

**AGENDA STATEMENT
PARKS & RECREATION COMMISSION**

TO: Parks and Recreation Commission
FROM: Arabo Parseghian, Division Manager
DATE: March 13, 2019
SUBJECT: **Continue Discussion of Municipal Code Section 5.24**

RECOMMENDATION:

The Parks and Recreation Commission to continue the review the Municipal Code Section 5.24 and provide feedback to staff regarding potential additions and/or modifications for consideration at a future meeting to include in a red line of the proposed code.

BACKGROUND:

At the January 9, 2019, the Parks and Recreation Commission began the discussion of revisiting the definition of an “organized team play” as defined under the City’s Municipal Code Section 5.24.010 and potential other modifications to be made to the code.

Municipal Code Section 5.24, governs rules and regulations as it relates to the City’s parks and recreations facilities. The City Council initially adopted the Code in 1988 and subsequently amended in 1988, 2002, 2005 and 2011.

Municipal Code Section 5.24.010 defines organized team play as:

“Organized team play” means persons gathered in a park/designated recreational facility engaging in one or more of the following activities:

1. A practice, drill or other activity, overseen by a supervisor or coach, for the purpose of facilitating the development of skills in a recreational, club or sport activity; or
2. A game or contest consisting of two or more teams, with a total of eleven (11) or more participants.

At the meeting, staff proposed two municipal code additions to be considered by the Commission:

- A City issued permit required for any Organized Team Play
- Field Closures: During any field closures, fields will be closed to the public. Use of the closed field during the closure period without the express consent by the City will be considered trespassing.

Following a Commission discussion, the Commission voted to continue the item to a future meeting. Although there were no formal votes made on the item, there seem to

be a consensus on the commission regarding proposing to include the closure language to the code.

The Commission also debated the definition of an organized team play and permit requirements for such groups. Following the meeting, staff reached out to multiple municipalities in southern California regarding their definition and permitting process for Organized Team Play. Here are the results:

Municipality	Definition of Organized Team Play	Permit Requirement
City of Ontario	25 or more (regardless of use/activity)	Permit Required
City of Torrance	25 or more (regardless of use/activity)	Permit Required
City of Glendale	5 or more (regardless of use/activity)	Permit Required
City of Burbank	25 or more (regardless of use/activity)	Permit Required
City of South Pasadena	Any person using their fields	Permit Required
City of Pasadena	Any groups (do not define it by numbers)	Permit Required

Staff also reached out to the City of San Marino, but they do not operate or maintain any athletic fields.

OTHER SECTIONS

In addition to the definition of an organized play, some Commissioners also requested discussion on the inclusion of restrictions for specific fields and potentially revisiting the definition of a resident applicant.

The Commission has had past discussions regarding placement of restrictions for specific fields. There are currently the following restrictions on the athletic fields:

FIELD	RESTRICTIONS
Oak Grove Athletic Field	8 and under (soccer only)
Cornishon Athletic Field	12 and under, Organized Play Prohibited on Sundays Except with Permit
LDS Athletic Field	12 and under

In addition, the Commission has had a prior discussion, recently at their June 13th, 2018, meeting regarding the definition of a resident applicant. At that meeting, the Commission voted 5-0 to keep the definition as it was written. As it is written it states:

“Resident” means:

1. In the case of an individual, a person whose principal place of residence is in the city;
2. In the case of a group, an organization or collective of people, one which at least half of its members, or not less than three hundred fifty (350) members, whichever is less, have their principal place of residence in the city.

3. In the case of a business or nonprofit organization, one which has a bona fide place of business in the city. (Ord. 353 § 1, 2005; Ord. 328 § 2, 2002)

Resident applicant allows for those applicants to potentially qualify for a fee waiver if certain criteria is met. The current definition was last modified in 2002. Since the adoption, staff has had no issue with the definition and its implementation in the permitting process.

REQUEST:

Staff is requesting the Commission to discuss the item, including staff's recommendation along with any other modifications and provide direction to the staff.

Following the Commission's direction, staff will bring the item back with a redline version of the Municipal Code Chapter 5.24 incorporating the proposed changes, for a vote to recommend to the City Council for adoption. The redline version will be reviewed and cleared by the City attorney before bringing it back to the Commission for a vote.

ATTACHMENTS:

Municipal Code Section 5.24