

**AGENDA STATEMENT  
PARKS & RECREATION COMMISSION**

**TO:** Parks and Recreation Commission  
**FROM:** Arabo Parseghian, Division Manager  
**DATE:** January 9, 2019  
**SUBJECT:** **Discussion of Recreational Facility Improvement Projects**

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**RECOMMENDATION:**

Discuss various Recreational Facility improvement projects and identify potential project(s) to be considered in place of the Oak Grove Field turf project and FIS Upper Field Entrance project.

**BACKGROUND:**

In April of each year, the Parks and Recreation Commission discusses and recommends recreational projects for funding considering for the upcoming fiscal year. At the April 10, 2018 meeting, the Commission reviewed and suggested various recreational projects for the FY18-19 funding consideration.

The Commission discussed various project and ultimately recommended the following projects for funding:

Project	Description	Estimated Project Amount	Commission Recommended	Sports Coalition Contribution
LCE Field Shade Structure	Installation of a Shade Structure covering bleachers and adjacent players' bench on the third base line side of the field.	\$10,000	-	-
Lanterman Auditorium Sign Up-lighting	Up-lighting of the existing Auditorium River Rock Monument Sign.	\$3,500	-	-
LCHS Varsity Baseball Field Netting Extension	Installation of Additional Netting to Increase the Height of the Foul Ball Netting.	\$7,300	Recommended	-
Cornishon Field Fence Improvements	Repair of Fencing at Cornishon Field.	\$10,700	-	-
FIS Lower Field Drinking Fountain	Install a drinking fountain at the FIS Lower Field.	\$10,000	-	-
FIS Upper Field Entrance	Install accessible path (ADA) of travel from the parking lot to the FIS upper field.	\$15,000	Recommended	\$2,600
Cornishon Field Seating & Dugout	Install accessible path (ADA) of travel from the entrance to field seating and dugout	\$4,000	Recommended	\$1,150
Music In the Park Winter Series	Extending Music In the Park concert series to the winter season.	\$2,500	Recommended	-

The Commission's recommendations were considered during the Administration Department's budget review with the Director of Administrative Services and the City Manager. Weighing the proposed projects against all other requests, the following projects were approved to be presented to the City Council for consideration:

Discuss Recreational Facility Improvement Projects

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Project	Description	Funding	Status
LCHS Varsity Baseball Field Netting Extension	Installation of Additional Netting to Increase the Height of the Foul Ball Netting.	\$7,300*	COMPLETE
Cornishon Field Seating & Dugout	Install accessible path (ADA) of travel from the entrance to field seating and dugout	\$4,000	PENDING DESIGN

\*Staff was able to acquire funding from the LCUSD for 50% of the project, \$3,650.

Per past practice, staff approached the Sports Coalition for funding contributions toward the projects recommended by the Commission. The Sports Coalition agreed to contribute \$1,150 towards the Cornishon Field Seating & Dugout project and \$2,600 towards the FIS Upper Field Entrance. In addition, Sports Coalition has agreed to purchase fencing to be used to create separation between the Varsity/Junior Varsity infield and outfield.

After further review of the FIS Upper Field Entrance project, the Public Works Department determined the project would require substantial improvements to the parking lot with other factors making the project not feasible at this time.

Since the FIS Upper Field Entrance along with the Oak Grove Field turf installation projects did not come to fruition staff is requesting the Commission consider new project(s) in place of the deferred projects. The staff will approach the sports coalition to fund the newly identified project(s).

Below are potential projects to consider.

Project	Description	Estimated Project Amount
Lanterman Auditorium Parking Lot Entrance Lighting Project	Install lighting at the parking lot entrance to the Lanterman Auditorium.	\$18,000
LCE Field Shade Structure	Installation of a Shade Structure covering bleachers and adjacent players' bench on the third base line side of the field.	\$10,000
Lanterman Auditorium Sign Up-lighting	Up-lighting of the existing Auditorium River Rock Monument Sign.	\$3,500
Cornishon Field Fence Improvements	Repair of Fencing at Cornishon Field.	\$10,700
FIS Lower Field Drinking Fountain	Install a drinking fountain at the FIS Lower Field.	\$10,000

**PROJECT DETAILS:**

Lanterman Auditorium Parking Lot Entrance Lighting Project: The project would consist of installing lighting on Cornishon near the parking lot entrance to the Lanterman Auditorium. This is a new project identified by staff as a high priority. The area lacks adequate lighting for pedestrians and vehicles entering the parking lot. Sports coalition

groups use the parking lot during their use of Cornishon and FIS fields. This is a high priority project identified by the City.

LCE Shade Structure: The project would consist of installing a shade structure covering the bleachers and adjacent player bench near third base. This project has gone to the City Council during their annual budget hearings the past two years. In the past, baseball teams have had hesitation with installing the shade with potential negative impact the structure will have on gameplay.

