

# AGENDA STATEMENT PARKS & RECREATION COMMISSION

**TO:** Parks and Recreation Commission

**FROM:** Arabo Parseghian, Senior Management Analyst

**DATE:** February 10, 2016

SUBJECT: La Cañada Flintridge Chamber of Commerce

(Chamber) Permit and Fee Waiver Request for use of

the Memorial Park.

### RECOMMENDATION:

The Parks and Recreation Commission consider a park permit application and fee waiver request submitted by the Chamber for usage of the Memorial Park for December 2<sup>nd</sup> of 2016, in support of their Festival in Lights.

### **BACKGROUND:**

Chamber requests use of Memorial Park in support of their Festival in Lights. The event is anticipated to attract approximately 400 participants.

# **REQUEST:**

Facility	Day(s)	Date(s)	Duration
Memorial Park	Friday	December 2, 2016	3:00 p.m. to 7:00 p.m.

## FISCAL IMPACT/FEE WAIVER:

The applicant requests a fee waiver of \$80.00 (4 hours at \$20 per hour).

## FEE WAIVER ELIGIBILITY:

The fee waiver request is eligible for approval by a majority vote of the Commission under LCF Municipal Code Sections 5.24.035 (a), (c) and (d).

## ATTACHMENTS:

Application for Facility Permit.

Fee Waiver Request.



Park, Field or Ten	nis Court Location	: Memorial Park			
	nt or Organization:				
			02 LCF, CA. 91011		
Business Phone: 8	318 Hor	ne Phone:		_	
Requested Dates	of Use:				
•	Inclusive Dates:	Arrival Time	Departure Time:		
	12-02-16				
		2.00011	7.000111		
Purpose of Reserv	vation: <u>Festival in I</u>	<u>Lights</u>			
Estimated Attenda	onac: 400				
Estimated Attenda	ance: 400				
Athletic Field/Par	k Permit: \$20.00 p.	/hour \$			
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Tennis Court Peri	mit: \$10.00 p/hou	r \$			
Athletic Field Lig	ght Use: \$20.00 p/fi	eldhour \$			
Light usage will b	be monitored by the	City and billed b	y the La Cañada Uı	nified School District.	
Amount Paid \$	I	Date:	Initials:		
	. \				
				further agree and understand the	
violation of the ru	lles and regulations	set forth could re	sult in a suspension	of the use of the reserved facili	ty.
Cont On	nderson		Pat An	derson	
Signature of Resp	onsible Party			ne of Responsible Party	
Address: 4529 An	geles Crest Hwy. #	102, LCF, CA 91	011 Telephone No.	: 818-	
Approved By		Data			
Approved by		Date:_			
Conditions:					



APPLICATION FOR FEE WAIVER					
TO: City of La Cañada Flintridge Attention: Parks and Recreation Commission 1327 Foothill Boulevard La Cañada Flintridge, CA 91011					
Name of Applicant or Organization: <u>LCF Chamber Of Commerce</u>					
Name of Responsible Party: <u>Pat Anderson</u>					
Address, City, State, Zip: 4529 Angeles Crest Hwy. #102 LCF, CA 91011					
Business Phone: 818- Home Phone: 818-					
Date for which fee waiver is requested: <u>12-02-16</u>					
Reason for fee waiver request: Festival in Lights					
Please list the volunteer projects your organization is willing to perform to assist with the maintenance and improvement of recreational areas in La Cañada Flintridge: Same as in the past.					
Signature of Responsible Party  Pat Anderson Printed Name of Responsible Party					
Approved by: Date:					

Conditions: