

**AGENDA STATEMENT  
PARKS & RECREATION COMMISSION**

**TO:** Parks and Recreation Commission  
**FROM:** Arabo Parseghian, Division Manager  
**DATE:** September 12, 2018  
**SUBJECT:** **Update on the Maintenance and Usage of Joint Use Athletic Fields.**

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**RECOMMENDATION:**

Parks and Recreation Commission receive and file an update regarding the usage and maintenance of Joint Use Athletic Fields.

**BACKGROUND:**

The City and the La Cañada Unified School District (District) have a Joint Use Agreement (JUA) for twelve facilities owned by the District and operated/maintained by the City. The Parks and Recreation Commission requested to receive an update regarding the City's managed JUA fields and look into other areas of opportunities for new fields.

**DISCUSSION:**

Under the JUA with the District, the City operates and maintains twelve facilities out of which seven are athletic fields. Under the agreement, the District has access to the fields during their defined hours and the City's Joint Use hours begin thereafter. During JUA hours the City can permit the field to the public including community user groups. The majority of the permits are considered by the Parks and Recreation Commission at the December meeting.

**USAGE:**

The fields are used year-round by the District, user groups, and the public at large. The fields are permitted everyday with exception to the fall and winter closures for approximately three weeks combined.

On average there are six regular user groups which request permits to use the JUA fields annually. The groups include, AYSO, Community Center, La Canada Baseball/Softball, LCF Chamber of Commerce, Gladiators Football, and LAPFC.

Although the usage varies each year. Following is an average usage for each JUA field during JUA hours:

<b>ANNUAL AVERAGE FIELD USAGE</b>	
<b>Fields</b>	<b>Average Total Permitted Usage</b>
<b>FIS Upper</b>	2,449 Hours
<b>FIS Lower</b>	2,034 Hours
<b>Cornishon</b>	2,072 Hours
<b>LCHS Varsity</b>	2,083 Hours
<b>LCHS JV</b>	3,409 Hours
<b>Oakgrove</b>	3,058 Hours
<b>LCE</b>	1,639 Hours
<b>PCR</b>	1,044 Hours
<b>PCY</b>	962 Hours
<b>LDS</b>	967 Hours
<b>Total Hours</b>	<b>20,349 Hours</b>

It is important to note, these hours do not reflect the non-JUA hours which are allocated to the District. Attachment 1 includes the breakdown of the usage by user groups.

**MAINTENANCE:**

On an annual basis the City spends on average a little over one million dollars on JUA facilities. Specific to athletic fields, there are three types of maintenance programs in place: daily, monthly and bi-annual programs.

*Daily Program*

The daily program involves regular mowing of the fields, checking irrigation systems, cleaning and removing litter from the fields.

*Monthly Program*

The monthly program involves aeration of the fields, water and mineral replenishment treatments.

*Bi-Annual Program*

Full culture programs including aeration, spot treatments, mineral replenishment, water treatment and minor improvements.

**FIELD ALTERNATIVES**

Athletic fields and open space is a scarce commodity in the community. Therefore, the City continuously looks for opportunities for more fields and open space. Currently, the City is in the very early stages of discussing the potential

for a new JUA opportunity with Flintridge Preparatory School. The City and Flintridge Preparatory School staff have met and discussed potential opportunities. At the current time, the talks are ongoing, and nothing has been confirmed. The next step will be to continue the dialog and identify areas for JUA fields including hours and types of activities.

**RECOMMENDATION:**

Parks and Recreation Commission receive and file an update regarding the usage and maintenance of Joint Use Athletic Fields.

**ATTACHMENTS:** Attachment 1: User Groups Permitted Hours Breakdown

### ANNUAL FIELD USAGE

	FIS UPPER	FIS LOWER	CORNISHON	LCHS VARSITY	LCHS JV	OAKGROVE	LCE	PCR	PCY	LDS	
Group	Total Permitted Hours	Total Permitted Hours	Total Permitted Hours	Total Permitted Hours	Total Permitted Hours	Total Permitted Hours	Total Permitted Hours	Total Permitted Hours	Total Permitted Hours	Total Permitted Hours	Total Usage
AYSO	442	442	442	0	630	620	620	0	602	170	3968
Community Center	955	447	0	0	0	0	0	0	0	0	1402
La Canada Baseball/Softball Assoc	962	676	1379	1261	1261	1313	1011	1011	962	637	10473
LCF Chamber of Commerce	10	10	8	0	0	0	8	0	0	0	36
Gladiators Football	80	80	0	228	228	0	0	0	0	0	616
LAPFC	0	0	0	0	760	432	0	0	0	160	1352
LCUSD During JUC Hours	0	346	243	594	530	693	0	0	0	0	2406
Other Users	0	33	0	0	0	0	0	33	30	0	96
<b>Total</b>	<b>2449</b>	<b>2034</b>	<b>2072</b>	<b>2083</b>	<b>3409</b>	<b>3058</b>	<b>1639</b>	<b>1044</b>	<b>1594</b>	<b>967</b>	<b>20349</b>