

**MINUTES OF A SPECIAL MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF LA CAÑADA FLINTRIDGE  
HELD JULY 25, 2017**

**I. CALL TO ORDER**

Chairman Gunter called the meeting to order at 6:15 p.m.

**II. ROLL**

Also present were Vice Chairman Hazen and Commissioner Oh. Commissioners McConnell and Jain were absent.

**III. PLEDGE OF ALLEGIANCE**

The Flag Salute was recited.

**IV. COMMENTS FROM THE PUBLIC**

There were none.

**V. REORDERING OF THE AGENDA**

The agenda was not reordered.

**VI. CONSENT CALENDAR**

**A. Finding of General Plan Conformance – vacation of Craig Avenue east of Angeles Crest Highway.**

Commissioner Oh asked staff who owned the property.

Director Stanley confirmed that the City owns it and that the Shell Gas Station owner wishes to purchase it from the City. An appraisal has been done and the transaction will go before the City Council for their approval.

Chairman Gunter explained that the issue of the sale of the property conforming with the General Plan is the only item before the Planning Commission at this time and the separate business deal between the City and the Shell Gas Station owner will go before the City Council for approval at a future date.

Director Stanley explained that the street is substandard.

Chairman Gunter asked if the General Plan addresses retaining the street or not.

Director Stanley said, “no,” not at this time, but it will later under the Circulation and Land Use Elements should the new property owner decide to improve the property.

M/S/C – Gunter/Oh to approve the finding of General Plan Conformance. Approved 3-0.

## VII. CONTINUED PUBLIC HEARINGS

### A. **Hillside Development Permit 17-19; PDS Studio Inc./Monte Valido LLC; 4621 Indiana Avenue:**

The item was continued to the next Planning Commission meeting of August 8, 2017 due to an agenda posting error.

## VIII. PUBLIC HEARINGS

### A. **Hillside Development Permit 16-35 / Second Floor Review 16-22/ Setback Modification 17-03; Chou / Ong; 3987 Chevy Chase Drive**

### B. **Second-floor Review 17-01; Stoddard / Stratton; 1118 Olive Lane**

### C. **Second-Floor Review 17-02 / Setback Modification 17-01; Bednar / Chu; 1027 Flanders Road: Staff is recommending that the project be continued to the September 12, 2017 meeting.**

### D. **Zone Change 17-04, an Amendment of Chapter 11.11 of Title 11 of the City of La Cañada Flintridge Municipal Code; City of La Cañada Flintridge**

All above Public Hearing Items were continued to the next Planning Commission meeting of August 8, 2017 due to an agenda posting error.

## IX. REPORT OF DIRECTOR'S REVIEWS

### A. **Director's Misc. Review 17-19 (RV Parking); Scholl; 4610 Crown Avenue:** denied a request to allow parking of a recreational vehicle (RV) within the required 8-foot south side setback.

Chairman Gunter asked how often these types of requests go before the City.

Director Stanley indicated, “not often.” He said these types of requests are typically approved.

- B. **Director’s Misc. Review 17-21 (Pool Equipment); Seropian; 4413 Shepherds Lane:** allowed replacement pool and spa equipment to encroach 4 feet into the required south side setback

**X. OTHER BUSINESS**

There was none.

**XI. COMMENTS FROM THE COMMISSIONERS**

Chairman Gunter indicated that he has moved residences and will provide his new address to City staff for Commission packet delivery information.

Vice Chairman Hazen said that he receives emails indicating that certain emails bounce back.

Assistant Planner Harris indicated that she believed the problem had been corrected, but will verify.

**XII. COMMENTS FROM THE DIRECTOR**

Director Stanley explained that there are items that were agendaized for this meeting tonight, that must be reagendaized for a future meeting date of August 8, 2017. Director Stanley asked the Commissioners to retain their staff reports and other information originally included in the agenda packet of July 25, 2017 for the next meeting of August 8, 2017.

**XIII. ADJOURNMENT**

M/S/C – Gunter/Oh to adjourn the meeting at 6:26 p.m. Approved 3-0.