

**AGENDA STATEMENT  
PARKS & RECREATION COMMISSION**

**TO:** Parks and Recreation Commission  
**FROM:** Arabo Parseghian, Senior Management Analyst  
**DATE:** February 10, 2016  
**SUBJECT:** **La Cañada Flintridge Chamber of Commerce (Chamber) Permit and Fee Waiver Request for use of the Memorial Park.**

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**RECOMMENDATION:**

The Parks and Recreation Commission consider a park permit application and fee waiver request submitted by the Chamber for usage of the Memorial Park for December 2<sup>nd</sup> of 2016, in support of their Festival in Lights.

**BACKGROUND:**

Chamber requests use of Memorial Park in support of their Festival in Lights. The event is anticipated to attract approximately 400 participants.

**REQUEST:**

<b>Facility</b>	<b>Day(s)</b>	<b>Date(s)</b>	<b>Duration</b>
Memorial Park	Friday	December 2, 2016	3:00 p.m. to 7:00 p.m.

**FISCAL IMPACT/FEE WAIVER:**

The applicant requests a fee waiver of \$80.00 (4 hours at \$20 per hour).

**FEE WAIVER ELIGIBILITY:**

The fee waiver request is eligible for approval by a majority vote of the Commission under LCF Municipal Code Sections 5.24.035 (a), (c) and (d).

**ATTACHMENTS:**

Application for Facility Permit.  
Fee Waiver Request.





APPLICATION FOR FEE WAIVER

TO: City of La Cañada Flintridge  
Attention: Parks and Recreation Commission  
1327 Foothill Boulevard  
La Cañada Flintridge, CA 91011

Name of Applicant or Organization: LCF Chamber Of Commerce

Name of Responsible Party: Pat Anderson

Address, City, State, Zip: 4529 Angeles Crest Hwy. #102 LCF, CA 91011

Business Phone: 818-██████████ Home Phone: 818-██████████

Date for which fee waiver is requested: 12-02-16

Reason for fee waiver request: Festival in Lights

Please list the volunteer projects your organization is willing to perform to assist with the maintenance and improvement of recreational areas in La Cañada Flintridge: Same as in the past.

Pat Anderson  
Signature of Responsible Party

Pat Anderson  
Printed Name of Responsible Party

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Conditions: \_\_\_\_\_