Lanterman Sign Up-lighting: The City installed a monument sign at the Lanterman Auditorium during the 2013-14 Fiscal Year. At the time the contractor ran electrical conduit under the sign should there be interest in lighting the sign in the future. This request would fund the lighting of the monument sign.

FIS Lower Field Drinking Fountain: The Commission has received suggestions for installing a new drinking fountain at the FIS Lower Field near the track. Currently, there is an old water line that could potentially be used for the new fountain. It is important to note, the line has not been checked over the years. Should the line require replacement, the cost of the project would substantially increase.

In addition to the project mentioned above, the following projects were considered by the Joint Use Committee:

Project	Description	General Fund	Other Source(s)	Estimated Project Amount
Oak Grove Artificial Turf Installation	Removal of existing turf, installation of new drainage and artificial turf	NONE-JUC committee did not pursue this the project	50% by Sports Collation	\$657,975
FIS/Cornishon Tennis Courts*	Resurfacing of all eight Cornishon Tennis Courts	50%	50% District	\$120,000

\*High Priority project for JUC Board.

**RECOMMENDATION:**

Discuss various Recreational Facility improvement projects and identify potential project(s) to be considered in place of the Oak Grove Field turf project and FIS Upper Field Entrance project.

**ATTACHMENTS:**

Five-Year JUC Capital Improvement Plan.

**La Cañada Unified School District and City of La Cañada Flintridge Joint Use Agreement  
Capital Improvements and Project Prioritization**

1/4/2019

Project	Location	City Contribution	LCUSD Contribution	User Contribution	Estimated Project Cost	Dated To CIP	Estimated Completion	Assigned Priority	Notes
<b>Court Resurfacing</b>	FIS Tennis Courts	\$ -	\$ -	\$ -	\$ 120,000	Jan-08	FY 20__-20__	<b>High</b>	8 Courts
<b>Air Conditioning</b>	Lanterman Auditorium	\$ -	\$ -	\$ -	\$ <b>245,000</b>	Jul-09	FY 20__-20__	Low	District has exhausted their options through SCE grant. Need to identify a funding source.
<b>Fencing Improvements</b>	LCHS JV Baseball Field	\$ -	\$ -	\$ -	\$ 5,250	Jul-11	FY 20__-20__	<b>Low</b>	Awaiting LCUSD implementation of the Master Plan
<b>New Seating</b>	Lanterman Auditorium	\$ -	\$ -	\$ -	\$ <b>54,000</b>	Nov-10	FY 20__-20__	<b>Low</b>	
<b>Accessible Parking Improvement</b>	Lanterman Auditorium	\$ -	\$ -	\$ -	\$ <b>120,000</b>	Aug-16	FY20__-20__	<b>High</b>	Awaiting Engineer Estimate
<b>Rebuild Infields</b>	LCHS JV Fields	\$ -	\$ -	\$ -	\$ 12,000	Nov-10	FY 20__-20__	Low	

**Assigned Priority:**

High priority -- project should be effected as soon as practicable.  
 Medium priority -- project should be effected within five years.  
 Low priority -- project should not be scheduled at this time.

**Applicability:**

Degree to which each criterion is applicable to the project:  
 High, Medium, Low, Not Applicable

