

**AGENDA STATEMENT
PARKS & RECREATION COMMISSION**

TO: Parks and Recreation Commission

FROM: Peter Castro, Division Manager – Administrative Services

DATE: December 14, 2016

SUBJECT: **AYSO Permit and Fee Waiver Request for Youth Soccer programming.**

RECOMMENDATION:

The Parks and Recreation Commission consider an application submitted by the American Youth Soccer Organization (AYSO) for the facilities detailed below in support of youth soccer programming.

BACKGROUND:

AYSO requests use of the FIS Lower, FIS Upper, Cornishon, LCHS JV/Varsity, Oak Grove, PCY, and LDS Fields in support of their youth soccer programming.

City Staff has changed the requested weekdays for the Oak Grove Field to reflect Monday, Wednesday, and Friday. The request is for Monday – Friday, which is not consistent with prior years and conflicts with the 2017 request of LAPFC (Tuesdays and Thursdays at the same time).

REQUEST:

Facility	Day(s)	Date(s)	Duration
FIS Upper Field ⁵	Monday-Friday Saturdays	Aug. 21 – Dec. 20, 2017 Sept. 5 - Dec. 20, 2017	5:00 p.m. to 8:00 p.m. 8:00 a.m. to 6:00 p.m.
FIS Lower Field ⁵	Monday-Friday Saturdays	Aug. 21 – Dec. 20, 2017 Sept. 5 - Dec. 20, 2017	5:00 p.m. to 8:00 p.m. 8:00 a.m. to 6:00 p.m.
Cornishon Field ⁵	Monday-Friday Saturdays	Aug. 21 – Dec. 20, 2017 Sept. 5 - Dec. 20, 2017	5:00 p.m. to 8:00 p.m. 8:00 a.m. to 6:00 p.m.
LCHS Varsity Field ^{1, 2, 3, 4, 6} <i>(Apportioned Use – see map)</i>	Monday-Friday Sat. & Sun	Aug. 21 – Dec. 20, 2017 Sept. 5 - Dec. 20, 2017	5:30 p.m. to 9:15 p.m. 8:00 a.m. to 10:00p.m.
LCHS JV Field ^{1, 2, 3, 4, 6} <i>(Apportioned Use – see map)</i>	Monday-Friday Sat. & Sun	Aug. 21 – Dec. 20, 2017 Sept. 5 - Dec. 20, 2017	5:30 p.m. to 9:15 p.m. 8:00 a.m. to 10:00p.m.
Oak Grove Field ^{1, 2, 3, 4}	Mon, Weds, & Fri. Sat. & Sun	Aug. 21 – Dec. 20, 2017 Sept. 5 - Dec. 20, 2017	5:00 p.m. to 9:00 p.m. 8:00 a.m. to 10:00p.m.
PCY Field	Monday-Friday Saturdays	Aug. 21 – Dec. 20, 2017 Sept. 5 - Dec. 20, 2017	5:00 p.m. to 8:00 p.m. 8:00 a.m. to 6:00 p.m.
LDS Field	Mon, Thu, Fri Saturdays	Aug. 15 – Dec. 20, 2017 Aug. 15 – Dec. 20, 2017	5:00 p.m. to 8:00 p.m. 9:00 a.m. to 5:00 p.m.

¹ Permit not valid on Aug. 24, 2017 due to LCHS 7/8 Back to School Night.

² Permit not valid on Sept. 6, 2017 due to LCHS 9/12 Back to School Night.

³ Permit not valid on Oct. 27, 2017 LCHS Homecoming.

⁴ Permit not valid on April 6, 2017 due 7/12 Open House.

⁵ Permit not valid on Thursday, Nov. 23, 2017 due to Thanksgiving Day Run for the Hungry.

⁶ Permit not valid on Saturdays, Nov. 10, Nov. 24, Dec. 8, Dec. 15, 2017 due to LCHS Baseball Games.

FISCAL IMPACT/FEE WAIVER:

The applicant requests a fee waiver of \$81,540 (4,077 hours at \$20 per hour).

FEE WAIVER ELIGIBILITY:

Fee waiver eligibility can't be determined, as the applicant has not submitted a player roster.

ATTACHMENTS:

Application for Field Permit.

Fee Waiver Request.

Field Usage Designation Map.

CITY OF LACANADA FLINTRIDGE

PARKS & RECREATION COMMISSION 2017 RECREATION FACILITY RESERVATION FORM

Date: Dec 3, 2016

Organization: AYSO Region 13

Contact: Marco Quezada

Address for Correspondence: 711 W. Woodbury Rd Ste E Atadera, CA 91001 Phone #: 818 468-3693

NOTE: FIELDS ARE CLOSED* - January 1 - 9, July 9 - July 23, and December 21 - 31, 2017.

Oak Grove Field/LCHS JV Varsity Baseball Fields Closed: January 1 - 9, July 13 - August 13, and December 21 - 31, 2017.

* Fields may close for field maintenance at other times.

