

CITY OF LA CAÑADA FLINTRIDGE

AGENDA STATEMENT PARKS & RECREATION COMMISSION

TO: Parks and Recreation Commission
FROM: Christina Nguyen, Management Analyst- Administrative Services
DATE: December 13, 2017
SUBJECT: **Review Request of La Cañada Unified School District for use of Joint Use Facilities.**

RECOMMENDATION:

The Parks and Recreation Commission review the requested usage of LCHS of various Joint Use Facilities in support of LCHS Athletics.

BACKGROUND:

La Cañada Unified School District typically submits the schedule of its major events that either use the Joint Use Fields or create a high level of parking demand. These uses would not allow the Joint Use Fields to be used by the youth sports groups due to the scheduled event (such as LCHS Graduation). Typically, the City will make the permits issued to the Youth Athletic Groups invalid on those specific dates.

The LCHS 2018 major events have been noted on the requests of the Youth Athletic Groups as not available (Open House, Graduation, Back to School Nights, and Homecoming).

FIS Cornishon Field Usage

For the 2018 calendar year, LCHS request usage of the FIS Cornishon Field for athletic practices and games that support the Lacrosse Team, 7/8th Soccer, 7/8th Softball, Football, and 9-12th Soccer. The request consists of 121 days of usage ranging from January 8- November 9, 2018 on Monday through Friday. The end time of 5:30 p.m. for each of the proposed activities conflicts with the start time typically permitted to the AYSO Region 13 and La Canada Baseball and Softball Association.

FIS Tennis Courts

LCHS submitted a request for use of the FIS Tennis Courts Monday through Friday with the first set of dates from January 8- June 1, 2018, second set from July 4-8, 2018, and third set from July 30-December 14, 2018. The Community Center of La Canada Flintridge has also requested the facility for use on Wednesdays. A total of eight (8) courts are available. LCHS

will be assigned the four (4) lower courts and the Community Center will be assigned the four (4) upper courts.

LCHS Jr. Varsity/Varsity Baseball Field Usage:

Camp/Summer School

The 2018 LCHS Athletics request proposes Camp/Summer School activities on both the LCHS Jr. Varsity/Varsity Baseball Fields from June 4- July 13, 2018. This request is in conflict with the scheduled field closure dates of July 9- August 12, 2018.

Summer Spartan Baseball

LCHS submitted a request for the Summer Spartan Baseball on the LCHS Varsity Baseball Fields from June 4- July 13, 2018. This request is in conflict with the scheduled field closure dates of July 9- August 12, 2018.

Baseball

The Baseball usage proposed for camp activities will take place August 6-8 and 10, 2018 or July 30- August 3, 2018. Baseball games are expected to take place November 19-21, 2018 and December 26-28, 2018. The second set dates scheduled for games and camp activities conflict with the field closure dates of July 9- August 12, 2018 and December 21-31, 2018. Also, some of the proposed start and end times for the LCHS request conflict with other users.

LCHS Tennis Courts

Finally, LCHS submitted a request for use of the LCHS Tennis Courts on Mondays through Fridays with dates ranging from January 8- December 14, 2018. The requested dates between June 4-July 13, 2018 conflicts with the field closure.

FEE WAIVER ELIGIBILITY:

The applicant is exempt from fees.

OPTIONS:

1. Approve recreation facility permit request;
2. Provide staff with further direction; or
3. Deny the fee waiver request.

STAFF RECOMMENDATION:

Staff recommends for the Park and Recreation Commission:

1. Approve recreation facility permit request.

ATTACHMENTS:

La Canada Unified School District Joint Use Field Request for 2018.

La Canada Unified School District Joint Use 2018

Facility	Activity	Days	Dates	Duration
Oak Grove Field	Softball Practice/Games	Monday - Friday	Jan 8 - June 1, 2018	3:00 - 5:30pm
Oak Grove Field	Softball Games	Friday	April 13, 27, 2018	5:00 - 9:30pm
Oak Grove Field	Graduation	Thursday	May 31, 2018	3:00 - 9:00pm
Oak Grove Field	Summer School and Camp Activities	Monday - Friday	June 5 - July 14, 2018	8:30am - 4:00pm
Oak Grove Field	7/8 Lacrosse	Monday - Friday	August 13 - Dec 7, 2018	3:30 - 5:30pm
Oak Grove Field	LCHS 7/8 Welcome Back Picnic	Wednesday	September 12, 2018	3:00 - 8:00pm

Cornishon Field	Lacrosse and 7/8 Soccer Games and Practice	Monday - Friday	Jan 8 - April 12, 2018	3:30 - 5:30pm
Cornishon Field	7/8 Softball	Tuesday and Friday	4/17, 4/20, 4/24, 4/27, 5/1, 5/4, 5/8, 5/11, 5/15, 5/18, 5/22, 5/25	3:30 - 5:30pm
Cornishon Field	Football Practice	Mondays and Wednesdays	March 5, 7, 12, 14, 19, 21, April 2, 4, 9, 11, 16, 18, 23, 25, 30	3:30 - 5:30pm
Cornishon Field	9-12 Soccer	M,T,Th, F	Oct 1 - Nov 9, 2018	3:30 - 5:30pm

FIS Tennis Courts	Tennis	Monday - Friday	Jan 8 - June 1, 2018	3:00 - 5:00pm
FIS Tennis Courts	Tennis	Monday - Friday	July 4-8, 2018	8:00 am-10 am
FIS Tennis Courts	Tennis	Monday - Friday	July 30 - Dec 14, 2018	3:00 - 5:30pm

