	3:00 - 8:00pm
LCHS Football Field	Soccer	Monday - Friday	Nov. 4 - Dec. 27, 2019	3:00-6:00 pm
LCHS JV Baseball Field	Soccer and Baseball Practice/Games	Monday - Friday	Jan 7 - May 31, 2019	3:00 - 5:30pm
LCHS JV Baseball Field	Girls Lacrosse Clinic	Sunday	January 20, 2018	12-4 pm
LCHS JV Baseball Field	Football Practice	Monday, Wednesday, Friday	April 22-May 10, 2019	5:30-7:30 pm
LCHS JV Baseball Field	Graduation	Wednesday	June 5, 2019	3:00 - 9:00pm
LCHS JV Baseball Field	Camp/Summer School	Monday-Friday	June 3-July 12, 2019	8 am-3pm
LCHS Varsity Baseball	Baseball Practice	Saturday	Jan 5 -June 1 , 2019	8 - 10am or 4 - 6pm
LCHS Varsity Baseball	Baseball Games	Fridays	April 26, May 3, 2019	5:00 - 9:30pm
LCHS Varsity Baseball	Baseball Games	Saturday	April 20, 2019	8:30 am-4 pm
LCHS Varsity Baseball	Graduation	Wednesday	June 5, 2019	3:00 - 9:00pm
LCHS Varsity Baseball	Summer Spartan BB	Monday - Friday	June 6 - July 12, 2019	3:00 - 5:30pm
LCHS Varsity Baseball	Camp/Summer School	Monday-Friday	July 22 - July 26, July 29 - Aug. 2, Aug. 5 - Aug. 9 2019	8 am-2pm
LCHS Varsity Baseball	Baseball Camp	Monday - Saturday	Aug 6-9, 2019 OR 2nd choice 7/29-8/2/19	8:00am - 6:00pm
LCHS Varsity Baseball	Baseball Camp	Monday - Saturday	Nov. 18-20, 2018 and Dec. 26, 27, 28, 2019	8:00am - 6:00pm
LCHS Varsity Baseball	Baseball Thanksgiving Camp	Monday - Wednesday	Nov. 25 - 27, 2019	8:00am - 2:00pm
LCHS Varsity Baseball	Alumni Game	Friday	Nov. 29, 2019	9:00am - 1:00om
LCHS Varsity Baseball	Fall Ball Games	Saturday	11/9/19, 11/16/2019, 11/23/2019, 12/7/19, 12/14/19	9:00am - 1:00om

LCHS Tennis Courts	Tennis	Monday - Friday	Jan 7 - May 31 , 2019	3:00 - 5:00pm
LCHS Tennis Courts	Tennis/PE	Monday - Friday	June 3-July 12, 2019	8:00 am-5:00pm
LCHS Tennis Courts	Tennis	Monday - Friday	July 29 - Dec 13, 2019	3:00 - 5:30pm
<b>La Canada Unified School District Joint Use 2019</b>				
<b>Facility</b>	<b>Activity</b>	<b>Days</b>	<b>Dates</b>	<b>Duration</b>
All Field Closures Major Events at LCHS	7-12 Open House	Thursday	April 18, 2019	5:30 - 9:00pm
All Field Closures Major Events at LCHS	Graduation	Wednesday	June 5, 2019	3:00 - 9:00pm
All Field Closures Major Events at LCHS	7/8 Back to School	Thursday	Aug 22, 2019 Tentatively	5:30 - 9:00pm
All Field Closures Major Events at LCHS	9-12 Back to School	Wednesday	Sept. 4, 2019 Tentatively	5:30 - 9:00pm
All Field Closures Major Events at LCHS	Homecoming	Friday	October 4 or 25, 2018 Tentatively	4:00 - 10:00pm