

**AGENDA STATEMENT
PARKS & RECREATION COMMISSION**

TO: Parks and Recreation Commission
FROM: Peter Castro, Division Manager – Administrative Services
DATE: December 14, 2016
SUBJECT: **The Community Center of LCF Permit and Fee Waiver Request for Community Recreation programming.**

RECOMMENDATION:

The Parks and Recreation Commission consider an application submitted by the Community Center of LCF for the facilities detailed below in support of community recreation programming.

BACKGROUND:

The Community Center of LCF requests use of the FIS Lower, FIS Upper, Tennis Courts, and Memorial Park for their annual recreation programming. The Community Center of LCF provides the community multiple recreation programs and activities every year.

REQUEST:

Facility	Day(s)	Date(s)	Duration
FIS Upper Field ¹	Monday-Friday	Jan. 9 – Dec. 22, 2017	2:30 p.m. to 5:00 p.m.
FIS Upper Field	Monday-Friday	Mar. 27 – Mar. 31, 2017	9:00 a.m. to 3:00 p.m.
FIS Upper Field	Monday - Friday	June 5 – Aug. 11, 2017	9:00 a.m. to 3:00 p.m.
FIS Upper Field	Sunday	Aug. 27, 2017	3:00 p.m. to 8:00 p.m.
FIS Lower Field ¹	Monday-Friday	Jan. 9 – Dec. 22, 2017	2:30 p.m. to 5:00 p.m.
FIS Lower Field ¹	Monday/Thursday	Jan. 9 – Dec. 22, 2017	12:30 p.m. to 1:30 p.m.
FIS Lower Field	Monday-Friday	June 5 – Aug. 11, 2017	9:00 a.m. to 2:00 p.m.
FIS Tennis Crts (Lower 4)	Wednesdays	Jan. 11 – May 24, 2017	3:00 p.m. to 5:15 p.m.
FIS Tennis Crts (Lower 4)	Wednesdays	Aug. 16 – Dec. 20, 2017	3:00 p.m. to 5:15 p.m.
Memorial Park	Wednesday	November 22, 2017	4:00 p.m. to 11:59 p.m.
Memorial Park	Thursday	November 23, 2017	5:00 a.m. to 11:00 a.m.

¹ Permit not valid on Monday, May 29, 2017 due to Fiesta Days activities.

FISCAL IMPACT/FEE WAIVER:

The applicant requests a fee waiver of \$41,510 (1,909 hours at \$20 per hour and 333 hours at \$40 – 4 tennis courts at \$10 each).

FEE WAIVER ELIGIBILITY:

The fee waiver request is eligible for approval by a majority vote of the Commission under LCF Municipal Code Sections 5.24.035 (a) and (b).

ATTACHMENTS:

- Application for Field Permit.
- Fee Waiver Request.
- Letter from LCF CC.
- Roster.