LCHS Football Field	Soccer	Monday-Friday	Jan. 8 - Feb. 9, 2018	3:30-6 pm (game days until 7 pm)
LCHS Football Field	Track	Monday-Friday	Feb. 12-May 12, 2018	2:30-4:15 pm
LCHS Football Field	Lacrosse	Monday-Friday	Feb. 12-April 27, 2018	4:15-6 pm
LCHS Football Field	Football Practice	Saturdays	March 3, 10, 17, 2018 and April 7, 14, 21, 28, 2018 and May 5, 12, 2018	8:00-10:00 am
LCHS Football Field	Promotion and Grad Set-up	Tuesday	May 29, 2018	All day
LCHS Football Field	Promotion and Grad Practice	Wednesday	May 30, 2018	All day
LCHS Football Field	Promotion and Graduation	Thursday	May 31, 2018	All day
LCHS Football Field	Summer School	Monday - Friday	June 12- July 13, 2018	7:30am-2 pm
LCHS Football Field	Football Practice	Monday - Friday	June 1- July 2, 2018	4-6 pm
LCHS Football Field	Band Mini Camp	Monday - Friday	Jun. 4-7, 2018	9:00am-12pm

LCHS Football Field	Football Camp	Tuesday-Thursday	July 23-25, 2018	4-10pm
La Canada Unified School District Joint Use 2018				
Facility	Activity	Days	Dates	Duration
LCHS Football Field	Football Practice	Monday - Friday	July 26-Nov. 2, 2018	3-6pm
LCHS Football Field	Band Workshop	Monday - Friday	July 30-Aug 3, Aug 6, 2018	6pm-9pm
LCHS Football Field	Band Preview Show	Friday	August 10, 2018	6-7 pm
LCHS Football Field	Cross Country Alumni Race	Saturday	August 11, 2018	7 am -11 am
LCHS Football Field	Band	Tuesday & Thursday	Aug 14 - Nov 15, 2018	5:30 - 8:30pm
LCHS Football Field	Band	Saturdays	Oct. 6, 13, 20, 27, Nov. 3, 10, 2018	8:00 - 12pm
LCHS Football Field	Championship Rehearsal and Band Family and Friends Show	Friday	November 16, 2018	3:00 - 8:00pm
LCHS Football Field	Soccer	Monday - Friday	Nov. 5 - Dec 28, 2018	3:00-6:00 pm

LCHS JV Baseball Field	Soccer and Baseball Practice/Games	Monday - Friday	Jan 8 -June 1 , 2018	3:00 - 5:30pm
LCHS JV Baseball Field	Girls Lacrosse Clinic	Sunday	January 21, 2018	12-4 pm
LCHS JV Baseball Field	Football Practice	Monday, Wednesday, Friday	April 23-May 11, 2018	5:30-7:30 pm
LCHS JV Baseball Field	Graduation	Thursday	May 31, 2018	3:00 - 9:00pm
LCHS JV Baseball Field	Camp/Summer School	Monday-Friday	June 4-July 13	8 am-3pm
La Canada Unified School District Joint Use 2018				
LCHS Varsity Baseball	Baseball Practice	Saturday	Jan 8 -June 1 , 2018	8 - 10am or 4 - 6pm
LCHS Varsity Baseball	Baseball Games	Fridays	April 27, May 4, 2018	5:00 - 9:30pm
LCHS Varsity Baseball	Baseball Games	Saturday	April 21, 2018	8:30 am-4 pm
LCHS Varsity Baseball	Graduation	Thursday	May 31, 2018	3:00 - 9:00pm
LCHS Varsity Baseball	Summer Spartan BB	Monday - Friday	June 4 - July 13, 2018	3:00 - 5:30pm
LCHS Varsity Baseball	Camp/Summer School	Monday-Friday	June 4 - July 13, 2018	8 am-3pm
LCHS Varsity Baseball	Baseball Camp	Monday - Saturday	Aug 6-8/10, 2018 OR 2nd choice 7/30-8/3/18	8:00am - 6:00pm
LCHS Varsity Baseball	Baseball Games	Monday - Friday	Nov. 19-21 Dec. 26, 27, 28, 2018	8:00am - 6:00pm
LCHS Varsity Baseball	Baseball Alumni Game	Friday	Nov. 23, 2018	8:00am - 6:00pm

LCHS Tennis Courts	Tennis	Monday - Friday	Jan 8 -June 1 , 2018	3:00 - 5:00pm
LCHS Tennis Courts	Tennis/PE	Monday - Friday	June 4-July 13, 2018	8:00 am-5:00pm
LCHS Tennis Courts	Tennis	Monday - Friday	July 30 - Dec 14, 2018	3:00 - 5:30pm
La Canada Unified School District Joint Use 2018				
Facility	Activity	Days	Dates	Duration
All Field Closures Major Events at LCHS	7-12 Open House	Thursday	April 5, 2018	5:30 - 9:00pm
All Field Closures Major Events at LCHS	Graduation	Thursday	May 31, 2018	3:00 - 9:00pm
All Field Closures Major Events at LCHS	7/8 Back to School	Thursday	Aug 23, 2018 Tentatively	5:30 - 9:00pm
All Field Closures Major Events at LCHS	9-12 Back to School	Wednesday	Sept. 5, 2018 Tentatively	5:30 - 9:00pm
All Field Closures Major Events at LCHS	Homecoming	Friday	October 5 or 19, 2018 Tentatively	4:00 - 10:00pm