Facility	Description	Use	Available Hours	Inclusive Dates Requested	Days of Week Requested	Arrival Time	Departure Time	Lighting
FIS Upper Youth Fields: Ages 8-12 (60 foot base paths).	Multi-purpose: baseball/soccer	SOCCER PRACTICE	(M-F) 3:15 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm (Sun) 9:00 - 11:00 pm	8/21 - 12/20	MON - FRI	5:00 - 8:00 pm		NONE
FIS Lower Youth Fields: Ages 8-12 (60 foot base paths).	Multi-purpose: softball/soccer	SOCCER GAMES	(M-F) 3:15 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm	9/5 - 12/20	SAT	8:00 AM	6:00 PM	
FIS Cornishon Bases 70 ft. with 48 ft. mound. Age restricted: No play by anyone over age 12.	Multi-purpose: baseball/soccer	Soccer Practice	(M-F) 3:15 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm	8/21 - 12/20	MON - FRI	5:00 PM	8:00 PM	None
LCHS Varsity Field Bases set at 90 feet - baseball	Multi-purpose: baseball/youth football	Soccer Games	(M-F) 3:15 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm	9/5 - 12/20	SAT	8:00 AM	6:00 PM	None
LCHS Jr. Varsity Field 90 ft. baseball. Two small fields here also used.	Multi-purpose: Baseball/soccer/youth football	Soccer Practice	(M-F) 5:30 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm (Sun) 9:00 am - 11:00 pm	8/21 - 12/20	Mon - Fri	5:30 pm	9:15 pm	Lighting available.
Oak Grove Field Two softball fields. High School uses fields until 5 during softball season.	Multi-purpose: softball/soccer	Soccer Games	(M-F) 5:30 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm (Sun) 9:00 am - 11:00 pm	9/5 - 12/20	SAT/SUN	8:00	10:00 PM	Lighting available.

Facility	Description	Use	Available Hours	Inclusive Dates Requested	Days of Week Requested	Arrival Time	Departure Time	Lighting
La Cañada Elementary (LCE) 3 rd grade baseball	Multi-purpose: baseball		(M-F) 4:45 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm (Sun) 9:00 am - 11:00 pm					
Palm Crest Elementary (PCE) 4 th grade baseball	Multi-purpose: baseball		(M-F) 4:45 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm (Sun) 9:00 am - 11:00 pm					
Paradise Canyon Elementary (PCY) 70 ft. bases 48 ft. mound	Multi-purpose: baseball	Soccer Practice Soccer Games	(M-F) 4:45 pm - 11:00 pm (Sat) 9:00 am - 11:00 pm (Sun) 9:00 am - 11:00 pm	8/21 - 12/20 9/5 - 12/20	Mon - Fri Sat	5:00 pm 8:00 AM	8:00 pm 6:00 pm	No
LDS Athletic Field 7 & 8 yr. old baseball	Multi-purpose: baseball (for youth up to 6 th grade only) and soccer		(M,Th,F) 8:00 am - Dusk (Sat) 9:00 am - 5:00 pm	SHARE	WITH	LAPFC	(SEE LAPFC APPLICATION)	
Memorial Park	1.5 acres of park space with a pavilion, picnic tables, restroom facility and toddler play area		Open					
Glenola Park	.5 acre park space with gazebo.		Open					
Glenhaven Park	1 acre park space with toddler play area		Open					
LCHS Outdoor Basketball Court	Basketball court.		(M-F) 5:15 pm - 11:00 pm (Sat) 7:00 am - 11:00 pm (Sun) 7:00 am - 11:00 pm					Lighting available.
FIS/Cornishon Tennis Courts	Eight tennis courts (4 upper, 4 lower)		(M-F) 3:15 pm - 11:00 pm (Sat) 7:00 am - 11:00 pm (Sun) 7:00 am - 11:00 pm					
LCHS Tennis Courts	Eight tennis courts (4 upper, 4 lower)		(M-F) 3:15 pm - 11:00 pm (Sat) 7:00 am - 11:00 pm (Sun) 7:00 am - 11:00 pm					



APPLICATION FOR FEE WAIVER

TO: City of La Cañada Flintridge
Attention: Parks and Recreation Commission
1327 Foothill Boulevard
La Cañada Flintridge, CA 91011

Name of Applicant or Organization: AYSO REGION 13

Name of Responsible Party: Marco Quezada

Address, City, State, Zip: 711 W. Woodbury Rd. STE "E"

Business Phone: 818 468-3693 Home Phone: _____

Date for which fee waiver is requested: 2017

Reason for fee waiver request: YOUTH SPORT

Please list the volunteer projects your organization is willing to perform to assist with the maintenance and improvement of recreational areas in La Cañada Flintridge:

FINANCIAL SUPPORT OF FIELD IMPROVEMENTS
AND MAINTENANCE

Signature of Responsible Party [Handwritten Signature]

M.A. QUEZADA
Printed Name of Responsible Party

Approved by: _____

Date: _____

Conditions: _____

