

# CITY OF LA CAÑADA FLINTRIDGE

## PLANNING COMMISSION ADMINISTRATIVE HEARING NOTICE AND AGENDA 19-06

La Cañada Flintridge City Hall  
One Civic Center Drive  
Conference Room Second Floor

**THURSDAY, MARCH 14, 2019, 8:30 A.M.**

**COMMENTS FROM THE PUBLIC:** The public is encouraged to address the Planning Commission Administrative Hearing Officer on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Administrative Hearing Officer, you may do so during the *COMMENTS FROM THE PUBLIC* period noted on the agenda. Each person is allowed three (3) minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Administrative Hearing Officer may direct staff to investigate and/or schedule certain matters for consideration at a future Planning Commission meeting.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (818) 790-8880 no later than Friday prior to the Thursday meeting. (28 CFR 34.102.104 ADA TITLE II)

**AGENDA MATERIALS:** Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, Planning Department, during regular business hours and on the City's website [www.lcf.ca.gov](http://www.lcf.ca.gov). For further information regarding agenda items, please contact the office of the Director of Community Development at (818) 790-8881.

***PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IN PROGRESS.***

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. COMMENTS FROM THE PUBLIC:** At this time, members of the audience may address the Commission regarding matters that are not on the agenda or matters that are on the Consent Calendar.

**IV. PUBLIC HEARINGS**

**A. Hillside Development Permit 18-29 (Admin) and Director's Miscellaneous Review 18-26 (SB); 1401 Sugar Loaf, LLC/Havel; 1401 Sugar Loaf Drive:** A request to legalize the conversion of 1,168 square feet of a lower level from non-habitable to habitable area.

**Recommendation:** Adopt a resolution of the Planning Commission Administrative Hearing Officer of the City of La Cañada Flintridge approving Hillside Development Permit 18-29 (Admin) and Director's Miscellaneous Review 18-26 (SB) to legalize the conversion of 1,168 square feet of a

lower level from non-habitable to habitable area at 1401 Sugar Loaf Drive and finding the project exempt pursuant to Section 15301 (Existing Facilities) and 15305 (Minor Alterations in Land Use Limitations) of the CEQA Guidelines.

**V. ADJOURNMENT**

I hereby certify that this agenda was posted in a location accessible to the public at 1327 Foothill Boulevard, at least 72 hours prior to the regular meeting, in accordance with Government Code Section 54954.2



Harriet Harris ~ Assistant Planner ~ Community Development Department

Any decision of the Planning Commission Administrative Hearing Officer may be appealed to the Planning Commission by any interested person by filing a letter of appeal with the City Clerk and paying an appeal fee of one-half of the applicant's fee plus the applicable Public Notice Fee. The appeal must be filed within 15 days after the decision is rendered. The date of the decision is the date the associated resolution is adopted by the Planning Commission Administrative Hearing Officer.