



PARK, FIELD and TENNIS COURT RESERVATIONS

APPLICATION PROCEDURE

A complete application must be submitted before a reservation request can be approved. A complete application must include the following:

1. Liability insurance policy for \$1,000,000 naming the City of La Cañada Flintridge as an additional insured, unless waived below by an authorized representative of the City.

INSURANCE WAIVER

Approved by: _____ Date: _____

2. Player and coach roster showing names, addresses, telephone numbers, and ages of all participants.
3. Check or Money Order made payable to the City of La Cañada Flintridge for the entire fee.

Optional submission:

1. Completed *Application for Fee Waiver* denoting proposed community project as work-in-kind payment in lieu of field use fees.

RULES and REGULATIONS

1. Commercial use prohibited (LCFMC Sec.5.24.020).
2. Every person who uses a park facility shall be liable for, and shall indemnify and defend the City against any damages caused by or resulting from that person's use. (LCFMC Sec. 5.24.050).
3. Every person who uses a park facility shall be responsible for picking up and removing all litter and debris generated directly or indirectly by that person's use. (LCFMC Sec. 5.24.050).
4. The assignment of any reservation is prohibited (LCF Sec. 5.24.030).

For a complete set of the regulations regarding field and tennis court permits and fees, please see Chapter 5.24 of the Municipal Code and Resolution 92-43.