## Historical Capital Improvement Projects

1/4/19

Project	Location	City Contribution	LCUSD Contribution	User Contribution	Project Cost	Date Completed
<b>FIS Tennis Courts: Resurfacing</b>	FIS Tennis Courts	\$ 108,220	\$ -	\$ -	\$ 108,220	FY 2000-01
<b>LCHS Field Light Improvements</b>	LCHS JV/Varsity Field	\$ 31,350	\$ -	\$ 90,000	\$ 121,350	FY 2000-01
<b>Elementary Sod and Drainage Imprvs</b>	Elementary School Sites	\$ 88,800	\$ -	\$ 20,000	\$ 108,800	FY 2002-03
<b>LCHS Basketball Court Lights</b>	LCHS Basketball Courts	\$ 9,000	\$ -	\$ 15,000	\$ 24,000	FY 2002-03
<b>Irrigation &amp; Drainage Imprvs</b>	LCHS JV/Varsity Field	\$ 210,520	\$ -	\$ -	\$ 210,520	FY 2002-03
<b>Install of Oak Grove Field Lights</b>	Oak Grove Field	\$ 13,000	\$ -	\$ 100,000	\$ 113,000	FY 2004-05
<b>Auditorium Stage Curtains</b>	Lanterman Auditorium	\$ 24,750	\$ -	\$ -	\$ 24,750	FY 2006-07
<b>Parking Lot Resurfacing</b>	Lanterman Auditorium	\$ 20,000	\$ 23,000	\$ -	\$ 43,000	FY 2007-08
<b>LCHS Central Restrooms</b>	LCHS Football Field	\$ 3,750	\$ 3,750	\$ 37,500	\$ 45,000	FY 2007-08
<b>Skate Park Renovation</b>	Skate Park	\$ 187,650	\$ -	\$ -	\$ 187,650	FY 2007-08
<b>Oak Grove Restroom/Changing Room</b>	Oak Grove Field	\$ 42,500	\$ 26,500	\$ 75,000	\$ 144,000	FY 2007-08
<b>Tennis Court Refurbish &amp; Add 6th Crt</b>	LCHS Tennis Courts	\$ 81,475	\$ 187,952	\$ -	\$ 269,427	FY 2008-09
<b>Green Room Refurbish</b>	Lanterman Auditorium	\$ 7,000	\$ -	\$ -	\$ 7,000	FY 2008-09
<b>Lanterman Auditorium: Mens Foyer Restroom Renovation</b>	Lanterman Auditorium	\$ 13,350	\$ -	\$ -	\$ 13,350	FY 2010-11
<b>IRC Chairs Refurbish</b>	LCHS IRC	\$ 2,753	\$ 6,485	\$ -	\$ 9,238	FY 2011-12
<b>Lanterman Auditorium: Womens Foyer Restroom Renovation</b>	Lanterman Auditorium	\$ 10,450	\$ -	\$ 2,500	\$ 12,950	FY 2011-12
<b>Between Court Fencing Extensions</b>	FIS Tennis Courts	\$ 12,250	\$ -	\$ -	\$ 12,250	FY 2011-12
<b>Refurbish Dressing Rooms</b>	Lanterman Auditorium	\$ 27,575	\$ -	\$ -	\$ 27,575	FY 2012-13
<b>Batting Cage Netting Imprvs.</b>	LCHS Varsity Field	\$ -	\$ -	\$ 5,000	\$ 5,000	FY 2012-13
<b>LCHS Var. BB Field New Foul Poles</b>	LCHS Varsity Field	\$ -	\$ -	\$ 1,200	\$ 1,200	FY 2012-13
<b>New Backstops: FIS Lower/Upper Field</b>	FIS Lower/Upper Fields	\$ -	\$ -	\$ 2,500	\$ 2,500	FY 2012-13
<b>Installation of Dug Out Area</b>	3rd Base Line Screen	\$ 1,625	\$ -	\$ -	\$ 1,625	FY 2012-13
<b>Lanterman Aud.: Monument Sign</b>	Monument Sign	\$ 6,600	\$ -	\$ -	\$ 6,600	FY 2012-13
<b>Community Center/FIS Fields</b>	Entryway for Restrooms	\$ 9,800	\$ -	\$ 4,900	\$ 14,700	FY 2012-13
<b>FIS Upper Field Modification</b>	Upper Field: Curvature	\$ -	\$ -	\$ 2,925	\$ 2,925	FY 2013-14
<b>Installation of New Green Rm Carpet</b>	Lanterman Auditorium	\$ 5,800	\$ -	\$ -	\$ 5,800	FY 2013-14
<b>Lighting Control System &amp; LED Lghts</b>	Lanterman Auditorium	\$ 25,875	\$ -	\$ -	\$ 25,875	FY 2013-14
<b>Replace Lighting Control Cabinet</b>	LCHS JV/Varsity Field	\$ 7,625	\$ -	\$ 6,875	\$ 14,500	FY 2013-14
<b>Installation of Foul Ball Screen (IRC)</b>	Oak Grove Field	\$ 2,700	\$ -	\$ 2,700	\$ 5,400	FY 2014-15
<b>Cornishon Field Left Fencing Extension</b>	Cornishon Field	\$ 3,475	\$ -	\$ 1,800	\$ 5,275	FY 2014-15
<b>Extension of Foul Ball Netting</b>	LCHS Varsity Baseball Field	\$ 3,000	\$ -	\$ -	\$ 3,000	FY 2014-15
<b>Install Two Bull Pens</b>	Oak Grove Field			\$ 1,900	\$ 1,900	FY 2014-15
<b>Fencing and Gate Improvements</b>	Cornishon Field	\$ 4,200	\$ -	\$ 2,300	\$ 6,500	FY 2017-18
<b>Gate Improvements</b>	FIS Lower Field	\$ 2,800		\$ 1,400	\$ 4,200	FY 2017-18
<b>Varsity In Field Replacement*</b>	LCHS Varsity Field	\$ -	\$ -	\$ 5,000	\$ 11,000	FY 2018-19
<b>Varsity Field Netting Extension Project</b>	LCHS Varsity Field	\$ 3,650	\$ 3,650	\$ -	\$ 7,300	FY 2018-19
<b>TOTALS</b>		\$ 971,543	\$ 251,337	\$ 378,500	\$ 1,607,380	

\*Estimated project cost. \$5,000 was contributed by sports coalition while the remaining was through fundrasing by LCHS High School Coach. The City provided free desposal service for the project.