



EXCESS ANIMAL PERMIT APPLICATION

I. INTRODUCTION: In addition to those animals specifically authorized by the Zoning Ordinance to be kept in a residential zone, an animal may be kept or maintained as a pet or for the personal use of the occupants of the premises if any one of the following criteria is met and an Excess Animal Permit is first obtained [from Chapter 11.32 of the Municipal Code]:

- A. The animal is of a species not specifically permitted or prohibited by any law, and will not jeopardize, endanger or otherwise constitute a menace to the public health, safety or general welfare.
- B. Addition of the animal to others on the premises would cause the total number of such animals to exceed the maximum number otherwise permitted, but will not be materially detrimental to the use, enjoyment or value of property of other persons in the vicinity of the premises. An animal permit shall not be issued to permit any horse, donkey, mule, other equine, cattle, sheep or goat to be kept or maintained on any lot or parcel with an area of less than fifteen thousand (15,000) square feet.

II. PROCESSING AN EXCESS ANIMAL PERMIT

A. Upon receipt of an application for an animal permit, the director of community development shall send the following persons a notice stating the applicant's request, and that any individual so notified may express opposition to the granting of the permit by filing a written protest with the director of community development within fifteen (15) days after the date of such notice:

- 1. All persons whose names and addresses appear on the latest available assessment roll of the county of Los Angeles as owning property adjacent to the exterior boundaries of the property on which such animal(s) are to be maintained; provided, however, that where the closest point that such animal(s) is to be kept or maintained is five hundred (500) feet or more from such adjoining property this subsection shall not apply; and
- 2. A notice addressed to "occupant" or "occupants" in all cases where the mailing address of any owner of property required to be notified under the provisions of subsection (A)(1) of this section is different than the address of such adjacent property.

B. The director of community development shall also notify the director of the department of animal control and the director of the department of health services, requesting their technical opinion relative to maintaining such animals properly as indicated in the application and site plan.

C. The director of community development shall also notify those other persons whose property might in the judgment of the director of community development be affected by such application or permit.



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III. APPLICATION: Complete the following items and submit to the City Community Development Department.

Property Registration #

Please complete the following:

Property Address: _____

EAP#

Applicant: _____
Phone: _____

City Date

Property Owner: _____
Address: _____

Phone: _____

Tax Assessor's # Book: _____ Page: _____ Parcel: _____

Size of Property: _____ Number of Animals: _____ Application is hereby made to keep _____ animals (total)

IV. FINDINGS: The La Cañada Flintridge Municipal Code requires that, in order to permit the keeping of animals in numbers other than permitted within the ordinance, the following findings must be made. Explain in detail how your case SUPPORTS the following Findings:

1. The requested animal(s) at the location proposed will not jeopardize, endanger or otherwise constitute a menace to the public health, safety, or general welfare.

2. The proposed site is adequate in size and shape to accommodate the animal(s) requested without material detriment to the use, enjoyment, or valuation of the property of other persons located in the vicinity of the site:



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V. PROPERTY OWNER'S AFFIDAVIT

I (We), _____ hereby declare that I (We) am (are) owner(s) of the property involved in this application, and I further submit that all statements, answers and information submitted in support of this application are true and correct to the best of my (our) knowledge and belief under penalty of perjury pursuant to Section 2015.5 of the Code of Civil Procedure.

Property Owner's Signature(s)

Date

VI. NOTICING MATERIALS: Provide a separate list of the names and addresses of all:

- (i) Owners of the property on which the animal is to be maintained;
- (ii) Owners of the property adjacent to the exterior boundaries of such property; and
- (iii) Occupants of property adjacent to the exterior boundaries of such property. For purpose of this section, owners shall be those persons who are shown on the latest available assessment roll of the county of Los Angeles.

VII. SITE PLAN: Provide a site plan that indicates the following:

A. The area and dimensions of the building or enclosure for the use or keeping of the animal or animals as well as the locations and dimensions of all other structures within a distance of fifty (50) feet from the exterior boundaries of such building or enclosure, and

B. Site drainage patterns where appropriate.

VIII. FEES:

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|---------------------------|-----------------|
| Excess Animal Permit: | \$165.00 |
| <u>Neighbor Noticing:</u> | <u>\$100.00</u> |
| Total: | \$265.00 |